

**EXHIBIT I**  
**CHANGE ORDER NO. 2**

PROJECT: \*Rebid\* Sewer Line Replacement/Extension at Camino Jacobo

CONTRACTOR: Subsurface Contracting Inc..  
CHANGE ORDER NO: 2

ARCHITECT: Conron & Woods Architects

PROJECT NO: MN02P050501-13 (Agreement No. 2017-0241-HA/MM)

Contractor Telephone: (505) 473-1000  
Contractor e-mail: [james@subsurfacecontracting.com](mailto:james@subsurfacecontracting.com)  
ENGINEER'S/ARCHITECT'S PROJECT NO: 12A15

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**CHANGE ORDER JUSTIFICATION**

The Contractor is requesting a time extension of fifty (50) calendar days to the contract due to additional workloads created by unforeseen situations encountered during construction and weather day delays. See attachment for contractor request letter.

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You are directed to make the following changes in this Contract:

Extension of completion date.

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**NOT VALID UNTIL SIGNED BY BOTH THE COUNTY AND THE ARCHITECT/ENGINEER.**  
Signature of the Contractor indicates his agreement herewith, including any adjustment in the Contract Sum or Contract Time.

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The Original Contract Sum was	\$151,692.36
Net change by previously authorized Change Orders	\$ 21,780.00
The Contract Sum prior to this Change Order was	\$173,472.36
The Contract Sum will be unchanged	
by this Change Order in the amount of	\$ 0.00
The new contract Sum including this Change Order will be	\$173,472.36
The Contract Time will be increased by (fifty) 50 days.	
The date of Substantial Completion as of the date of this Change Order therefore is: Nov. 6, 2017	

CHANGE ORDER SIGNATURE PAGE

APPROVED

SANTA FE COUNTY

By: Katherine Nix Date: 10-5-17

Approved as to form:

By: Gregory S. Shaffer Date: 9/20/17  
Gregory S. Shaffer  
County Attorney

Finance Department:

By: Don D. Moya Date: 10-2-17  
Don D. Moya  
Finance Director

CONTRACTOR

By: Kobdin Date: 9/14/17  
Title: J-R

ARCHITECT

By: Thylish Date: 9/15/17  
Title: Project Manager

**SUB SURFACE CONTRACTING INC.  
27A PASEO DE RIVER  
SANTA FE NM 87507  
PHONE 505 473 1000  
FAX 505 473 1307**

**7 September 2017**

**To: Victor Gonzales , Santa Fe County Housing Authority  
Henry Avila, Project Manager Conron and Woods  
Re: Change Order #2 Camino Jacobo Project**

**Time Extension 50 Calendar Days**

**We would like to have the Substantial Completion date extended by 50 calendar days for the following reasons;**

- 1. 5 Calendar Days for the additional work on the water change over.**
- 2. Unsuitable Soils Exchange added 19 Calendar days to the work.**
- 3. We lost 14 Calendar days to Rain.**
- 4. Missing Sewer Laterals and new tie into new manhole #6 and repaving.  
7 Calendar Days**
- 5. Upsizing Plan called for 4" lateral to 6". 2 Calendar Days**
- 6. Camera Work entire project at completion for second time. 3 Calendar Days**

**Respectfully Submitted:**

  
**James Kaledin Senior Vice President**

**CONSTRUCTION  
FIELD  
ORDER**

OWNER ☐  
ARCHITECT ☐  
CONTRACTOR ☐  
FIELD ☐  
OTHER ☐

PROJECT:  
(name, address) SFCHA Sewer Line Replacement  
52 Camino Jacobo St.  
Santa Fe, NM 87505

FIELD ORDER No 2

DATE: 9/7/17

TO CONTRACTOR:  
(name, address) Sub Surface Contracting Inc.  
27A Paseo De River  
Santa Fe, NM 87507

ARCHITECT'S PROJECT NO: 12A15

CONTRACT DATE: 4/28/17

CONTRACT FOR: Sewer Line Replacement

You are hereby directed to proceed as follows:

Contingency	\$ 6,997.50
Exploratory Vactoring of Existing Sewer Line	\$ 2,690.55
Contingency Balance	\$ 4,306.95

- Adjustments shall be made to the following:
  - ☐ None, all allowance and contract sums remain the same.
  - ☒ Contingency allowance.
  - ☐ Contract sum. (For use with unit price only)
- The proposed basis of adjustment to the Contract Sum or Allowance shall be as follows:
  - ☒ Lump Sum (decrease) of \$ 2,690.55
  - ☐ Unit Price of \$ \_\_\_\_\_ per \_\_\_\_\_. The total shall not exceed \_\_\_\_\_ without further written authorization.
  - ☐ as follows:
- The Contract Time is proposed to change. The proposed adjustment, if any, is (an increase of Forty Five (45) days) \_\_\_\_\_

The contractor shall carefully keep track of all costs associated with the construction Field Order.

- At Project close out the contractor shall provide a detailed breakdown of all costs and provide associated invoices. It is the Contractor's sole responsibility to provide prior written notification if any allowance amount will be exceeded.
- The Contractor shall submit a ledger updated monthly indicating expenditures.
- Final reconciliation of all Construction Field Order amounts shall be by Change Order.

When signed by the Owner, Contractor, and Architect and received by the Contractor, this document becomes effective IMMEDIATELY as a Construction Field Order, and the Contractor shall proceed with the change (s) described above.

Henry Avila  
ARCHITECT

BY Henry Avila

DATE 9/7/17

Katherine Njin  
OWNER

BY County Manager

DATE 10.5.17

Signature by the contractor indicates the Contractor's agreement with the proposed adjustments in Contract Sum and Contract Time set forth in the Construction Field Order.

Sub Surface Contracting  
CONTRACTOR

BY Kolestin

DATE 9/7/17

SUB SURFACE CONTRACTING INC.  
27A PASEO DE RIVER  
SANTA FE NM 87507  
PHONE 505 473 1000  
FAX 505 473 1307

7 September 2017

To: Victor Gonzales , Santa Fe County Housing Authority  
Henry Avila, Project Manager Conron and Woods

Re: Field Change Order Camino Jacobo Project

Exploratory Vactoring and Camera work for Missing SaS and/or additional Sas  
Not represented on the plans and cleaning of the existing line.

Time Extension 45 Calendar Days

Labor & Equipment

1 - Foreman 9.5 Hours @ \$38.00 = \$361.00

Field Superintendent 2 Hours = \$86.00

Pick Up with Small Tools 9.5 Hours @ \$25.00 = \$237.50

Sub Total Labor & Equipment = \$684.50

Sub Contractors

SW Camera (Invoice attached)

Sub Total Sub Contractor = \$2,006.05

Sub Total = \$2,690.55

Total Field Order = \$2,690.55

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