

Amendment No. 1 to Agreement No. 2013-0174-OS/PL  
Between Santa Fe County and Design Office

**THIS AMENDMENT** is made and entered into as of this 27th day of February, 2015, by and between **Santa Fe County**, a political subdivision of the State of New Mexico (hereinafter referred to as “the County”) and Design Office, (hereinafter referred to as “Architect”).

**WHEREAS**, Santa Fe County and Architect entered into Agreement No. 2013-0174-OS/PL on May 9, 2013 in the amount of \$144,560.00, exclusive of GRT; and

**WHEREAS**, according to Agreement No. 2011-0174-OS/PL, the Architect is to provide landscape architectural services consisting of the design of, and architectural services throughout construction phase, landscaping improvements and redevelopment of Romero Park in the Village of Agua Fria, Santa Fe County; and

**WHEREAS**, the Architect completed the construction documents and bids were solicited through a competitive Invitation for Bids; and.

**WHEREAS**, one bid was received; the bid exceeded the County’s allowable budget so the solicitation was canceled; and

**WHEREAS**, in order to solicit more competitive bids it is necessary to re-bid the project and for the Architect re-design the project into three separate bid packages: civil improvements; landscaping improvements; and purchase and installation of the recreational playground equipment; and

**WHEREAS**, the Architect is willing to provide the Additional Design Services in order to facilitate a more competitive solicitation for bids to complete the project; and

**WHEREAS**, Sections 4.3.1.1, 5.2 and 6.2 of the Agreement No. 2013-0174-OS/PL allows the parties to amend the Agreement by an instrument in writing executed by the parties; and

**WHEREAS**, this Amendment No. 1 is necessary to provide for Additional Services to be provided by the Architect, increase the compensation to the Architect, and provide for the redesign of project into three (3) bid packages.

**NOW, THEREFORE, IT IS AGREED** that Agreement 2013-0174-OS/PL is amended as follows:

1. ARTICLE 4 ADDITIONAL SERVICES

The table of Additional Services in § 4.1 is supplemented by adding the following:

|  |           |  |
|--|-----------|--|
| § 4.1.28 Phase I – Bid Package<br>Revisions/ Rebid | Architect |  |
| § 4.1.29 Construction Observation                  | Architect |  |

2. Section 4.2 is amended by inserting the following:

The Additional Services for which Architect is responsible pursuant to Amendment No. 1 to this Agreement are described in Exhibit A attached hereto. Architect will complete the construction bid package into three (3) bid packages and fees for Architect's construction observation are increased.

3. ARTICLE 11.2 is amended by inserting the following in § 11.2:


**§ 11.2** By Amendment No. 1, for the Architect's Additional Services described in Article 4, § 4.1.28 and § 4.1.29, the Owner shall compensate the Architect Five Thousand Five Hundred Dollars and No Cents (\$5,500.00), exclusive of NM GRT.

The total contract sum of this Agreement for the Architect's Basic Services and Additional Services shall not exceed One Hundred Fifty Thousand Sixty Dollars and No Cents (\$150,060.00), exclusive of NM GRT.

4. ARTICLE 11.8.2, the reference to "Six Thousand Nine Hundred Fifty-Five Dollars and No Cents (\$6,955.00)" is deleted in its entirety and replace with "Seven Thousand Four Hundred Fifty-Five Dollars and No Cents (\$7,455.00)."
5. All other provisions of AIA B101-2007, Agreement No. 2013-0174-OS/PL not specifically amended or modified by this Amendment No. 1, shall remain in full force and effect.

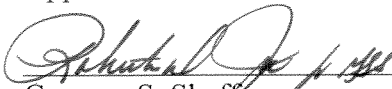
**IN WITNESS WHEREOF**, the parties have executed this Amendment No. 1 as of the date first written above.

