

Santa Fe County  
Distribution & Grant  
Funding Application

Fiscal Year 2015

**Grant/Distribution Funding Application Cover Sheet**  
**Local DWI Grant Program**  
**Local Government Division - DFA**

County: Santa Fe

Application No. \_\_\_\_\_ Date: 3/6/2014  
 (Office Only) (of Application)

**Contact Person or Project Director:**

Name: Lupe Sanchez  
 Address: P.O Box 276  
 City, Zip: Santa Fe, 87504-0276  
 Telephone: 505-992-9840  
 E-Mail: lasanchez1@co.santa-fe.nm.us  
 Fax: 505-992-9855

**Fiscal Agent:**

Teresa Martinez  
P.O Box 276  
Santa Fe, 87504  
505-995-2780  
tsanchez@co.santa-fe.nm.us  
505-986-6277

**Categories of Program Areas to be Addressed by Proposed Project**

[Indicate amounts budgeted for each program area.]

	<u>Grant</u>	<u>Distribution</u>	<u>Component Total</u>
Prevention:	<u>51,000.28</u>	<u>596,178.82</u>	<u>647,179.10</u>
Enforcement	<u>                    </u>	<u>77,000.00</u>	<u>77,000.00</u>
Screening	<u>                    </u>	<u>16,081.00</u>	<u>16,081.00</u>
Domestic Abuse	<u>                    </u>	<u>-</u>	<u>-</u>
Treatment	<u>                    </u>	<u>-</u>	<u>-</u>
Compl. Mtr./track	<u>                    </u>	<u>142,529.00</u>	<u>142,529.00</u>
Coord/Plan& Eval.	<u>                    </u>	<u>271,159.00</u>	<u>271,159.00</u>
Alt. Sentencing	<u>                    </u>	<u>30,371.00</u>	<u>30,371.00</u>
Total	<u>51,000.28</u>	<u>1,133,318.82</u>	<u>1,184,319.10</u>
	<b>Total Grant Request</b>	<b>Total Distrib. Request</b>	<b>Total Program Request</b>

**Certification:**

The attached resolution adopted by the governing body of Santa Fe County on February 25, 2014  
 \_\_\_\_\_ (Applicant) \_\_\_\_\_ (Date)  
 authorizes the applicant to file this application for assistance from the State of New Mexico.

To the best of my knowledge, the information presented in this application is true and correct.

Katherine Mjelle  
 \_\_\_\_\_  
 Signature of County Commission Chairperson or Mayor

Approved as to form  
 Santa Fe County Attorney  
 By: [Signature]  
 Date: 3/9/14  
[Signature] 3/24/14

## TABLE OF CONTENTS

ADD PAGE NUMBER

### **Section One: Signed Forms**

Application Cover Sheet.....	1
Table of Contents.....	2
Resolution.....	3
Statement of Assurances.....	5
Memorandum of Understanding.....	8
DOH Assurances and Cooperative Agreement .....	10

### **Section Two: Application Forms**

Statewide Long Term Goals .....	13
Gaps, Needs, and Community Participation.....	14
Additional Program Narrative .....	18
Budget Justifications .....	19
Prevention.....	19
Enforcement.....	21
Law Enforcement Funding Application .....	22
Screening .....	23
Domestic Violence .....	24
Outpatient/Jail-Based Treatment .....	25
Treatment Questionnaire .....	27
Compliance Monitoring/Tracking .....	28
Coordination, Planning, and Evaluation.....	29
Alternative Sentencing .....	31
Contingency Program/Capital Outlay Plan .....	32
Local DWI Program Personnel.....	33
County/City Personnel.....	34
Local DWI Planning Council Members .....	35

### **Section Three: Budget and Appendices**

Budgets (Exhibit C Roll-up and Component Pages) .....	37
Letters of Support .....	46

# **SANTA FE COUNTY**

## **Resolution No. 2014 - 26**

### **A RESOLUTION AUTHORIZING THE COUNTY MANAGER TO SUBMIT A GRANT AND DISTRIBUTION FUNDING APPLICATION AND RELATED DOCUMENTS FOR DWI PREVENTION IN SANTA FE COUNTY FOR FISCAL YEAR 2015 TO THE NEW MEXICO DEPARTMENT OF FINANCE AND ADMINISTRATION**

**WHEREAS**, the New Mexico Legislature enacted the Local DWI Grant Program Act, §11-6A-1 et. seq. NMSA 1978 (2010 Repl.) to address the problems associated with driving while intoxicated (DWI) in the State of New Mexico;

**WHEREAS**, a program has been established to make grant and distribution funding available to counties and municipalities for new, innovative or model programs, services or activities to prevent or reduce the incidence of domestic abuse related to DWI, DWI, alcoholism and alcohol abuse;

**WHEREAS**, the Santa Fe County DWI Planning Council supports submission of applications seeking grant and distribution funding;

**WHEREAS**, Santa Fe County annually submits an application along with participating agencies to the New Mexico Department of Finance and Administration (DFA) to request funding under the Local DWI Grant and Distribution Program;

**WHEREAS**, a grant application must be accompanied by a resolution authorizing Santa Fe County to execute and submit the application;

**WHEREAS**, grant applications must also be accompanied by a Local DWI Grant and Distribution Program Statement of Assurances, a Memorandum of Understanding Between Santa Fe County and the New Mexico Department of Finance and Administration for Fiscal Year 2015 for the DWI and Detoxification Programs, and a Department of Health (DOH) Assurances and Cooperative Agreement, which are provided to the BCC with this Resolution;

**WHEREAS**, the Santa Fe County DWI program plans to submit to DFA two (2) applications in conjunction with participating agencies: an application for \$300,00 for detoxification services and an application for \$1,184,319.10;

**WHEREAS**, the BCC desires to authorize the Santa Fe County Manager to execute the grant applications; Statements of Assurances; Memoranda of Understanding; DOH Assurances and Cooperative Agreements; and, to submit this Resolution and the applications, assurances, memoranda and related documents, to DFA.

FILED  
CLERK  
RECORDED  
2014  
MAY 27 10 11 AM

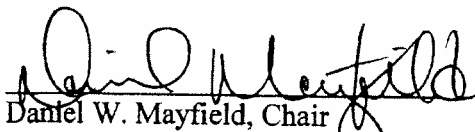
**NOW THEREFORE, BE IT RESOLVED AS FOLLOWS:**

The County Manager is hereby authorized to

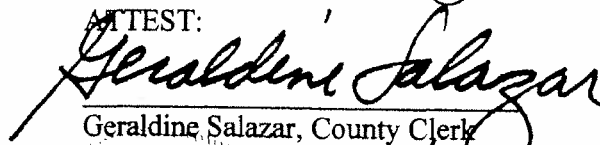
1. Execute and submit to DFA a DWI Alcohol Detoxification Application in the amount of \$300,000 to apply for funds to provide detoxification services to residents of Santa Fe County;
2. Execute and submit to DFA the Local DWI Distribution/Grant Application in the amount of \$1,184,319.10 for the Santa Fe County DWI Program to provide adolescent prevention services, to increase law enforcement efforts, to provide screening and compliance monitoring for DWI offenders, and to increase public awareness; and
3. For each grant application (DWI Distribution Grant and Detoxification Program), execute and submit to DFA the Local DWI Grant and Distribution Program Statement of Assurances; Memorandum of Understanding, and DOH Assurances and Cooperative Agreement between Santa Fe County and the New Mexico Department of Finance and Administration for Fiscal Year 2015.

APPROVED AND ADOPTED THIS 25<sup>th</sup> day of February 2014.

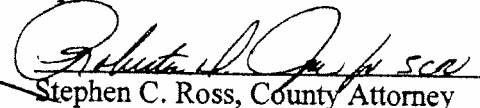
BOARD OF COUNTY COMMISSIONERS

  
Daniel W. Mayfield, Chair

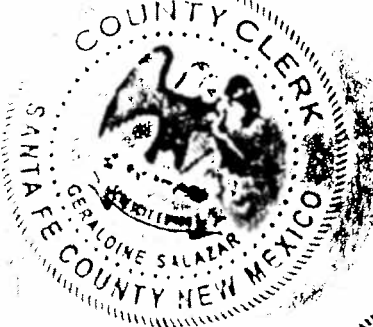
ATTEST:

  
Geraldine Salazar, County Clerk

Approved as to Form:

  
Stephen C. Ross, County Attorney

2/25/2014



COUNTY OF SANTA FE )  
STATE OF NEW MEXICO ) ss

BCC RESOLUTIONS  
PAGES: 2

I Hereby Certify That This Instrument Was Filed for  
Record On The 27TH Day Of February, 2014 at 10:17:28 AM  
And Was Duly Recorded as Instrument # 1730943  
Of The Records Of Santa Fe County

Witness My Hand And Seal Of Office  
Deputy  Geraldine Salazar  
County Clerk, Santa Fe, NM

BCC CLERK RECORDED 02/27/2014

STATEMENT OF ASSURANCES  
Local DWI Grant and Distribution Program  
Project Year 15: July 1, 2014 – June 30, 2015

The applicant hereby assures and certifies compliance with the following statutes, rules, regulations, and guidelines associated with the acceptance and use of funds under the New Mexico Local DWI Grant and Distribution Program:

1. Compliance with the provisions of the New Mexico Local DWI Grant Program Act, Sections 11-6A-1 through 11-6A-6 NMSA 1978 as amended, the regulations, and the approved LDWI Guidelines.
2. The applicant has the responsibility and legal authority to receive and expend funds as described in the grant and distribution project description, as well as to finance the grantee share (if any) of costs of the project, including all project overruns.
3. Compliance with the State Procurement Code, with the exception of Home Ruled Governments, and submission of all related procurement documents to the Local Government Division for administrative review and approval, prior to execution, including, but not limited to: requests for professional services (RFPs); advertisements; minutes of pertinent meetings; contract selection and award criteria. All project-related services, activities or programs done through a service provider must be implemented through a professional services contract. Any project-related contract, subcontract, or agreement and related amendments, providing services to the grant or distribution program, must be submitted for administrative review by the Division prior to execution.
4. Adherence to all financial, accounting, and reporting requirements of the Department of Finance and Administration. Distribution programs will include with each quarterly narrative progress report the Grant Fund Agreement Exhibit F, The Local DWI Distribution Program Financial Status Report. Grant programs will include with each quarterly narrative progress report the Local DWI Program Request for Payment/Financial Status Report, Exhibit D. The said reports shall contain narrative and/or bulleted highlights of accomplishments and/or problems and delays encountered to date, a detailed budget breakdown of expenditures to date, a summary of any fees collected and/or expended, the Managerial Data Set, Planning Council meeting agendas and minutes, and such other information following the objectives of the county's evaluation as may be of assistance to the Division in its evaluation.
5. Compliance with the requirement to not budget, nor expend, any of the grant amount awarded or the amount distributed for **indirect administrative costs** incurred during the grant or distribution fiscal period. Requests for payment or financial status reports shall document all direct program administrative expenditures and in-kind/match administrative expenditures.

