



**PRE-BID CONFERENCE
GREATER GLORIETA REGIONAL WELL
IFB# 2023-0079-GM/APS
NOVEMBER 16, 2022
10:30AM**

**THIS IS A MANDATORY PRE-BID CONFERENCE, ONLY THOSE CONTRACTORS
IN ATTENDANCE AND ON TIME MAY BID THIS PROJECT**

INTRODUCTIONS

Contracting Agency: Santa Fe County

- | | | |
|----------------------------|-------------------------------|-------------------|
| • Amanda Patterson-Sanchez | Procurement Specialist Senior | Purchasing |
| • Maxx Hendren | Project Manager | Growth Management |
| • Miguel Romero | Construction Project Manager | Public Works |
| • Chris Rodriguez | Engineer | HDR Engineering |

Bid Documents

- **Complete Bid Documents are available on the Santa Fe County website at [www.santafecountynm.gov/asd/current bid solicitations](http://www.santafecountynm.gov/asd/current_bid_solicitations).**
- **Carefully read all bid documents for requirements, including the sample agreement for all terms and conditions.**
- **All bid forms must be completed, signed and included in the bid submittal as outlined on pages 25-32 “Bid Forms” in the IFB. *Failure to include any of the listed documents in the bid submittal may be considered grounds for disqualification of the bidder and rejection of its bid.***

Project Information

- Santa Fe County Growth Management Department is requesting bids for the purpose of procuring a licensed construction company to upgrade the Greater Glorieta Mutual Domestic Consumer Association’s (MDWCA) infrastructure and water quality.
- Project Duration: 270 calendar days.
- Liquidated Damages: \$500.00 per each working day that expires after the date of substantial completion until substantial completion is achieved and a certificate of Substantial Completion is issued by the County.
- Basis of Award: The lowest, **responsive** base bid. The County reserves the right to cancel the award if there are not sufficient appropriations available.

Qualifications:

- All contractors and subcontractors must be registered with the N.M. Department of Workforce Solutions for all work over \$60,000 on day of bid. **All contractors and subs must be registered as “Active” the day of bid opening.**
- All entities (units of local government, grant administrator, engineer(s), sub consultant(s), contractor(s), subcontractor(s), etc.) participating in this project in **any** capacity must be registered in the System of Award Management (www.sam.gov). All contractors and sub-contractors must verify eligibility to participate in Federal programs. Eligible contractors will be confirmed through the U.S. General Services Administration (GSA). To verify eligibility, a contractor/subcontractor clearance form (Exhibit 1-X) must be submitted and processed by the Local Government Division (LGD). The purpose of this requirement is to ensure all entities receiving funds associated with this project are actively registered (not excluded), non-delinquent in debt and otherwise capable of receiving federal funds directly or indirectly. Registration is free of charge, but processing applications may take several weeks. **All contractors and subs must be “Eligible” the day of bid opening.**
- Subcontractor Listing Form must be completed with all required information. For all trades that are listed “only one bid received” or “no bid received”, the Contractors must list the name, city, county or place of business and the trade of all businesses contacted for quote.
- Request double-sided bid submittal in accordance with Santa Fe County Resolution 2013-7 “Adopting sustainable Resource Management Principals”.

Addendum

- **Last Day for Questions:** Friday, November 18, 2022 via e-mail to Amanda Patterson-Sanchez at apatterson-sanchez@santafecountynm.gov
- Community Development Block Grant – is a federal award from the U.S. Department of Housing and Urban Development (HUD) that is subject to the Davis-Bacon Act (DBA), Copeland Act, Contract Work Hours Safety Standards Act (CWHSSA), and the Fair Labor Standards Act (FLSA). DBA specifies the minimum wages to be paid the various classes of laborers and mechanics employed on the project. The Copeland Act prohibits kickbacks being paid by the employee to the employer and sets the requirement for submission of payrolls on a weekly basis. CWHSSA sets a uniform standard of a 40-hour work week with time and a half the basic rate of pay for all work in excess of 40 hours. FLSA sets out the requirement for payment of minimum wages, maximum hours, overtime pay, child labor standards and prohibits wage discrimination on the basis of sex.
- Prevailing wage will depend on each job classification in accordance to the applicable state and federal wage rates. The county will request a 10-day call federal wage determination and if the wage rates are modified another addendum will be issued for the most current federal wage rates.
- Any state job classification not included on the federal wage decision must be requested and approved by the US Department of Labor (DOL) prior to the use of the classification on this job. The request must be filled out by the Owner on Standard Form 1444 (Rev. 4/2013) with all applicable information. The form is then submitted to LGD

and ultimately routed to the DOL for a decision. The average response time is 4-6 weeks, but can vary depending on a variety of factors, so it is recommended that requests for authorization of additional classification and rates be done as quickly as possible.

- Federal Labor Standards Provisions are included in the bid documents and will be part of the contract.
- **Addendum Issued:** Wednesday, November 23, 2022 will be posted to the Santa Fe County website and sent to all who have returned the Acknowledgement of Receipt form to be placed on the distribution list.
- **Bid Schedule:**
 - Bid Opening:** Thursday, December 8, 2022
 - Location:** Santa Fe County Purchasing Division,
102 Grant Avenue 1st Floor, Santa Fe, N.M. 87501
 - Time:** 2:00 PM

Questions