

**AMENDMENT NO. 2 TO
SERVICE AGREEMENT BETWEEN
SANTA FE COUNTY AND MASTER'S TOUCH, LLC**

THIS AMENDMENT is made and entered into as of this 10th day of October, 2019 between Santa Fe County, (hereinafter the "County"), and Master's Touch, LLC (hereinafter the "Contractor").

WHEREAS, on October 23, 2018, the County and the Contractor entered into Agreement No. 2019-0079-AO/KQ (Agreement) for the Contractor's provision of printing and mailing services for Notice of Values (NOV's), Business Personal Property Declarations, flyers and other inserts for the Santa Fe County Assessor; and

WHEREAS, by Amendment No. 1 the parties agreed to amend the Scope of Work to provide for additional services pertaining to an additional insert, a survey postcard, and requesting an ACS™ from the USPS. These additional services increased the compensation payable to the Contractor; and

WHEREAS, according to Article 15 (No Oral Modification; Written Amendments Required) of the Agreement the parties may amend the Agreement by an instrument in writing executed by the parties; and


WHEREAS, by this Amendment No. 2 the parties wish to increase compensation payable to the Contractor by the sum of \$82,014.00 and extend the term of the Agreement for another year,

NOW, THEREFORE, the parties wish to amend the Agreement as follows:

1. Article 3 (Compensation, Invoicing and Set-Off) A 2) is amended by inserting a subpart (b) to read:
 - (b) By Amendment No. 2 to this Agreement, the compensation payable to the Contractor is increased by the sum of \$82,014.00. The total amount payable to the Contractor for the term of this Agreement shall not exceed \$164,028.00, exclusive of NM gross receipts tax.
2. Article 4 (Effective Date and Term) a subparagraph (a) inserted to read:
 - (a) By Amendment No. 2 to this Agreement, the term is extended to October 23, 2020.
3. All other provisions of the Agreement not amended or modified by Amendment No. 1 and this Amendment No. 2, shall remain in full force and effect.


IN WITNESS WHEREOF, the parties have executed this Amendment as of the date of last signature by the parties hereto.

SANTA FE COUNTY:


Katherine Miller
County Manager


10.10.19
Date

Approved as to form:


Rachel A. Brown
Interim County Attorney

10-1-19
Date

Finance Division:


Gary L.J. Giffen
Finance Director

10/01/19
Date

CONTRACTOR:


(Signature)

Jim Cote' President
(Print name and title)

10/9/2019
Date