6. Compliance with the requirement to not budget, nor expend, greater than **ten percent** of the grant amount awarded or the amount distributed for **capital outlay** incurred during the grant or distribution fiscal period. Requests for payment or financial status reports shall specify all capital outlay expenditures. **The ten percent cap for capital outlay does not exist with detoxification funding grants.**
  7. Compliance with all required reports, including but not limited to: the first quarter narrative and fiscal reports due on the last working day of October; the second quarter narrative and fiscal reports due on the last working day of January; and the third quarter narrative and fiscal reports due on the last working day of April; the fourth and the final quarter narrative and fiscal reports for the fiscal year due the 15<sup>th</sup> of July; required screening, treatment, and compliance monitoring protocols; required evaluation plans; required fiscal reports; required screening and tracking managerial data reports; and required annual reports.
  8. Compliance with the current Local DWI Grant Program Screening Guidelines. To avoid any conflict of interest, or appearance of conflict of interest, screeners should not be affiliated with any contracted treatment agency. Clients will be given options for treatment and will not be *mandated* to treatment with the same agency that does the screening.
  9. If applicable to the applicant, compliance with the requirements of the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and the Department of Health and Human Services regulation entitled "Standards for Privacy of Individually Identifiable Health Information", 45 CFR Parts 160 and 164, applicable to entities covered by HIPAA; (the HIPAA Regulations).
  10. Any distribution program under run amount for the fiscal year must be returned to the Local DWI Grant Fund by September 30 of the following fiscal year. Failure to remit an under run to the Local DWI Grant Fund will cause suspension of grant reimbursements and/or future distributions until the remittance is made.
  11. Grant program under runs revert to the Local DWI Grant Fund.
  12. Compliance with all applicable conditions and requirements prescribed by the Division in relation to receipt/accountability of state General Funds.
  13. The grant applicant will follow the scope of work for the grant program, as negotiated with the Local Government Division, and in accordance with the local planning council's approved plan. The applicant will submit any proposed modifications/amendments to the scope of work to the Division for its approval, prior to execution.
  14. The distribution program applicant will follow the local planning council's application as approved by DWI Grant Council in the application review process. The applicant
-

will submit any proposed modifications/amendments to this proposal to the Division for its written approval, prior to execution of changes to programs.

15. Compliance with conflict of interest prohibitions whereby no member, officer, or employee of the grant or the distribution program, or its designee or agents, no voting member of the local planning council or of the governing body of the locality in which the program is situated, and no other public official of such locality who exercises any functions or responsibilities with respect to the program during his/her tenure (or for one year thereafter) shall have any interest, direct or indirect, in any contract or subcontract for work to be performed in the program. The grant and/or the distribution program shall incorporate, in all such contracts or subcontracts, a provision prohibiting such interest pursuant to the purposes of these stated provisions.
16. Compliance with the maintenance of records as will fully disclose the amount and disposition of the total funds from all sources budgeted for the grant or distribution agreement period, the purpose of undertaking for which such funds were used and the amount and nature of all contributions from other sources, and such other records as the Division shall prescribe. Such records shall be preserved for a period of not less than six (6) years following completion of all the conditions of the grant agreement and the distribution program administrative guidelines.
17. The applicant will provide access to authorized State officials and representatives of all books, accounts, records, reports, files, and other papers, things, or property pertaining to the project in order to make audits, examinations, excerpts and transcripts.
18. The applicant will provide DFA's auditor and evaluator timely access to all program records and information. Additionally, the applicant will assure that records of subcontractors working for the applicant are retained and made available to DFA's auditor and evaluator.

Katherine Miller

County Commission Chairperson (or Municipal Mayor)

(Please Type)

Katherine Miller

Signature

per attach Resolution #2014-26

Date

3.25.14

Approved as to form

Santa Fe County Attorney

By: Robert J. [Signature]

Date: 3/19/14

Amby [Signature]



## MEMORANDUM OF UNDERSTANDING

The County of Santa Fe DWI Program (hereinafter referred to as the "Program") and the New Mexico Department of Finance and Administration/Local Government Division/Driving While Intoxicated Program (hereinafter referred to as "Agency") hereby exchange the following assurances and enter into the following Memorandum of Understanding (MOU):

The Agency assures:

1. That Agency is in full compliance with the provisions concerning research activities in Section 2.52 of the Federal Confidentiality of Alcohol & Drug Abuse Patient Records regulations, 42 CFR Part 2, including Section 2.16.
2. That client identifying information will not be re-disclosed except back to the Program from which the information was obtained, or according to the terms of this MOU.
3. That in receiving, storing, processing, or otherwise dealing with any information from the Program about the clients in the Program, the Agency acknowledges it is bound by the provisions of the Federal Confidentiality of Alcohol and Drug Abuse Patient Records regulations, 42 CFR Part 2.
4. That the Agency shall undertake to resist any effort to obtain access to information pertaining to patients otherwise than as expressly provided for in the Federal Confidentiality of Alcohol & Drug Abuse Patient Records regulations, 42 CFR Part 2.
5. That the Agency is not a "covered entity" as defined by the Department of Health and Human Services Regulations entitled "Standards for Privacy of Individually Identifiable Health Information", 45 CFR Parts 160 and 164, implementing the Health Insurance Portability and Accountability Act of 1996 (HIPAA); (the HIPAA Regulations).
6. That the Agency shall never possess treatment or maintain any "individually identifiable health information" or transmit "protected health information" as defined by the HIPAA Regulations and in the Health Information Technology for Economic and Clinical Health Act of 2009 (HITECH Act).

The Program agrees to:

1. Upon request, provide the Agency or other parties authorized with client records for those clients provided services through the Local Government

Division DWI Grant Program, for the purpose of conducting outcome monitoring research activities, and evaluation of LDWI Program interventions.

2. If applicable, comply with the requirements of the Health Insurance Portability and Accountability Act of 1996 (HIPAA), the Health Information Technology for Economic and Clinical Health Act of 2009 (HITECH Act) and the Department of Health and Human Services Regulation entitled "Standards for Privacy of Individually Identifiable Health Information", 45 CFR Parts 160 and 164, applicable to entities covered by HIPAA; (the HIPAA Regulations).
3. Report or transmit data to the Agency that deletes and contains no "individually identifiable health information" or "protected health information" as defined by the HIPAA Regulations and the Health Information Technology for Economic and Clinical Health Act of 2009 (HITECH Act).

Executed this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_\_.

\_\_\_\_\_  
Wayne Sowell, Director  
Department of Finance & Administration  
Local Government Division  
DWI Program  
Bataan Memorial Building, Suite 203  
Santa Fe, New Mexico 87501

*Katherine M. Jell*  
County Commissioner  
*County Manager*  
*per Resolution 2014-26*  
3-25-14  
Date

Approved as to form  
Santa Fe County Attorney  
By: *Robert J. G. [Signature]*  
Date: 3/19/14  
*nmj 3/24/14*

## DOH ASSURANCES AND COOPERATIVE AGREEMENT

The Santa Fe County DWI Program referred to as the "Program" and the New Mexico Department of Health (DOH), Epidemiology and Response Division hereby receives the following assurances and enters into the following cooperative agreement, to carry out the requirements of the evaluation MOU between DOH and DFA:

The DOH:

1. Acknowledges that it is in full compliance with the provisions concerning research activities in Section 2.52 of Federal confidentiality regulations, 42 CFR Part 2, including:
  - a. That a research protocol is maintained in accordance with the security requirements of § 2.16 of 42 CFR Part 2; and
  - b. That client identifying information will not be re-disclosed except back to the Program from which the information was obtained; and no individual client will be identified in any report resulting from any epidemiologic research; and
  - c. That the Epidemiology and Response Division has provided a satisfactory written statement that a group of three or more individuals who are independent of the research project has reviewed the protocol and determined that:
    - (i) The rights and welfare of clients will be adequately protected; and
    - (ii) The risks in disclosing client identifying information are outweighed by the potential benefits of the research.
2. Acknowledges that in receiving, storing, processing, or otherwise dealing with any information from the Program about the clients in the Program, the Epidemiology and Response Division is fully bound by the provisions of the Federal regulations governing Confidentiality of Alcohol and Drug Abuse Patient Records, 42 CFR Part 2: and
3. Undertakes to resist in judicial proceedings any effort to obtain access to information pertaining to patients otherwise than as expressly provided for in the Federal confidentiality regulations, 42 CFR Part 2.

The Program:

1. Agrees to allow the Epidemiology and Response Division access to client records from the web based client screening and tracking system for those clients provided services through the Local Government Division DWI Grant

Program, for the purpose of conducting outcome monitoring research activities.

This agreement will become effective on July 1, 2014.

This agreement will expire on June 30, 2015.

Michael Landen, MD, MPH,  
State Epidemiologist and  
Director Epidemiology and Response Division  
New Mexico Department of Health  
Harold Runnels Building  
1190 St. Francis Drive  
Santa Fe, NM 87502

Katherine Nye

County Manager or other  
authorized official

*per Resolution 2014-26*

Approved as to form  
Santa Fe County Attorney

By: *Robert J. [Signature]*

Date: *3/19/14*

*Jim July*

**FY15 LDWI Grant and Distribution Application**

**County: Santa Fe**

## Statewide Long-Term Goals

**Goal 1: Reduce binge drinking and underage drinking in New Mexico by 5% by June 2017<sup>1</sup>**

**Goal 2: Reduce alcohol-related injury and death by 5% in New Mexico by June 2017**

**Goal 3: Reduce alcohol-related motor vehicle crashes and deaths by 5% in New Mexico by June 2017**

**Please describe how your program will contribute to achieving the statewide goals above. Please refer to relevant charts with statewide and county statistics provided to you to support your answer.**

The statewide goals listed above fall in line directly with the goals established in Santa Fe County's DWI Plan. The DWI program developed a DWI plan that will guide Santa Fe County and other institutions in implementing best practice processes and evidence-based solutions that support further progress in Santa Fe's citizens making healthy choices about driving, alcohol and drug use which will reduce the horrible impact that alcohol has on our community. The DWI plan utilizes data to demonstrate the needs of the county in regards to DWI, DWI prevention, substance abuse, underage drinking and law enforcement efforts. The plan makes recommendations and sets goals for providing, improving and funding DWI programs in the County.

Santa Fe County's DWI program understands that DWI, binge and underage drinking are complex issues that require multiple solutions. Data provided for Santa Fe County surrounding these critical need areas, shows that much work still needs to be done.

