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January 28, 2022

**RFP# 2022-0139 CDD/CW
PROGRAM PLANNING SERVICES for
DOMESTIC WELL MONITORING**

**ADDENDUM #1
REPOSSES TO QUESTIONS **

Dear Proponents,

This addendum is issued to reflect the following immediately. It shall be the responsibility of interested Offerors to adhere to any changes or revisions to the RFP as identified in this Addendum No. 1. This documentation shall become permanent and made part of the departmental files.

Please note that the Santa Fe County Finance Division for the County has provided additional information relating to the Request for Proposals # 2022-0139 CDD/CW.

****Clarification to task numbering in the RFP #2022-0139-CDD/CW:

On page 8 of the RFP, the task is numbered as 6; it is actually number 5. Tasks 7 and 8 are actually Tasks 6 & 7 respectively. No task is missing from the text of the RFP. ****

Responses to Questions about the Procurement

1. The Task 1 scope asks for an assessment of water security risk. Does this refer to assessing the sustainability of current and projected groundwater demand (and not water quality/the risk of groundwater contamination)?
Response: Yes, this is referring to groundwater demand and availability only as well as identification of type of usage; however, contamination risk assessment may be negotiated with the selected vendor if recommended.
2. The Task 1 scope asks for a comprehensive study of water conditions, including a hydrogeologic analysis. Is the County expecting a review of existing data and reports, collection of new information (e.g., depth to water measurements), or both?
Response: Both review of historical data and the collection of the latest information available as provided by the State and/or other reports, are needed to provide an accurate picture of the current condition summary.
3. Will the Task 1 scope include new groundwater modeling? If so, which model should be used, and do surface water-groundwater interactions need to be evaluated?

Response: A modeling of status quo usage and projected growth demands as anticipated for the next ten years is required.

4. The Task 2 scope references a “real time online metering system” as one option for obtaining domestic well meter readings. Does this refer to meters having radio read (automatic meter reading/AMR) capability?

Response: Yes, radio or AMR capability meters are one option that may be recommended if considered feasible and an effective solution for the subject community area and location of need.

5. The RFP asks for staff licenses and certifications. Would the County like for scans of these documents to be included, or will listing the issuing entity and current license/registration numbers be sufficient?

Response: Include scans of license/certifications in the proposal.

6. Task 1, 1: Just to confirm - the pilot program area is to be defined by the consultant from within the area stated (e.g. T15N, R7E-R10E and T16N, R7E-R8E)?

Response: This is an example area. Please refer to the map boundaries in the GIS map provided in the RFP for the exact area boundaries.

7. The scope of work and deliverables describe planning efforts, program development efforts and implementation. For example, Task 8: The requirement for analysis of well use data and comparisons to water use restrictions, evaluation of property owner compliance with water use restrictions, and data supported effectiveness status of reporting method would require that the pilot program, based on recommendations to be provided for Tasks 2 through 7, be implemented. However, Tasks 2 through 7 state that the deliverables associated with these tasks are recommendations.

Response: Based upon the analysis, recommendations are requested. The analysis is not a recommendation, but recommendations for analysis approach and strategy may be negotiable with the selected consultant.

Does SF County want the pilot program implemented within the first six months to allow the required data to be evaluated? **This will be negotiated with the selected firm.**

Will the County provide a timeline for the Planning phase, Development of a Program Phase (i.e. setting up the system and doing initial research), and Implementation of the Pilot Program Phase? **This will be negotiated with the selected firm.**

Will the Consultant complete each of these Phases, or is the scope of services only limited to a portion of this? **The selected firm is expected to provide services for the entire scope of work**

Please add this Addendum #1 to the original Proposal documents and refer to Proposal documents, hereto as such. This and all subsequent addenda will become part of any resulting contract documents and have effects as if original issued. All other unaffected sections will have their original interpretation and remain in full force and effect. Offerors are reminded that any questions or need for clarification must be addressed to Coralie Whitmore, Senior Procurement Specialist at cgwhitmore@santafecountynm.gov.