

**Henry P. Roybal**  
*Commissioner, District 1*

**Anna Hansen**  
*Commissioner, District 2*

**Rudy N. Garcia**  
*Commissioner, District 3*



**Anna T. Hamilton**  
*Commissioner, District 4*

**Hank Hughes**  
*Commissioner, District 5*

**Gregory S. Shaffer**  
*County Manager*

August 31, 2022

**RFP# 2023-0018-ATT/CW**  
**RECORDS RETENTION and MANAGEMENT CONSULTING SERVICES**

**ADDENDUM #1**

Dear Proponents,

This addendum is issued to reflect the following immediately. It shall be the responsibility of interested Offerors to adhere to any changes or revisions to the RFP as identified in this Addendum No. 1. This documentation shall become permanent and made part of the departmental files.

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**\*\*\*\*Modification to the RFP #2023-0018-ATT/CW\*\*\*\***

**Section II. B. 1, Scope of Services, page 6 of the RFP, the parenthesized language “(exclusive of the County Clerk’s Office and the Sheriff’s Office)”, is deleted in its entirety.**

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Please add this Addendum #1 to the original Proposal documents and refer to Proposal documents, hereto as such. This and all subsequent addenda will become part of any resulting contract documents and have effects as if original issued. All other unaffected sections will have their original interpretation and remain in full force and effect. Offerors are reminded that any questions or need for clarification must be addressed to Coralie Whitmore, Senior Procurement Specialist at [cgwhitmore@santafecountynm.gov](mailto:cgwhitmore@santafecountynm.gov).