1. Drunk and drugged (impaired) driving rates in Santa Fe County as measured by fatalities, crashes and DWI arrests remain unacceptably high. While progress has been made in the last seven years, DWI remains a significant cause of harm for Santa Fe residents. Skyrocketing rates of opioid and painkiller abuse also point to a corresponding increase in drugged (impaired) driving. Lack of effective detection of drugged driving limits our understanding of the scope of the problem.
  - a) In 2012, there were 128 DWI crashes and 7 DWI crash deaths in Santa Fe County.
  - b) From 2010 to 2011, there was an 8 percent decrease in arrests, and an 11 percent increase in DWI crashes.
  - c) Sales of highly controlled prescription opioid pain relievers (OPRs) increased 131.3 percent in New Mexico between 2001 and 2010. During that same period, the state's drug overdose death rate increased 61.8 percent.
  - d) The total financial impact of Santa Fe County alcohol-involved crashes is approximately \$55 million per year.
  - e) The risk of arrest and consequences of conviction are poorly understood by the most at-risk populations including youth, immigrants and substance abusers.
  - f) From July of 2004 until June of 2013, 24 percent of the 4193 convicted DWI offenders referred to Santa Fe County Magistrate Court were repeat offenders.
  - g) 50 percent of DWI offenders don't install interlocks and 55 percent of those who drive while revoked for DWI lose their vehicles.
2. Santa Fe County's alcohol and substance abuse rates are among the highest in New Mexico and in the country, and have profound and far-reaching effects on our community. Alcohol and drug abuse are an unacceptable source of suffering for the addicted and their families, a financial drain on county resources, and a threat to public safety.
  - a) In 2011, 96 Santa Fe County residents died as a direct result of alcohol abuse, and several hundred more died from chronic diseases for which excessive alcohol consumption was a significant contributing risk factor.
  - b) The alcohol-related death rate for County's Hispanic residents is twice that of Non-Hispanic Whites and 25 percent higher than that for Hispanic New Mexicans as a whole.
  - c) In Santa Fe County 6.3 percent of Santa Fe adults identify themselves as alcoholic-dependent; another 12 percent identify themselves as frequent binge drinkers.
  - d) Alcohol and/or drugs are known to be a significant factor in incidents of criminal activity such as burglaries, domestic violence, child abuse and neglect, and sexual violence.
  - e) There are an estimated 3,100 cases each year of domestic violence where alcohol is involved.
  - f) Access to treatment for drug and alcohol abuse has been limited by the 20 percent of Santa Fe County residents who don't have health insurance and therefore have inadequate resources to pay for treatment.

<sup>1</sup> Goals are taken from the Five-Year Behavioral Health Promotion & Prevention Plan, November 2012

- g) Total financial impact of alcohol abuse in the County is \$180 million per year.
- 3. Alcohol and drug abuse for youth 18 and under remains excessive portending a large future pool of abusing adults.
- a) 26.9 percent of Santa Fe County high school students and 8.5 percent of middle school students report binge drinking, and 29.5 percent report having first alcoholic drink before 13, a significant precursor to adult alcohol abuse.
- b) 12 percent of high school students report drinking and driving.
- c) 35 percent of high school and 28.5 of middle school students reported smoking marijuana.
- d) 3 percent of middle school students report having injected heroin during the past 30 days.

Santa Fe County DWI program through its DWI plan developed a comprehensive approach aimed at reducing DWI, alcohol related death and injury, alcohol related motor vehicle crashes and death, binge and underage drinking. Santa Fe County is working to have an overall impact on the listed statewide goals and the County's own set of goals by addressing the following:

1. Increase perception of the risk of arrest through a combination of law enforcement efforts and public awareness.
2. Increase education regarding the risks and consequences of drunk driving in Santa Fe County.
3. Reduce underage drinking in Santa Fe County through education, prevention and enforcement.
4. Increase offender compliance through screening and tracking.
5. Develop and increase public awareness through education on the consequences of binge drinking.
6. Foster working relationships amongst all stakeholders to better serve Santa Fe County.

## Gaps, Needs, and Community Participation

**Please describe the process used to assess local gaps and needs. Please briefly describe the gaps and needs identified through that process and how the DWI Program is filling them.**

The Santa Fe County DWI Program developed a Needs Assessment and a DWI Plan to assess both the needs and the short-comings in Santa Fe County. A primary objective of the DWI program and the DWI Planning Council for FY 14 is to assess the most pressing gaps and needs in Santa Fe County and to develop a plan to address the identified needs. The DWI program entered into a contract with M&L Consulting who assisted with the development of the recently approved and adopted Needs Assessment and DWI Plan. The DWI Plan will serve as a working document that will guide the operations of the program as it strives to address those gaps and needs.

The process used to assess local gaps and needs was two fold. The first approach was to gather data from pre-existing community reports on Santa Fe County such as the Youth Risk and Resiliency Survey, New Mexico Substance Abuse Epidemiology Profile and Santa Fe County 2013: Community Health Profile (CHP).

The DWI program was fortunate that Santa Fe County's Community Services Department had recently completed the comprehensive CHP report. The Community Health Profile looked at a widerange of gaps and needs in the County, ranging from alcohol abuse to obesity. The DWI program was able to retrieve a wealth of information for the needs assessment based on data provided in the CHP. The second approach incorporated by the DWI program was to host multiple face to face meeting with key stakeholders in the community. The DWI program in conjunction with the DWI Planning Council hosted a series of community meetings to discuss issues facing our community from the perspective of the stakeholders. The community meetings identified many gaps and needs that may have otherwise been overlooked by the DWI program. The community meetings proved to be so successful that they continue to take place on a regular basis, with involvement from a widerange of stakeholders.

The following are the key findings identified in the Needs Assessment:

1. Drunk and drugged driving rates in Santa Fe County as measured by fatalities, crashes and DWI arrests remain unacceptably high. While progress has been made in the last seven years, DWI remains a significant cause of harm for

Santa Fe residents. Skyrocketing rates of opioid and painkiller abuse also point to a corresponding increase in drugged driving. Lack of effective detection of drugged driving limits our understanding of the scope of the problem.

2. Santa Fe County's alcohol and substance abuse rates are among the highest in New Mexico and in the country, and have a profound and far-reaching effects on our community. Alcohol and drug abuse are an unacceptable source of suffering for the addicted and their families, a financial drain on county resources, and a threat to public safety.

3. Alcohol and drug abuse for youth 18 and under remains excessive portending a large future pool of abusing adults.

The DWI program has developed the following critical priorities to more effectively address the gaps in services within Santa Fe County:

1. There is a critical need to pool efforts and leverage resources with entities in the County that have shared goals to decrease DWI, alcohol and drug abuse in order to turn the curve on the scope of the problem. A comprehensive strategy is needed to integrate efforts between the Santa Fe County DWI Planning Council, the Health Policy Planning Commission (HPPC), Corrections Advisory Committee, City of Santa Fe, courts, law enforcement, treatment community and the schools. The Santa Fe County DWI Program will play a role in convening these key stakeholders to increase on-going communication, coordination and collaboration among organizations working to decrease DWI, alcohol and drug abuse in Santa Fe County.

2. Increase the capacity of law enforcement in Santa Fe County to prevent, apprehend and prosecute DWI offenses.

3. Reduce recidivism, especially among offenders with many arrests and convictions, through evidence based sanctions and treatment.

4. Use evidence-based strategies to reduce the rates of DWI, substance abuse and underage drinking in Santa Fe County, and use evidence-based measurements to evaluate the effectiveness of all initiatives.

5. Support implementation of Centennial Care and Medicaid expansion so that those abusing drugs and alcohol can get treatment, and we can begin to curb the cycle of substance abuse and social harm it causes to individuals and families in our community.

**List any new activities/programs you plan to implement in FY15 to address the gaps and needs.**

The DWI program has developed an extensive list of new activities aimed at addressing the gaps and needs identified in Santa Fe County just a few highlights are: implementation of an officer appreciation program, support of overservice of alcohol training and operations for local law enforcement and screening for Medicaid enrollment and assistance to increase access to treatment. The recently completed DWI plan includes all the activities and programs that will be implemented by the program over a three year period. A copy of the DWI plan has been included as an attachment in this application for DFA's review and for a better understanding of the work that will be taking place in Santa Fe County.

**Please explain how your DWI program provides services to all areas of your county, including rural, and tribal areas.**

The DWI program is able to provide services to all areas of the county through a multitude of efforts. A primary area of focus for the DWI program is in the area of prevention. The DWI program is able to provide prevention services through various approaches reaching a large number of individuals. In Fiscal Year 13 the DWI program through the RFP process awarded contracts to local entities to provide adolescent prevention services to schools throughout Santa Fe County. The DWI program renewed those contracts with the exception of one and continues to provide school based prevention throughout Santa Fe County. The DWI program is currently providing evidence based prevention through such programs as Keeping A Clear Mind, Life Skills and Media Literacy.

The use of large scale public awareness campaigns is another approach used by the DWI program to reach all areas of Santa Fe County. The DWI program has funded two public awareness campaigns thus far in 2014, with the intent of running two more campaigns before the end of the fiscal year. Public awareness campaigns target a large audience throughout the County by using radio advertisements, bus wraps, informative inserts in the news paper and printed material handed out to liquor establishments.

The CAB RIDE HOME Program also serves a large number of individuals in Santa Fe County. It is estimated that this harm reduction approach will provide over 12,000 rides in Fiscal Year 2014.



Training" and to purchase some equipment. The DWI program holds monthly, and has for the last year and a half, law enforcement coordination meetings to discuss and resolve the many challenges that law enforcement experience in their daily dealings with DWI enforcement. The monthly law enforcement meeting has proven to be highly successful, opening the lines of communication amongst the numerous agencies that participate. There are 6 police agencies, the District Attorney's office and citizen groups participating. A direct result of the meeting has been an increase in checkpoints and saturation patrols and better prosecution of accused offenders.

DWI program staff travel throughout Santa Fe County attending health fairs, and community events with a primary goal of raising awareness about the dangers of drinking and driving. Program staff set up informational booths and distribute prevention material at community events throughout the year. The DWI program also hosts the WALK TO STOP DWI, a community event that raises money to fund a post prom party for Pojoaque High school. The annual event creates awareness around the dangers of DWI, especially among school age kids. The WALK TO STOP DWI is a family event, that is well received by the community of Pojoaque.

**Please describe the involvement which your local DWI Planning Council had in developing your application and component selection.**

The Santa Fe County DWI Planning Council has taken a more active role in the overall operations of the DWI program. The Planning Council served as the driving force in the development of both the Needs Assessment and DWI Plan. Members of the Planning Council were afforded numerous opportunities to provide input regarding the DWI Plan and ultimately approved the final version of the plan. The Plan that has been developed for the DWI program will serve as an operating guide for program activities for a three year period. Members of the DWI Council reviewed this application prior to submission.

**Do you have tribal/pueblo representation on your planning council (either as a voting member or as an attendee)? No**

**If "no", please explain why you do not have tribal/pueblo representation. If "yes", please describe their representation and the extent to which they are involved in funding recommendations.**

The DWI program does not have a tribal voting member on the Council at this time, but does have tribal representation at both monthly Planning Council and monthly law enforcement meetings. The Tesuque and Pojoaque Tribal police attend both meetings and are provided an opportunity to up-date the Planning Council with any issues or challenges they are facing. The DWI program provided CDWI funding to the Tesuque Tribal Police to conduct checkpoints and saturation patrols. The Pojoaque Tribal police department declined CDWI funding due to being in a transitional period and dealing with a cross commissioning issue that exist with another law enforcement agency.