**SANTA FE COUNTY**

  
Katherine Miller, Manager  
Santa Fe County

2.26.15  
Date

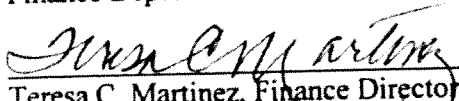
Approved as to form:

  
Gregory S. Shaffer  
Santa Fe County Attorney

2/14/15  
Date


Amendment No. 1 to Agreement No. 2013-0174-OS//PL

Finance Department

  
Teresa C. Martinez, Finance Director

2/22/2015  
Date

**ARCHITECT – DESIGN OFFICE**

By:   
Claudia Meyer Horn, Principle

27. February. 2015  
Date



16.December.2014

Colleen Baker  
Project Manager, Parks, Open Space, and Trails  
Santa Fe County  
102 Grant Avenue  
Santa Fe, NM 87504-0276

Additional Services for:      Romero Park Landscape Design  
Additional Service number: 01 – Romero Park: Phase I Improvements Rebid

Dear Colleen,

This is a request for approval for Additional Services associated with the rebidding and construction observation services as outlined in the existing **Romero Park Landscape Design** contract with Santa Fe County dated May 9th, 2013. Based on client revisions and direction to revise the bid documents and rebid Phase I of the project as three separate bid packages, the original assumptions outlined in the original contract have changed and an adjustment in fees to cover additional work is requested.

**1. Phase I – Bid Package Revisions**

Review bid prices, project design, and proposed improvements and provide recommendations to revise project scope and rebid project as three separate bid packages. Services to include providing bid documents for separate packages, and assistance with bidding and negotiation.

**2. Construction Observation – Landscape Fee Adjustment**

Provide construction observation services for project commensurate with current project scope under construction to reasonable conform to contract documents. Services to include design coordination, review, and construction observation of clubhouse area architectural design/build project.

Your Investment

By signing this request, you are authorizing **design office** and their subconsultants to continue services immediately on a lump sum basis with a fee limit of \$5,500 and a reimbursable expenses limit of \$500. Any applicable taxes or fees (local, state, or federal) based on gross receipts will be in addition to proposed fees. Expenses (printing, travel, etc.) will be billed at cost.

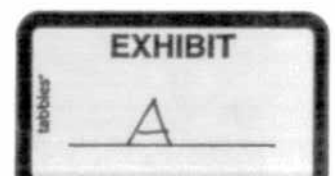
**Additional Service 01 – Phase I Rebid**

|  |                 |
|--|-----------------|
| Task 1: Phase I – Bid Package Revisions / Rebid          | \$ 2,500        |
| <u>Task 2: Construction Observation – Fee Adjustment</u> | <u>\$ 3,000</u> |
| Subtotal Professional Fees (labor only – not to exceed)  | \$ 5,500        |

**Contract Summary**

|  |                 |
|--|-----------------|
| Original Contract Amount                                   | \$ 144,560      |
| <u>Additional Service 01 – Landscape CO Fee Adjustment</u> | <u>\$ 5,500</u> |
| Total Contract Amount (excluding GRT)                      | \$ 150,060      |

**Reimbursable Expenses Summary**



|  |               |
|--|---------------|
| Original Reimbursable Expenses Contract Amount | \$ 6,955      |
| <u>Reimbursable Expenses – Additional</u>      | <u>\$ 500</u> |
| Total Reimbursable Expenses Contract Amount    | \$ 7,455      |

The contract conditions of the existing agreement with Santa Fe County for the Romero Park Landscape Design dated May 9th, 2013 shall be binding on these additional services unless modified herein.

Please call me at 505.983.1415 if you have any questions regarding this request for additional services. We look forward to working with you to successfully complete this project.

Sincerely,



Claudia Meyer Horn, ASLA, LEED AP  
Principal, design office

**APPROVED BY CLIENT:**

By: \_\_\_\_\_

Date: \_\_\_\_\_

Title: \_\_\_\_\_