

**MINUTES OF THE**  
**SANTA FE COUNTY**  
**BOARD OF REGISTRATION**

**February 25, 2021**

**Santa Fe, New Mexico**

**I. Call to Order:** This meeting of the Santa Fe County Board of Registration was called to order by County Clerk Katharine Clark at 10:39 a.m. on the above-cited date.

In accordance with the Public Health Emergency Order issued by the State of New Mexico, this meeting was conducted on a platform for audio/video meetings.

**II. Roll Call:** A quorum was established with the following members present:

**Members Present:**

Edward Brown  
Dan Cron  
Judith Nowers  
Mary Schruben  
David Scott

**Member(s) Excused:**

None

**County Staff Present:**

Katharine E. Clark, County Clerk  
Theresa Atencio, Elections Administration Supervisor  
Estrella Martinez, County Clerk Staff  
Cristella Valdez, Assistant County Attorney

**III. Approval of Agenda**

Mr. Brown moved approval of the agenda as published. Mr. Cron seconded and the motion passed by unanimous voice vote.

**IV. Election of Chair for 2021 Board of Registration**

Mr. Cron offered to serve as Chair and was nominated by Mr. Brown. Ms. Nowers seconded. Dan Cron was elected Chair by unanimous voice vote and presided over the remainder of the meeting.

SFC CLERK RECORDED 04/06/2021

## **V. Election of Vice Chair for 2021 Board of Registration**

Mr. Brown offered to serve as Vice Chair and self-nominated. Mr. Scott seconded and by unanimous voice vote, Edward Brown was elected Vice Chair.

## **VI. Review of the List of Eligible Voters as Required by NMSA 1978, Section 1-4-28(E)**

The Board members stated they had reviewed the materials and Chair Cron invited any questions.

Assistant County Attorney Valdez clarified the agenda listing of “possible action” for this item was to provide direction to staff regarding questions.

Ms. Schruben requested staff provide the date the USPS produced the National Change of Registry that the secretaries of state and counties have used.

Chair Cron requested identification of the political party abbreviations used on the printout. Theresa Atencio, Elections Administration Supervisor, offered to provide that information at the next meeting.

Expressing her appreciation of the Bureau of Election staff, Ms. Schruben asked about the process that staff utilizes to remove voters from the rolls and to identify the sources where information is obtained. Clerk Clark said the Bureau uses a number of sources that include an electronic database run by the Secretary of State, the federal/national form for registration, and New Mexico designated paper forms sent to the Bureau. Additionally, the DMV sends notification regarding vehicle registration, there is an online voter portal known as NMvote.org, which is run by the Secretary of State, and Vital Statistics provides death notices. She noted that voters can cancel registration by sending in a form and cancellation notifications are received upon felony conviction. These are sources that are part of the daily voter roll maintenance. There are 33 states that participate in ERIC (Electronic Registration Information Center) which provides notification of change in registration occurring within the 33 other states. States not within the system do not always send notification.

Mr. Brown asked whether voters registered with post office boxes could be purged. Clerk Clark said commercial post boxes are not accepted for voter registration. The state is working with USPS on assigning rural addressing for traditional homesteads and rural areas. Since all registered voters received an application for an absentee ballot, staff was able to utilize the information from returned undelivered mail and many times correct the address.

The confirmation mailings were sent out by the Secretary of State’s Office August 2018. The February 19, 2021 date on the top of the eligible cancellation voters’ printout is the date the list was printed.

**VII. Approval of Future Meeting Schedule**

The list needs to be completed and sent to the Secretary of State by March 15, 2021.

Mr. Scott moved to accept staff's suggestion and meet Thursday, 10:30 a.m. on March 11, 2021.  
Mr. Brown seconded and the motion passed by unanimous voice vote.

**VIII. Adjournment**

There was no further business and upon motion by Mr. Scott and second by Mr. Brown, this meeting adjourned at approximately 11:00 a.m.

Approved by:

  
Dan Cron, Chair  
Board of Registration



ATTEST TO:



KATHARINE E. CLARK  
SANTA FE COUNTY CLERK

Respectfully submitted:

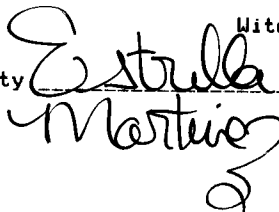
Karen Farrell, Wordswork

COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss

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I Hereby Certify That This Instrument Was Filed for  
Record On The 6TH Day Of April, 2021 at 03:31:19 PM  
And Was Duly Recorded as Instrument # **1949000**  
Of The Records Of Santa Fe County

Deputy

  
Witness My Hand And Seal Of Office  
Katharine E. Clark  
County Clerk, Santa Fe, NM