**Please explain any collaboration efforts you have with other agencies/organizations in your county, including rural and tribal entities.**

The Santa Fe County DWI program, and the DWI Planning Council over the last year have taken on a bigger role in an effort to have a greater impact in the community. A community meeting was conducted on December 4, 2013, titled "It Takes A Village". The meeting was hosted by the DWI program/DWI Planning Council, the County Health Policy and Planning Commission, the County Jail Advisory Committee and the First Judicial District Court. The goal of the meeting was to create a sense of community and open the lines of communication amongst all the key players that provide services to Santa Fe County residents. Attendees included the Courts (District, Magistrate and Municipal), Public Defenders office, District Attorney's office, Law Enforcement (State Police, City Police & County Sheriff), Probation Parole (Adult & Juvenile), CHRISTUS St. Vincent's Hospital, New Mexico Department of Human Services, Santa Fe Prevention Alliance, St. Elizabeth's Shelter, Life Link, Guidance Center, Friendship Club, Santa Fe Recovery Program and Santa Fe County Detention Facility.

A result of the "It Takes A Village" meeting is a continued collaboration amongst many of the participant agencies who attended the inaugural meeting. On a monthly basis stakeholders from many disciplines, gather to discuss issues that are impacting the community and a collaborative approach is taken to address those issues. The DWI program is a regular attendee of the community meetings and will continue to work with any and all agencies looking to make a difference in Santa Fe County.

**Please discuss the relationship you have with each of the Courts (District, Magistrate, Municipal or Tribal) in the county and the services that the DWI Program provides for the Court(s).**

The Santa Fe County DWI program provides Screening/Compliance and Monitoring services for DWI offenders convicted in both District and Santa Fe Magistrate Courts. Santa Fe County is unique in that the Municipal Court oversees its own Screening and Compliance program for offenders sentenced within that court, therefore having no County involvement with their program. The DWI program does not provide any services to the Tribal Courts within Santa Fe County. Starting in Fiscal Year 2015, the DWI program will began collecting a compliance fee on all offenders sentenced in both Courts.

A positive relationship exists between the DWI program and the Magistrate Court. The Screening and Compliance program serves as the primary form of supervision for those offenders sentenced in Magistrate Court, filling a huge void for the Court. DWI program staff communicate regularly with Magistrate Court and attend all DWI related hearings. The DWI program and Magistrate court work in concert with one another to consistently improve on best practices in an effort to increase overall offender compliance rates. Santa Fe County is unique in that both the Magistrate Court and the DWI program work together, conducting 90 day compliance hearings on every offender sentenced in Magistrate Court. The 90 day compliance hearings allows the DWI program to up-date the Court on the progress or lack of progress each offender is making in regards to their court ordered conditions of probation. The DWI program also has a staff member who is a member of the Magistrate Court's DWI Drug Court team.

The DWI program is working to develop a stronger relationship with District Court. The lines of communication between District Court and the DWI program have improved but there is still work to be done. The major issue has been the DWI programs inability to secure referrals on DWI offenders sentenced in District Court. Steps have been taken by both the Court and the DWI program to remedy this problem. The District Court has now designated the Chief Clerk to provide the DWI program with the names of all individuals sentenced for DWI in District Court. The DWI program has designated a compliance officer to handle all District Court cases and to communicate with the Chief Clerk. The new approach thus far is yielding much better results with the DWI program receiving referrals on a regular basis and increasing the number of individuals that are screened out of District Court.

**Please list the names of the relevant organizations/associations of which you, your program, or your program staff are paid or non-paid members (i.e. New Mexico Prevention Network, Behavioral Health Local Collaborative, Teen Court Association, etc.):**

Santa Fe Prevention Alliance  
New Mexico Prevention Network  
Santa Fe Magistrate Court DWI Drug Court  
City of Santa Fe Lead initiative  
Santa Fe Opiate Safe planning Initiative  
It Takes A Village Community Group  
Pojoaque's Parent Teacher Association  
New Mexico Forum For Youth In Community, Pojoaque  
MADD New Mexico  
Teen Court Association

**Please include three to five letters of support from local county entities, Native American communities, associations, consumers, etc. to show public participation in the planned implementation of the program's efforts.**

## Additional Program Narrative

**Please briefly describe the strategies that you use to educate, at a local level (county/city officials, legislators, stakeholders, etc.), the dangers of drinking and driving.**

Santa Fe County DWI program understands that such a large and complex problem as DWI is deeply embedded within our communities and requires different approaches to effectively address the problem. The DWI program couples two different types of strategies to impact this deeply embedded problem, direct services and environmental strategies. Direct services include programs such as school based curriculums, technical assistance, partner engagement and trainings. Environmental strategies include approaches such as media and advertising campaigns, media advocacy and components of media literacy.

**Provide a (one) specific example of a success story due to the efforts of your program.**

The Santa Fe County DWI program strives for success in all program areas but successes dealing with youth seems to outshine all the other program endeavors. The DWI program sponsored a Post Prom Party for Pojoaque High School. The post prom party took place at the local movie theater, where those in attendance were treated to one of two movies playing that night. Door prizes were given throughout the night, along with food and drinks. The event was a success not because 92 students attended the event, but for the 92 students who chose to stay alcohol free and most importantly, made it home safely.

**Describe any barriers you may have had in the past to implement any of your programs/components and any plans you have to overcome them.**

Up until recently a major barrier has been the DWI programs inability to receive referrals from District Court. The DWI program and District Court worked together to develop a system that works for both the Court and the Program. The District Court has designated the Chief Clerk to provide referrals on those offenders sentenced on a monthly basis to the DWI Program. The DWI program has dedicated one compliance monitor to work specifically with the Court and to supervise all District Court cases. The new systems seems to be working well thus far.

**Discuss a program that was implemented which did not meet the intended outcome and what you learned from this.**

N/A

## Budget Justification

The budget forms below provide you with the opportunity to justify the appropriate use of LDWI funds. Please provide detailed information on the budgetary categories by component so that DFA can ascertain your plan for spending LDWI funds and ensure that expenditures will be reasonable and allowable.

In the narrative section please discuss your ability to leverage other resources to support your program. If you do not use LDWI funds for a particular component please complete the narrative section with how the local gap is being filled.

### PREVENTION

Prevention Budget Justification: LDWI Funds: Both		
Personnel	Number of FTE: 3	\$ 139,200.00
Employee benefits	Number of FTE: 3	\$ 78,911.00
Please describe roles and responsibilities of prevention personnel:		
Travel (in-state)	Purpose of travel: The Prevention Specialist require travel funds to attend various meetings for the development and implementation of prevention programs, Behavioral Health Conferences, professional development training, DWI Affiliate meetings and to make site visits within the County. The County furnishes vehicles available for use by the DWI program. Fuels for these vehicles is charged to the DWI program. There are occasions when no vehicle is available and it is necessary for staff to use personal vehicles and are then reimbursed mileage. Some travel require lodging, meals or parking fees.	\$ 1000.00
Travel (out-of-state)	Purpose of travel:	\$ 0
Supplies	Type of expenses: Supplies include letterhead, staff business cards, computer software, computer discs, printer toner, calenders, book shelves, file cabinets, chairs, paper towels, paper, office supplies, cleaning products, file folders, envelopes, etc. In addition promotional items, curriculum and educational supplies are purchased from this line item.	\$ 11,000.00
Operating costs	Type of expenses: Office space is provided in kind however the required utilities and communication lines are essential for the operations of the program and are paid for by LDWI funds. Postage for frequent mailing and shipments, maintenance for vehicles and equipment, advertising in the local theater, on city buses, billboards, radio and newspaper, printed material for public awareness campaigns and conference/training fees are also included in this line item.	\$ 64,896.10
Contractual services	Type of expenses: Fees to pay for contractual services for two countywide public awareness campaigns, CAB RIDE HOME program Dr. Peter DeBenedittis, Santa Fe Public Schools and other programs and providers.	\$ 352,172.00
Provide a list of contracts and services to be provided: School based prevention services, creative development and implementation of public awareness campaigns, safe ride home services, specialized law enforcement training, program evaluation, and other contract to be determined.		
Minor equipment	Type of expenses: Fax machines, printers and small equipment as needed.	\$ 0
Capital outlay	Type of expenses:	\$ 0



## ENFORCEMENT

<b>Enforcement Budget Justification:</b>		
<b>LDWI Funds: Distribution</b>		
Personnel	Number of FTE: 1	\$ 48,000.00
Employee benefits	Number of FTE: 1	\$ 27,000.00
Please describe roles and responsibilities of enforcement personnel: Funding for one full time Sheriff's deputy devoted to the Departments DWI enforcement unit. The position will be tasked with the enforcement of DWI laws within Santa Fe County.		
Travel (in-state)	Purpose of travel:	\$
Travel (out-of-state)	Purpose of travel:	\$
Supplies	Type of expenses:	\$
Operating costs	Type of expenses:	\$
Contractual services	Type of expenses: To pay for contractual services to provide specialized law enforcement training.	\$ 2000.00
Provide a list of contracts and services to be provided: TBD		
Minor equipment	Type of expenses:	\$
Capital outlay	Type of expenses:	\$
<b>TOTAL DOLLAR AMOUNT:</b>		<b>\$ 77,000.00</b>
<b>Enforcement Budget Justification:</b>		
<b>In-Kind Funds</b> (check all that apply): County <input type="checkbox"/> City <input type="checkbox"/> Fees <input type="checkbox"/> Other <input type="checkbox"/> List:		
Administrative	Type of expenses:	\$
Personnel	Number of FTE:	\$
Employee benefits	Number of FTE:	\$
Travel (in-state)	Purpose of travel:	\$
Travel (out-of-state)	Purpose of travel:	\$
Supplies	Type of expenses:	\$
Operating costs	Type of expenses:	\$
Contractual services	Type of expenses:	\$
Minor equipment	Type of expenses:	\$
Capital outlay	Type of expenses:	\$
<b>TOTAL DOLLAR AMOUNT:</b>		<b>\$</b>
Budget Justification Narrative: If not funding, explain how this need is met in your county.		

### CDWI/LDWI Coordination

If eligible, do you plan to request CDWI funds from the Traffic Safety Division (TSD)? Yes

If so, please describe how you plan to use those funds, and how they would supplement LDWI enforcement funding.

Santa Fe County will utilize CDWI funding to support an increase in law enforcement activities, such as checkpoints and saturation patrols. CDWI funding will also be used to fund specialized law enforcement training and to purchase some equipment.

