

Santa Fe County

Single-Use Plastics Committee - WorkPlan



	Educational Components	Step 1 Roles and Responsibilities List team members, their roles, and responsibilities	Step 2 Activities and Milestones List activities & outputs/milestones	Step 3 Reccommendations & Analysis List findings and proposals for BCC	Step 4 Timelines and Duration Identify timelines for each activity.
Education	Produce Educational Material in both English and Spanish for County Constituents and Buisnesses on how to reduce their single-use products	(A)Identify total number of businesses in the County that would be affected by a proposed ban. (Olivia)			Final educational campaign recommendations due to the BCC May 30th
		(B) Research alternative products & eco-friendly packadging. (Joe & Karen)			
		C. Brainstorm and receive consultation from a designer about cost and production of outreach material			
	Impact Analysis Components	Step 1 Roles and Responsibilities List team members, their roles, and responsibilities	Step 2 Activities and Milestones List activities & outputs/milestones	Step 3 Reccommendations & Analysis List findings and proposals for BCC	Step 4 Timelines and Duration Identify timelines for each activity.
Impact Analysis	Current impacts of single-use plastic and polystyrene products on County landfills and recycling centers	NM Recycles will conduct a landfill audit at Jacona Transfer Station. Sarah will request data from SFC Solid Waste on the amount and types of waste being generated by SFC			Impact report on County Landfills due December 20th 2022
	Fiscal impact to County government operations and to local businesses of an educational program and proposed ban				Final impact analysis due to the BCC May 30th
	Research findings on the processes that the cities of Santa Fe, Albuquerque, and Silver City and County of Bernalillo followed when they enacted their respective plastic bag ban ordinances and incentive programs for businesses and residents	(A) Neal Denton from the City of Santa Fe will give a presentation to the Committee (Tentative date: December 20th). (B) Kim will pull this research together and make a condensed written analysis			
	Recommendations on (i) which County department / staff should enforce any enacted ban and (ii) enforcement mechanisms for any enacted ban, including fines and other penalties				Analysis due to the BCC May 30th