

**ADDENDUM TO
SOUTHWESTERN COLLEGE
INTERNSHIP SITE AGREEMENT**

THIS ADDENDUM is made entered into on this 19th day of November, 2019, by and between **Santa Fe County** (hereinafter the "County"), a political subdivision of the State of New Mexico, and **Southwestern College**, a private graduate institution, located at 3960 San Felipe, Santa Fe, New Mexico 87507.

WHEREAS, Southwestern College wishes to contract with the County to set forth the terms and conditions upon which Southwestern College will offer a student who is studying art therapy at Southwestern College to complete an internship at the Santa Fe County Adult Detention Facility (SFADF); and

WHEREAS, Southwestern College has a written Internship Site Agreement that sets forth some of the terms and conditions of the internship however there are additional terms and conditions that the County requires for a student intern who is not a paid County employee to be authorized to be in the SFADF to provide art therapy services for inmates of the SFCADF.

WHEREAS, this Addendum contains additional terms and conditions imposed by the County and these terms and conditions are hereby incorporated into and are in addition to the terms in the Southwestern College Internship Site Agreement. This Addendum and the Southwestern College Internship Agreement are collectively referred to as the "Agreement."

THE PARTIES AGREE as follows:

1. The Southwest College intern is ALICIA N. BLANKENSHIP and he/ she is a student of Southwest College (the Student).
2. The Student will be providing art therapy services at the SFADF and no compensation will be paid to the Student for services performed during the internship. Housing, transportation or other living expenses for the Student to travel to and from the SFCADF will not be provided or paid for by the County.
3. The Student's internship at the SFCADF will commence ^{October 1} ~~September 1~~, 2019 and terminate on ^{March 13} ~~March 1~~, 2020.
4. The Student confirms and acknowledges that he/ she has completed a background check and submitted his/ her PREA history. Student confirms that he/ she has student behavioral health malpractice insurance.
5. The Student has read, understands and agrees to abide by all security policies, procedures and protocols of the SFCADF.
6. All County records and confidential medical or protected health information shall remain with the County.
7. The Student agrees to the following:
 - i. I understand that I am not an employee of Santa Fe County. "Employee" for purposes of this Agreement means classified employee, elected official, full-time

employee, part-time employee, probationary employee, term employee, temporary employee, casual position employee, or an at-will as those terms are defined in the Santa Fe County Human Resources Division Handbook (Handbook). As an intern who is not an employee of Santa Fe County I understand and agree that I will not receive any of the benefits, including workman's compensation insurance, and other insurance coverages offered to employees of Santa Fe County, protections under the Fair Labor Standards Act, or the Family Medical Leave Act, or any other employee benefits described in the Handbook.

- ii. I agree that my internship with the County will consist of the tasks described in Southwestern College Internship Site Agreement and under the supervision Mark Boschelli, Mental Health Manager and LPCC. I understand that in performing these tasks I will not operate any vehicle owned by the County.
- iii. As an intern for the SFCADF, I understand that I may be considered an agent for Santa Fe County and as such may have access to and use of County equipment and IT resources. I agree that I have read and agree to abide by Sections 6.11 (Care of County Equipment); 6.16 (Conflicts of Interest); 6.26 (Information Technology Resources); 6.26.1 (Usage); 6.26.2 (Misuse); 6.26.6 (Computer Programs or Software); and 15.8 (Drug- and Alcohol-Free Workplace) of the Handbook. As a student intern who will not be paid or monetarily compensated by Santa Fe County, I have read and agree to abide by the Santa Fe County Code of Conduct (Santa Fe County Ordinance 2010-12).
- iv. I acknowledge and understand that potential risk and dangers exist in performing this internship, including exposure to natural hazards such as weather, travel, physical stress from exertion and the conduct of third parties.
- v. I understand that this Agreement and my internship may be terminated without cause and at any time by the County.
- vi. I have read and fully understand the terms of the Southwestern College Internship Site Agreement and this Addendum. By executing this Addendum, I assume all risks and dangers involved with being a student intern for the SFCADF. I agree to hold harmless and release Santa Fe County, its officials, employees, and agents from any and all liability resulting from any and all actions associated with my services and activities as a student intern.
- vii. I shall not use or disclose protected health information in any manner that would constitute a violation of the Health Insurance Portability and Accountability Act (HIPAA) Privacy Regulations or the HIPAA Security Regulations 45 CFR §§ 160 and 164. I shall comply with any applicable HIPAA requirements in performing the services provided for in this Agreement.
- viii. I understand that if I fail to sign this Agreement upon commencement of this internship for the SFCADF, the County has the right to deny my participation as an intern.

Student's name: ALICIA N. BLANKENSHIP

Date: 10/31/19

Signature: ABG

Address: 3249 LA PLAZA LN SANTA FE NM 87507

Phone: (970) 580-9717 E-mail Address: aliciablankenship@swc.edu

The parties have duly executed this Addendum as of the date of last signature by the parties hereto.

Santa Fe County

Katherine Miller
Katherine Miller
Santa Fe County Manager

Date 11.19.19

Approved as to form:

Rachel A. Brown
Rachel A. Brown
Interim Santa Fe County Attorney

Date 11/19/19

Southwestern College

St. Telenor
(authorized signature and title)
President of SWC

Date 11/4/19



SOUTHWESTERN COLLEGE

CONSCIOUSNESS-CENTERED GRADUATE SCHOOL FOR COUNSELING AND ART THERAPY

INTERNSHIP SITE AGREEMENT

Southwestern College contracts with (site) SF County Adult Correctional Facility to have
(name of intern) Alicia Blankenship, an intern in our master's program in AT, work in your setting
from September 2019 to March 2019.

Month/Year Month/Year

Site Address: 28 Camino Justica; Santa Fe, NM 87508

Main Phone #: 505-428-3121 ☐ Please check if this is a new site for interns from SWC

If there is an independently licensed therapist onsite, this person will provide supervision for the students.

Mark Boschelli
Name of Supervisor

Mental Health Manager
Title

LPCC
Type of License

428-3121
Phone #

maboschelli@santafecountynm.gov
Email address

The offsite art therapy supervisor will be

Seren Morris
Name of Offsite Supervisor

LPCC, ATR-BC
Type of License

m. fle
Phone #

m. fle
Email address

The guidelines for the internship are as follows:

a). The student intern fulfills approximately 15-20 hours a week during the above specified course of the internship, with a minimum of half that time being direct client contact.

b). The clinical supervisor will provide at least 1-2 hours of supervision per week during the course of the internship. One hour of supervision is required for every ten hours of client contact. The supervisor or a qualified stand-in needs to be available for consultation in case of crisis situations and coverage during supervisor vacation. All clinical supervisors must have a current license, malpractice insurance, and be current with the 3 hours of supervision continuing education credit required by the licensing board. Art Therapy students need supervision by an ATR.

**If the agency/site is not paying the onsite supervisor to do supervision with the student, then Southwestern College will pay the supervisor if the supervisor provides written documentation that they are not already getting paid by the agency/site.*