### Law Enforcement Funding Application

PLEASE COMPLETE ONE FORM FOR EACH PARTICIPATING AGENCY – See Appendix D for additional forms

Law Enforcement Agency:							
Activity	Check all that apply	Number of planned activities	Number of anticipated arrests	Number of officers required for activity	Estimated cost per officer	Estimated number of hours	Total cost
Checkpoints	<input type="checkbox"/>						\$
Saturation patrols	<input type="checkbox"/>						\$
Shoulder taps	<input type="checkbox"/>						\$
Underage drinking	<input type="checkbox"/>						\$
Super blitz	<input type="checkbox"/>						\$
		Type of Equipment – Please include name and description			Cost per unit	Number of units	Total cost
Equipment	<input type="checkbox"/>						\$
							\$
							\$
							\$
<b>TOTAL COSTS:</b>							\$

By signing below, agencies agree that participating enforcement officers will have and maintain law enforcement certifications in all areas necessary to conduct checkpoint and saturation patrol activities.

**Signatures:**

Authorized signature of Law Enforcement Agency: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

**Other information (optional):**

The DWI program uses funding from the Department of Transportation (CDWI) to fund law enforcement activities such as checkpoints and saturation patrols. LDWI funds are not utilized to fund these types of activities.

## SCREENING

<b>Screening Budget Justification:</b>		
<b>LDWI Funds: Distribution</b>		
Personnel	Number of FTE: .3	\$ 11,471.00
Employee benefits	Number of FTE: .3	\$ 3456.00
Please describe roles and responsibilities of screening personnel: To conduct mandatory screening on offenders convicted of DWI in Santa Fe Magistrate and District Courts.		
Travel (in-state)	Purpose of travel:	\$
Travel (out-of-state)	Purpose of travel:	\$
Supplies	Type of expenses:	\$
Operating costs	Type of expenses: Office supplies and equipment including letterhead, staff business cards computer software, computer discs, printer toner, calenders, book shelves, file cabinets, chairs, paper towels, paper, cleaning products, file folders, envelopes, etc.	\$ 1,525.00
Contractual services	Type of expenses:	\$
Provide a list of contracts and services to be provided:		
Minor equipment	Type of expenses:	\$
Capital outlay	Type of expenses:	\$
<b>TOTAL DOLLAR AMOUNT:</b>		<b>\$ 16,452.00</b>
<b>Screening Budget Justification:</b>		
<b>In-Kind Funds</b> (check all that apply): County <input type="checkbox"/> City <input type="checkbox"/> Fees <input checked="" type="checkbox"/> Other <input type="checkbox"/> List: Screening Fee		
Administrative	Type of expenses:	\$
Personnel	Number of FTE:	\$
Employee benefits	Number of FTE:	\$
Travel (in-state)	Purpose of travel:	\$
Travel (out-of-state)	Purpose of travel:	\$
Supplies	Type of expenses:	\$
Operating costs	Type of expenses:	\$
Contractual services	Type of expenses:	\$
Minor equipment	Type of expenses:	\$
Capital outlay	Type of expenses:	\$
<b>TOTAL DOLLAR AMOUNT:</b>		<b>\$ 0</b>
<b>Budget Justification Narrative: If not funding, explain how this need is met in your county.</b>		



## DOMESTIC VIOLENCE

<b>Domestic Violence Budget Justification:</b>		
<b>LDWI Funds: Distribution</b>		
Personnel	Number of FTE:	\$
Employee benefits	Number of FTE:	\$
Please describe roles and responsibilities of domestic violence personnel:		
Travel (in-state)	Purpose of travel:	\$
Travel (out-of-state)	Purpose of travel:	\$
Supplies	Type of expenses:	\$
Operating costs	Type of expenses:	\$
Contractual services	Type of expenses:	\$
Provide a list of contracts and services to be provided:		
Minor equipment	Type of expenses:	\$
Capital outlay	Type of expenses:	\$
<b>TOTAL DOLLAR AMOUNT:</b>		\$
<b>Domestic Violence Budget Justification:</b>		
<b>In-Kind Funds</b> (check all that apply): County <input type="checkbox"/> City <input type="checkbox"/> Fees <input type="checkbox"/> Other <input type="checkbox"/> List:		
Administrative	Type of expenses:	\$
Personnel	Number of FTE:	\$
Employee benefits	Number of FTE:	\$
Travel (in-state)	Purpose of travel:	\$
Travel (out-of-state)	Purpose of travel:	\$
Supplies	Type of expenses:	\$
Operating costs	Type of expenses:	\$
Contractual services	Type of expenses:	\$
Provide a list of contracts and services to be provided:		
Minor equipment	Type of expenses:	\$
Capital outlay	Type of expenses:	\$
<b>TOTAL DOLLAR AMOUNT:</b>		\$
<b>Budget Justification Narrative: If not funding, explain how this need is met in your county.</b> Santa Fe County does not fund a Domestic Violence component. At this time the Magistrate Court conducts ninety day compliance hearings on those offenders convicted of a domestic violence offense. The 90 day compliance hearings allow the Court to follow offenders compliance with all court mandated requirements. Santa Fe does have programs that provide counseling services for offenders convicted of Domestic Violence in Santa Fe County. The majority of programs that provide domestic violence counseling communicate offender progress directly to the Court through treatment progress reports.		

## OUTPATIENT/JAIL-BASED TREATMENT

<b>Treatment Budget Justification:</b>		
<b>LDWI Funds: Distribution</b>		
Personnel	Number of FTE:	\$
Employee benefits	Number of FTE:	\$
Please describe roles and responsibilities of treatment personnel:		
Travel (in-state)	Purpose of travel:	\$
Travel (out-of-state)	Purpose of travel:	\$
Supplies	Type of expenses:	\$
Operating costs	Type of expenses:	\$
Contractual services	Type of expenses:	\$
Provide a list of contracts and services to be provided:		
Minor equipment	Type of expenses:	\$
Capital outlay	Type of expenses:	\$
<b>TOTAL DOLLAR AMOUNT:</b>		<b>\$ 0</b>
<b>Treatment Budget Justification:</b>		
<b>In-Kind Funds</b> (check all that apply): County <input type="checkbox"/> City <input type="checkbox"/> Fees <input type="checkbox"/> Other <input type="checkbox"/> List:		
Administrative	Type of expenses:	\$
Personnel	Number of FTE:	\$
Employee benefits	Number of FTE:	\$
Travel (in-state)	Purpose of travel:	\$
Travel (out-of-state)	Purpose of travel:	\$
Supplies	Type of expenses:	\$
Operating costs	Type of expenses:	\$
Contractual services	Type of expenses: Fees paid for alcohol and substance abuse treatment for Santa Fe County residents through our Health Care Assistance program (Indigent Fund). The amount of alcohol and substance abuse treatment paid for through the County's Health Care Assistance program far exceed the required 10% match, we have listed only the amount required.	\$ 120,000.00
Minor equipment	Type of expenses:	\$
Capital outlay	Type of expenses:	\$
<b>TOTAL DOLLAR AMOUNT:</b>		<b>\$ 120,000.00</b>
<b>Budget Justification Narrative: If not funding, explain how this need is met in your county.</b> Santa Fe County has various treatment providers operating within the County that provide an array of services such as: in-patient treatment, intensive out-patient treatment, mental health counseling and intensive case management. Santa Fe County is fortunate to have the number of providers operating in the County, the availability of the various providers minimizes the number of gaps and needs that are associated with communities that do not have access to such programs. Santa Fe is also fortunate that many of the providers have a long history of providing treatment services in the County, programs such as the Santa Fe Recovery program, Life Link, Equest, Millennium Treatment Services, CHRISTUS St. Vincent's Sobering Center, the NA/AA community and a large number of private therapist. A vast majority of providers operating within Santa Fe County have a sliding scale, making it possible for those in need of services to have access to treatment at a reduced cost.		

The DWI program is confident that treatment services will become more readily available to those individuals dealing with mental health, alcohol and substance abuse issues with the roll out of Centennial Care. A large number of Santa Fe County residents will qualify for Medicaid, affording them the opportunity to seek treatment services needed to address their mental health, alcohol and/or substance abuse issues. In anticipation of Centennial Care, the DWI program had a staff member trained on Medicaid eligibility and the Medicaid application process. A result of having a staff member trained on the Centennial Care process, the DWI program will attempt to secure health care coverage for offenders referred to the DWI program.

# Treatment Questionnaire

PLEASE COMPLETE ONE FORM FOR EACH PARTICIPATING AGENCY –

Date:

<b>Section I</b> <b>Questions for LDWI treatment CONTRACTOR applicants: Provider Name:</b> If your behavioral health agency is licensed by the State of NM, please list your level of licensure: <input type="checkbox"/> Community Mental Health Center (CMHC). <input type="checkbox"/> Rural Health Clinic (RHC) <input type="checkbox"/> Federally Qualified Health Center (FQHC). <input type="checkbox"/> Indian Health Services (IHS) Facility <input type="checkbox"/> PL.93-638 Tribal Facility. <input type="checkbox"/> Agency approved by MAD after demonstrating that the agency meets all requirements of an intensive outpatient program services and supervision requirements	
1	Please describe what treatment you will provide: <input type="checkbox"/> Intensive Outpatient Services (IOP) <input type="checkbox"/> Outpatient treatment/therapy <input type="checkbox"/> Other treatment/therapy. Please describe:
2	Will you use an *evidence-based program or practice (EBP) for IOP (see #4)? <input type="checkbox"/> Yes <input type="checkbox"/> No
3	Will you use an evidence-based program or practice (EBP) for outpatient treatment/therapy (see #5)? <input type="checkbox"/> Yes <input type="checkbox"/> No. Please explain:
4	What EBP will be used in the IOP?
5	What EBP will be used for outpatient treatment/therapy?
6	Will you use other EBP, such as Motivational Interviewing, Stages of Change, CRAFT, etc? Please list all:
7	a. Briefly describe how your IOP functions, from intake to discharge, including intensity and duration of services:  b. Briefly describe how your outpatient treatment/therapy functions, including group or individual sessions from intake to discharge:
8	Will you refer to a less intensive level of care when the individual completes the IOP? <input type="checkbox"/> Yes <input type="checkbox"/> No
9	a. How often will you report attendance and treatment progress for clients served to the DWI Coordinator?  b. Please describe how you plan to report progress:
10	a. Please list credentials and licenses held for all service staff.  b. If the license held requires supervision by an independently licensed clinician, please list the person providing supervision:
11	List cost per client per program component with justification: <input type="checkbox"/> Intensive Outpatient Services (IOP): <input type="checkbox"/> Outpatient treatment/therapy: <input type="checkbox"/> Other treatment/therapy. Please describe:

# COMPLIANCE MONITORING/TRACKING

<b>Compliance Monitoring/Tracking Budget Justification:</b>		
<b>LDWI Funds: Distribution</b>		
Personnel	Number of FTE: 2.7	\$ 81,529.00
Employee benefits	Number of FTE: 2.7	\$ 42,000.00
Please describe roles and responsibilities of compliance monitoring/tracking personnel: Compliance monitoring/tracking personnel are responsible of ensuring that offenders convicted of a DWI offense are compliant with State mandates and conditions set forth by the sentencing Court.		
Travel (in-state)	Purpose of travel:	\$
Travel (out-of-state)	Purpose of travel:	\$
Supplies	Type of expenses: Office supplies and equipment including letterhead, business cards, computer software, computer discs, printer toner, calenders, office furnishings, paper, cleaning products, file folders, envelopes, etc.	\$ 3200.00
Operating costs	Type of expenses: Office space is provided in kind however the required utilities and communication lines are essential for the operations of the program and are paid for by LDWI funds. Postage for frequent mailing and shipments, maintenance for vehicles and equipment, advertising in the local theater, on city buses, billboards, radio and newspaper, printed material for public awareness campaigns and conference/training fees are also included in this line item.	\$ 10,800.00
Contractual services	Type of expenses: Funds to pay for ADE Client Seats	\$ 5,000.00
Provide a list of contracts and services to be provided:		
Minor equipment	Type of expenses:	\$
Capital outlay	Type of expenses:	\$
<b>TOTAL DOLLAR AMOUNT:</b>		<b>\$ 142,529.00</b>
<b>Compliance Monitoring and Tracking Budget Justification:</b>		
<b>In-Kind Funds (check all that apply):</b> County <input type="checkbox"/> City <input type="checkbox"/> Fees <input type="checkbox"/> Other <input type="checkbox"/> List:		
Administrative	Type of expenses:	\$
Personnel	Number of FTE:	\$
Employee benefits	Number of FTE:	\$
Travel (in-state)	Purpose of travel:	\$
Travel (out-of-state)	Purpose of travel:	\$
Supplies	Type of expenses:	\$
Operating costs	Type of expenses:	\$
Contractual services	Type of expenses:	\$
Minor equipment	Type of expenses:	\$
Capital outlay	Type of expenses:	\$
<b>TOTAL DOLLAR AMOUNT:</b>		<b>\$</b>

**Budget Justification Narrative: If not funding, explain how this need is met in your county.**

## COORDINATION, PLANNING AND EVALUATION

<b>Coordination, Planning and Evaluation Budget Justification:</b>		
<b>LDWI Funds: Distribution</b>		
Personnel	Number of FTE: 2	\$ 153,000.00
Employee benefits	Number of FTE: 2	\$ 77,433.00
Please describe roles and responsibilities of CPE personnel: This component consist of two full time employees, program coordinator and accountant. The coordinator oversees all DWI progam components and monitors all grant and distribution activities. The Accountant collects and anaylzes financial information for the DWI program, assists in preparing yearly budget requests, prepares purchase orders and reimbursement requests.		
Travel (in-state)	Purpose of travel: Travel funds to attend various meetings, professional conferences professional development training, DWI Coordinators meetings and t make site visits. The County Furnishes vehicles available for use by the DWI program. Fuel for these vehicles is charged to the DWI program. There are occassions when no vehicle is available and it is necessary for staff to use personal vehicles and are reimbursed. Many meetings required for the development and implementation of the DWI program require the Program Staff to travel within the County. At times expenses such as lodging, meals and parking fees are incurred.	\$ 1,500.00
Travel (out-of-state)	Purpose of travel:	\$
Supplies	Type of expenses: Office supplies and equipment including letterhead, business cards, computer software, computer discs, printer toner, calenders, office furnishings, paper, cleaning products, file folders, envelopes, etc.	\$ 2,500.00
Operating costs	Type of expenses: Office space is provided in kind however the required utilities and communication lines are essential for the operations of the program and are paid for by LDWI funds. Postage for routine mailings, advertising in the local newspaper to advertise staff, contract positions or Planning Council membership positions should they become available or meetings notices and conference/training fees are also included in this line item.	\$ 15,726.00
Contractual services	Type of expenses: Fees for recording services for Planning Council meetings.	\$ 20,000.00
Provide a list of contracts and services to be provided: Contract with Words work to provide minute taking services at all DWI Planning Council meetings and for other contracts to be determined		
Minor equipment	Type of expenses: Fax machines, printers and small equipment as needed.	\$ 1000.00

Capital outlay	Type of expenses:	\$
<b>TOTAL DOLLAR AMOUNT:</b>		<b>\$ 271,159.00</b>
<b>Coordination, Planning and Evaluation Budget Justification:</b>		
<b>In-Kind Funds</b> (check all that apply): County <input type="checkbox"/> City <input type="checkbox"/> Fees <input type="checkbox"/> Other <input type="checkbox"/> List:		
Administrative	Type of expenses:	\$
Personnel	Number of FTE:	\$
Employee benefits	Number of FTE:	\$
Travel (in-state)	Purpose of travel:	\$
Travel (out-of-state)	Purpose of travel:	\$
Supplies	Type of expenses:	\$
Operating costs	Type of expenses:	\$
Contractual services	Type of expenses:	\$
Minor equipment	Type of expenses:	\$
Capital outlay	Type of expenses:	\$
<b>TOTAL DOLLAR AMOUNT:</b>		<b>\$</b>
<b>Budget Justification Narrative:</b> If not funding, explain how this need is met in your county.		

## ALTERNATIVE SENTENCING

<b>Alternative Sentencing Budget Justification:</b>		
<b>LDWI Funds: Distribution</b>		
Personnel	Number of FTE: .43	\$ 23,200.00
Employee benefits	Number of FTE: .43	\$ 6,800.00
Please describe roles and responsibilities of alternative sentencing personnel: The Teen Court Program Manager position oversees the daily operations of the program. Responsibilities include the monitoring of all program grants, preparing yearly budgets, prepares and submits quarterly reports and maintains program database.		
Travel (in-state)	Purpose of travel:	\$
Travel (out-of-state)	Purpose of travel:	\$
Supplies	Type of expenses:	\$
Operating costs	Type of expenses:	\$
Contractual services	Type of expenses:	\$
Provide a list of contracts and services to be provided:		
Minor equipment	Type of expenses:	\$
Capital outlay	Type of expenses:	\$
<b>TOTAL DOLLAR AMOUNT:</b>		<b>\$ 30,000.00</b>
<b>Alternative Sentencing Budget Justification:</b>		
<b>In-Kind Funds</b> (check all that apply): County <input type="checkbox"/> City <input type="checkbox"/> Fees <input type="checkbox"/> Other <input type="checkbox"/> List:		
Administrative	Type of expenses:	\$
Personnel	Number of FTE:	\$
Employee benefits	Number of FTE:	\$
Travel (in-state)	Purpose of travel:	\$
Travel (out-of-state)	Purpose of travel:	\$
Supplies	Type of expenses:	\$
Operating costs	Type of expenses:	\$
Contractual services	Type of expenses:	\$
Minor equipment	Type of expenses:	\$
Capital outlay	Type of expenses:	\$
<b>TOTAL DOLLAR AMOUNT:</b>		<b>\$</b>
<b>Budget Justification Narrative: If not funding, explain how this need is met in your county.</b>		



## Contingency Program/Capital Outlay Plan

**If distribution funding is higher than the amount requested in the application, please explain how you plan to use the funds. Please include details on which component areas, the purpose of the funding, and the approximate dollar amount.**

The DWI program would use excess funding to enhance the prevention component. Enhancement to prevention would come in the form of increased funding for public awareness.

**Please describe any capital outlay purchases you wish to make during fiscal year 2015. Please include a description and approximate dollar amount (capital outlay purchases are limited to 10% of the total fiscal year budget).**

This application does not include funding for Capital Outlay purchases.

## Local DWI Program Personnel

<b>Coordination, Planning and Evaluation:</b> Name: Lupe Title/Organization: DWI Coordinator Address: 2052 Galisteo St, Suite A, Santa Fe, NM Phone: 505-992-9840 Cell #: 505-670-2170 Fax: 505-992-9855 Email: lasanchez1@santafecountynm.gov	<b>Court Monitoring:</b> Name: Monica Acevedo Title/Organization: Compliance Monitor Address: 2052 Galisteo St, Suite A, Santa Fe, NM Phone: 505-992-9846 Cell #: Fax: 505-992-9855 Email: macevedo@santafecountynm.gov
<b>Prevention:</b> Name: Diolinda Roybal Title/Organization: Certified Prevention Specialist Address: 2052 Galisteo St, Suite A, Santa Fe, NM Phone: 505-992-9856 Cell #: Fax: 505-992-9855 Email: droybal@santafecountynm.gov	<b>Other (Identify Component):</b> Name: Peter Olson Title/Organization: Prevention Address: 2052 Galisteo St, Suite A, Santa Fe, NM Phone: 505-992-9844 Cell #: Fax: 505-992-9855 Email: polson@santafecountynm.gov
<b>Enforcement:</b> Name: Nathan Segura Title/Organization: Santa Fe County Sheriff's Department Address: 35 Camino Justicia, Santa Fe, NM Phone: 505-986-2402 Cell #: Fax: Email: nsegura@santafecountynm.gov	<b>Other (Identify Component):</b> Name: Title/Organization: Address: Phone: Cell #: Fax: Email:
<b>Screening:</b> Name: Renee Sandoval Title/Organization: Compliance Monitor Address: 2052 Galisteo St, Suite A, Santa Fe, NM Phone: 505-992-9847 Cell #: Fax: 505-992-9855 Email: rasandoval@santafecountynm.gov	<b>Other (Identify Component):</b> Name: Title/Organization: Address: Phone: Cell #: Fax: Email:
<b>Treatment:</b> Name: Title/Organization: Address: Phone: Cell #: Fax: Email:	<b>Other (Identify Component):</b> Name: Title/Organization: Address: Phone: Cell #: Fax: Email:
<b>Compliance Monitor:</b> Name: Joann DeBaca Title/Organization: Compliance Monitor Address: 2052 Galisteo St, Suite A, Santa Fe, NM Phone: 505-992-9845 Cell #: Fax: 505-992-9855 Email: jcbaca@santafecountynm.gov	<b>Other (Identify Component):</b> Name: Title/Organization: Address: Phone: Cell #: Fax: Email:
<b>Alternative Sentencing:</b> Name: Jennifer Romero Title/Organization: Teen Court Address: P.O. Box 276 Santa Fe, NM Phone: 505-992-9555 Cell #: Fax: Email: jnromero@santafecountynm.gov	<b>Other (Identify Component):</b> Name: Title/Organization: Address: Phone: Cell #: Fax: Email:

## County/City Personnel

<b>County/City Manager:</b> Name: Katherine Miller Title/Organization: County Manager Address: P.O. Box 276, Santa Fe, NM 87504 Phone: 505-986-6200 Cell #: Fax: 505-995-2740 Email: Kmilller@santafecountynm.gov	<b>Other (Identify):</b> Name: Title/Organization: Address: Phone: Cell #: Fax: Email:
<b>Finance:</b> Name: Teresa Martinez Title/Organization: Santa Fe County Finance Director Address: P.O. Box 276, Santa Fe, NM 87504 Phone: 505-986-2780 Cell #: Fax: 505-986-6277 Email: tsanchez@santafecountynm.gov	<b>Other (Identify):</b> Name: Title/Organization: Address: Phone: Cell #: Fax: Email:
<b>County/City Treasurer:</b> Name: Patrick Varela Title/Organization: Santa Fe County Treasure Address: P.O. Box 276 Santa Fe, NM, 87504 Phone: 505-986-6204 Cell #: Fax: 505-995-2731 Email: pvarela@santafecountynm.gov	<b>Other (Identify):</b> Name: Title/Organization: Address: Phone: Cell #: Fax: Email:
<b>County Commission Chair:</b> Name: Daniel Mayfield Title/Organization: County Commissioner, District 1 Address: P.O. Box 276 Santa Fe, NM, 87504 Phone: 505-986-6200 Cell #: Fax: Email: dmayfield@santafecountynm.gov	<b>Other (Identify):</b> Name: Title/Organization: Address: Phone: Cell #: Fax: Email:
<b>Other (Identify):</b> Santa Fe County Community Services Department Name: Rachel O'Connor Title/Organization: Community Services Director Address: 2052 Galisteo St, Suite A, Santa Fe, NM, Phone: 505-992-9842 Cell #: Fax: 505-992-9855 Email: roconnor@santafecountynm.gov	<b>Other (Identify):</b> Name: Title/Organization: Address: Phone: Cell #: Fax: Email:
<b>Other (Identify):</b> Name: Title/Organization: Address: Phone: Cell #: Fax: Email:	<b>Other (Identify):</b> Name: Title/Organization: Address: Phone: Cell #: Fax: Email:

## Local DWI Planning Council Members – Voting Members

<b>Chair:</b> Name: Tom Starke Title/Organization: Chair/Member Address: 2 Laurel Circle, Santa Fe, NM Phone:            Cell #: Fax: Email: tomstarke@comcast.net	<b>Voting Member:</b> Name: Vacant Title/Organization: Address: Phone:            Cell #: Fax: Email:
<b>Voting Member:</b> Name: Richard DeMella Title/Organization: Member Address: P.O. Box 909, Santa Fe, NM Phone:            Cell #: Fax: Email: rmdemella@santafenm.gov	<b>Voting Member:</b> Name: Vacant Title/Organization: Address: Phone:            Cell #: Fax: Email:
<b>Voting Member:</b> Name: Leah Tafoya Title/Organization: Member Address: 3375 La Avenida de San Marcos Phone:            Cell #: Fax: Email: Leah.Tafoya@gmail.com	<b>Voting Member:</b> Name: Title/Organization: Address: Phone:            Cell #: Fax: Email:
<b>Voting Member:</b> Name: David Saldivar Title/Organization: Member Address: 14 Delaware Lane Phone:            Cell #: Fax: Email: DavidSaldivar7@yahoo.com	<b>Voting Member:</b> Name: Title/Organization: Address: Phone:            Cell #: Fax: Email:
<b>Voting Member:</b> Name: John Mowen Title/Organization: Member Address: 2337 Camino Pintores Phone:            Cell #: Fax: Email: jcmowen@gmail.com	<b>Voting Member:</b> Name: Title/Organization: Address: Phone:            Cell #: Fax: Email:
<b>Voting Member:</b> Name: Lorelee Freilich Title/Organization: Member Address: Phone:            Cell #: Fax: Email: loreleenm@earthlink.net	<b>Voting Member:</b> Name: Title/Organization: Address: Phone:            Cell #: Fax: Email:
<b>Voting Member:</b> Name: Donna Bevacqua-Young Title/Organization: member Address: Phone:            Cell #: Fax: Email: donnanewmexico@yahoo.com	<b>Voting Member:</b> Name: Title/Organization: Address: Phone:            Cell #: Fax: Email:

## Local DWI Planning Council Members – Non-Voting Members

<b>Non-Voting Member:</b> Name: Ted Collins Title/Organization: New Mexico State Police Address: Phone:            Cell #: Fax: Email: john.collins@state.nm.us	<b>Non-Voting Member:</b> Name: Frank E. Rael Title/Organization: Pojoaque Tribal Police Address: Phone:            Cell #: Fax: Email: chiefraelptp@yahoo.com
<b>Non-Voting Member:</b> Name: Mark Lewandowski Title/Organization: Santa Fe Police Department Address: Phone:            Cell #: Fax: Email: mlewandowski@ci.santa-fe.nm.us	<b>Non-Voting Member:</b> Name: Title/Organization: Address: Phone:            Cell #: Fax: Email:
<b>Non-Voting Member:</b> Name: Nathan Segura Title/Organization: Santa Fe County Sheriff Department Address: Phone:            Cell #: Fax: Email: nsegura@co.santa-fe.nm.us	<b>Non-Voting Member:</b> Name: Title/Organization: Address: Phone:            Cell #: Fax: Email:
<b>Non-Voting Member:</b> Name: Jennifer Romero Title/Organization: Teen Court Address: Phone:            Cell #: Fax: Email: jnromero@co.santa-fe.nm.us	<b>Non-Voting Member:</b> Name: Title/Organization: Address: Phone:            Cell #: Fax: Email:
<b>Non-Voting Member:</b> Name: Shelley Moeller Title/Organization: Santa Fe Prevention Alliance Address: Phone:            Cell #: Fax: Email: psii@mac.com	<b>Non-Voting Member:</b> Name: Title/Organization: Address: Phone:            Cell #: Fax: Email:
<b>Non-Voting Member:</b> Name: Shelly Mann-Lev Title/Organization: Santa Fe Public Schools Address: Phone:            Cell #: Fax: Email: SMANN@sfps.info	<b>Non-Voting Member:</b> Name: Title/Organization: Address: Phone:            Cell #: Fax: Email:
<b>Non-Voting Member:</b> Name: Raye Byford Title/Organization: Tesuque Tribal Police Address: Phone:            Cell #: Fax: Email: raye.byford@tesuquetribalpolice.com	<b>Non-Voting Member:</b> Name: Title/Organization: Address: Phone:            Cell #: Fax: Email:

## LOCAL DWI GRANT AND DISTRIBUTION PROGRAM REVENUE/EXPENDITURE SUMMARY

Applicant/Grantee

Santa Fe County

Project Funding: FY 15

Total Funds By Category

1,184,319.10

REVENUES BY SOURCE		EXPENDITURE BY CATEGORY	GRANT EXPENDITURES	IN-KIND/MATCH FUNDS	TOTAL BUDGET
Local DWI Program Grant	1,184,319.10	ADMINISTRATIVE*			
Program Generated Fees	-	Personnel Services		-	-
		Employee Benefits		-	-
		Travel (In-State)		-	-
Local Match (Cash or In-Kind)		Contractual Services		-	-
County	-	Operating Expenses		-	-
City	-				
Judicial/Courts	-	PROGRAM			
Other (list):	-	Personnel Services	456,400.00	-	456,400.00
	-	Employee Benefits	235,600.00	-	235,600.00
	-	Travel (In-State)	2,500.00	-	2,500.00
	-	Travel (Out-of-State)	-	-	-
	-	Supplies	16,700.00	-	16,700.00
	-	Operating Costs	92,947.10	-	92,947.10
	-	Contractual Services	375,172.00	120,000.00	495,172.00
	-	Minor Equipment	5,000.00	-	5,000.00
	-	Capital Outlay*	-	-	-
		TOTALS:	1,184,319.10	120,000.00	
TOTAL REVENUES	1,184,319.10				TOTAL EXPENDITURES 1,304,319.10

\*(1) Capital Outlay cannot exceed 10% of total grant or distribution funds.

10%=

118,431.91

\*(2) Administrative is allowed only as In-Kind Match

# **LOCAL DWI GRANT AND DISTRIBUTION PROGRAM REVENUE/EXPENDITURE SUMMARY**

Exhibit C  
Form DWI-6

Applicant/Grantee

Santa Fe County

Prevention

Project Funding FY 15

647,179.10

REVENUES BY SOURCE		EXPENDITURE BY CATEGORY	GRANT EXPENDITURES	IN-KIND/MATCH FUNDS	TOTAL BUDGET
Local DWI Program Grant	647,179.10	ADMINISTRATIVE*			
Program Generated Fees	-	Personnel Services		-	-
		Employee Benefits		-	-
		Travel (In-State)		-	-
Local Match (Cash or In-Kind)		Contractual Services		-	-
County	-	Operating Expenses		-	-
City	-				
Judicial/Courts	-	PROGRAM			
Other (list):	-	Personnel Services	139,200.00	-	139,200.00
	-	Employee Benefits	78,911.00	-	78,911.00
	-	Travel (In-State)	1,000.00	-	1,000.00
	-	Travel (Out-of-State)	-	-	-
	-	Supplies	11,000.00	-	11,000.00
	-	Operating Costs	64,896.10	-	64,896.10
	-	Contractual Services	352,172.00	-	352,172.00
	-	Minor Equipment	-	-	-
	-	Capital Outlay*	-	-	-
		TOTALS:	647,179.10	-	-
<b>TOTAL REVENUES</b>	<b>647,179.10</b>		<b>TOTAL EXPENDITURES</b>		<b>647,179.10</b>

\* Administrative is allowed only as In-Kind Match

# **LOCAL DWI GRANT AND DISTRIBUTION PROGRAM REVENUE/EXPENDITURE SUMMARY**

Exhibit C  
Form DWI-6

Applicant/Grantee

Santa Fe County

Enforcement

Project Funding FY 15

77,000.00

REVENUES BY SOURCE		EXPENDITURE BY CATEGORY	GRANT EXPENDITURES	IN-KIND/MATCH FUNDS	TOTAL BUDGET
Local DWI Program Grant	77,000.00	ADMINISTRATIVE*			
Program Generated Fees	-	Personnel Services		-	-
		Employee Benefits		-	-
		Travel (In-State)		-	-
Local Match (Cash or In-Kind)		Contractual Services		-	-
County	-	Operating Expenses		-	-
City	-				
Judicial/Courts	-	PROGRAM			
Other (list):	-	Personnel Services	48,000.00	-	48,000.00
	-	Employee Benefits	27,000.00	-	27,000.00
	-	Travel (In-State)	-	-	-
	-	Travel (Out-of-State)	-	-	-
	-	Supplies	-	-	-
	-	Operating Costs	-	-	-
	-	Contractual Services	2,000.00	-	2,000.00
	-	Minor Equipment	-	-	-
	-	Capital Outlay*	-	-	-
		TOTALS:	77,000.00	-	
TOTAL REVENUES	77,000.00				
		TOTAL EXPENDITURES			77,000.00

\* Administrative is allowed only as In-Kind Match



# **LOCAL DWI GRANT AND DISTRIBUTION PROGRAM REVENUE/EXPENDITURE SUMMARY**

Exhibit C  
Form DWI-6

Applicant/Grantee

Santa Fe County

Project Funding FY 15

Screening

16,081.00

REVENUES BY SOURCE		EXPENDITURE BY CATEGORY	GRANT EXPENDITURES	IN-KIND/MATCH FUNDS	TOTAL BUDGET
Local DWI Program Grant	16,081.00	ADMINISTRATIVE*			
Program Generated Fees	-	Personnel Services		-	-
		Employee Benefits		-	-
		Travel (In-State)		-	-
Local Match (Cash or In-Kind)		Contractual Services		-	-
County	-	Operating Expenses		-	-
City	-				
Judicial/Courts	-	PROGRAM			
Other (list):	-	Personnel Services	11,100.00	-	11,100.00
	-	Employee Benefits	3,456.00	-	3,456.00
	-	Travel (In-State)	-	-	-
	-	Travel (Out-of-State)	-	-	-
	-	Supplies	-	-	-
	-	Operating Costs	1,525.00	-	1,525.00
	-	Contractual Services	-	-	-
	-	Minor Equipment	-	-	-
	-	Capital Outlay*	-	-	-
	-	TOTALS:	16,081.00	-	-
TOTAL REVENUES	16,081.00				
		TOTAL EXPENDITURES			16,081.00

\* Administrative is allowed only as In-Kind Match

# **LOCAL DWI GRANT AND DISTRIBUTION PROGRAM REVENUE/EXPENDITURE SUMMARY**

Exhibit C  
Form DWI-6

Applicant/Grantee

Santa Fe County

Project Funding    FY 15

Domestic Violence

REVENUES BY SOURCE	EXPENDITURE BY CATEGORY	GRANT EXPENDITURES	IN-KIND/MATCH FUNDS	TOTAL BUDGET
Local DWI Program Grant	ADMINISTRATIVE*			
Program Generated Fees	Personnel Services		-	-
	Employee Benefits		-	-
Local Match (Cash or In-Kind)	Travel (In-State)		-	-
County	Contractual Services		-	-
City	Operating Expenses		-	-
Judicial/Courts	PROGRAM			
Other (list):	Personnel Services		-	-
	Employee Benefits		-	-
	Travel (In-State)		-	-
	Travel (Out-of-State)		-	-
	Supplies		-	-
	Operating Costs		-	-
	Contractual Services		-	-
	Minor Equipment		-	-
	Capital Outlay*		-	-
	TOTALS:		-	-
TOTAL REVENUES				TOTAL EXPENDITURES

\* Administrative is allowed only as In-Kind Match

# **LOCAL DWI GRANT AND DISTRIBUTION PROGRAM REVENUE/EXPENDITURE SUMMARY**

Exhibit C  
Form DWI-6

Applicant/Grantee

Santa Fe County

Project Funding FY 15

Outpatient/Jail-Based Treatment

REVENUES BY SOURCE	EXPENDITURE BY CATEGORY	GRANT EXPENDITURES	IN-KIND/MATCH FUNDS	TOTAL BUDGET
Local DWI Program Grant	ADMINISTRATIVE*			
Program Generated Fees	Personnel Services		-	-
	Employee Benefits		-	-
	Travel (In-State)		-	-
Local Match (Cash or In-Kind)	Contractual Services		-	-
County	Operating Expenses		-	-
City	PROGRAM			
Judicial/Courts	Personnel Services		-	-
Other (list):	Employee Benefits		-	-
	Travel (In-State)		-	-
	Travel (Out-of-State)		-	-
	Supplies		-	-
	Operating Costs		-	-
	Contractual Services		120,000.00	120,000.00
	Minor Equipment		-	-
	Capital Outlay*		-	-
	TOTALS:	-	120,000.00	-
TOTAL REVENUES			TOTAL EXPENDITURES	120,000.00

\* Administrative is allowed only as In-Kind Match

# LOCAL DWI GRANT AND DISTRIBUTION PROGRAM REVENUE/EXPENDITURE SUMMARY

Applicant/Grantee

Santa Fe County

Project Funding FY 15

Compliance Monitoring/Tracking

142,529.00

REVENUES BY SOURCE		EXPENDITURE BY CATEGORY	GRANT EXPENDITURES	IN-KIND/MATCH FUNDS	TOTAL BUDGET
Local DWI Program Grant	142,529.00	ADMINISTRATIVE*			
Program Generated Fees	-	Personnel Services		-	-
		Employee Benefits		-	-
		Travel (In-State)		-	-
Local Match (Cash or In-Kind)		Contractual Services		-	-
County	-	Operating Expenses		-	-
City	-				
Judicial/Courts	-	PROGRAM			
Other (list):	-	Personnel Services	81,529.00	-	81,529.00
	-	Employee Benefits	42,000.00	-	42,000.00
	-	Travel (In-State)	-	-	-
	-	Travel (Out-of-State)	-	-	-
	-	Supplies	3,200.00	-	3,200.00
	-	Operating Costs	10,800.00	-	10,800.00
	-	Contractual Services	5,000.00	-	5,000.00
	-	Minor Equipment	-	-	-
	-	Capital Outlay*	-	-	-
		TOTALS:	142,529.00	-	
TOTAL REVENUES	142,529.00				
		TOTAL EXPENDITURES			142,529.00

\* Administrative is allowed only as In-Kind Match

# LOCAL DWI GRANT AND DISTRIBUTION PROGRAM REVENUE/EXPENDITURE SUMMARY

Applicant/Grantee

Santa Fe County

Project Funding FY 15

Compliance Monitoring/Tracking

142,529.00

REVENUES BY SOURCE		EXPENDITURE BY CATEGORY	GRANT EXPENDITURES	IN-KIND/MATCH FUNDS	TOTAL BUDGET
Local DWI Program Grant	142,529.00	ADMINISTRATIVE*			
Program Generated Fees	-	Personnel Services		-	-
		Employee Benefits		-	-
		Travel (In-State)		-	-
Local Match (Cash or In-Kind)		Contractual Services		-	-
County	-	Operating Expenses		-	-
City	-				
Judicial/Courts	-	PROGRAM			
Other (list):	-	Personnel Services	81,529.00	-	81,529.00
	-	Employee Benefits	42,000.00	-	42,000.00
	-	Travel (In-State)	-	-	-
	-	Travel (Out-of-State)	-	-	-
	-	Supplies	3,200.00	-	3,200.00
	-	Operating Costs	10,800.00	-	10,800.00
	-	Contractual Services	5,000.00	-	5,000.00
	-	Minor Equipment	-	-	-
	-	Capital Outlay*	-	-	-
		TOTALS:	142,529.00	-	-
TOTAL REVENUES	142,529.00				
		TOTAL EXPENDITURES			142,529.00

\*Administrative is allowed only as In-Kind Match

# **LOCAL DWI GRANT AND DISTRIBUTION PROGRAM REVENUE/EXPENDITURE SUMMARY**

Exhibit C  
Form DWI-6

Applicant/Grantee

Santa Fe County

Project Funding FY 15

Alternative Sentencing

30,371.00

REVENUES BY SOURCE		EXPENDITURE BY CATEGORY	GRANT EXPENDITURES	IN-KIND/MATCH FUNDS	TOTAL BUDGET
Local DWI Program Grant	30,371.00	ADMINISTRATIVE*			
Program Generated Fees	-	Personnel Services		-	-
		Employee Benefits		-	-
		Travel (In-State)		-	-
Local Match (Cash or In-Kind)		Contractual Services		-	-
County	-	Operating Expenses		-	-
City	-				
Judicial/Courts	-	PROGRAM			
Other (list):	-	Personnel Services	23,571.00	-	23,571.00
	-	Employee Benefits	6,800.00	-	6,800.00
	-	Travel (In-State)		-	-
	-	Travel (Out-of-State)		-	-
	-	Supplies		-	-
	-	Operating Costs		-	-
	-	Contractual Services		-	-
	-	Minor Equipment		-	-
	-	Capital Outlay*		-	-
		TOTALS:	30,371.00	-	
TOTAL REVENUES	30,371.00	TOTAL EXPENDITURES			30,371.00

\* Administrative is allowed only as In-Kind Match

## Office of Student Wellness



February 25, 2014

To Whom It May Concern,

The Santa Fe Public Schools would like to express our strong support for the application of the Santa Fe County DWI Program for the LDWI Grant for Fiscal Year 2015. The Santa Fe County DWI Program is an excellent organization that has done much to address DWI in our community. The program staff and the DWI Planning Council are highly committed to using evidence-based approaches and strategies to guide this important work. The Program is strongly committed to collaboration and partnerships, building relationships with key partners in our community, including the Santa Fe Public Schools. Through their efforts, Santa Fe County is a safe place for all children and families.

We highly recommend their application and hope that they will be able to continue and even expand this work in our community.

Sincerely,

A handwritten signature in cursive script, appearing to read "Shelley Mann-Lev", followed by a horizontal line.

Shelley Mann-Lev, Prevention Coordinator  
Santa Fe Public Schools Office of Student Wellness  
Director, Santa Fe Prevention Alliance

Shelley Mann-Lev, Prevention Coordinator, 610 Alta Vista, Santa Fe, NM 87505  
Telephone (505) 467-2573 smann@sfps.info

February 20, 2014

Rachel O'Connor  
Health and Human Services Division  
2052 Galisteo Street  
Santa Fe, New Mexico  
87505

Dear Ms. O'Connor

The Christus St. Vincent Sobering Center is definitively and wholeheartedly in support of your application to the Department of Finance and Administration (DFA) for LDWI Distribution Funds for Santa Fe County. Our efforts of commonality in responding to the varied and complex problems resulting from alcoholism in our community affords us at the Sobering Center an acknowledging perspective of the creative, unwavering approaches and community projects that the Santa Fe County DWI program utilizes for the benefit and well-being of the community. We venture to state that if not for your prevention and intervention programs our work at the Sobering Center would increase in volume and complexity for the lack of remedial responses to the societal malaise of alcoholism, particularly the aftermath and consequences of the DWI hazard in our city streets and county roads.

Again, with no reservation we support and appreciate your mission. We would hope that the Department of Finance recognizes and appreciates our appreciation of the Santa Fe County DWI Program, of you and your staff, and takes note of other community supporters that value your efforts.

Respectfully,



Richard Lucero

Christus St. Vincent Sobering Center Manager





STEPHEN T. PACHECO  
COURT EXECUTIVE OFFICER

State of New Mexico  
**First Judicial District Court**

LOS ALAMOS COUNTY  
RIO ARriba COUNTY  
SANTA FE COUNTY

POST OFFICE BOX 2268  
SANTA FE, NM 87504  
PHONE: (505) 455-8200  
FAX: (505) 455-8207  
FAX: CLERKS OFFICE (505) 455-8280

February 19, 2014

Ms. Liza Luboff  
Local DWI Program Director  
Department of Finance and Administration  
Local Government Division  
Bataan Memorial BLDG., Room 203  
Santa Fe, NM 87501

Dear Ms. Luboff,

It is again my pleasure to write a letter in support of the Santa Fe County DWI Program funding request being submitted to the DFA Local Government Division by Mr. Lupe Sanchez with the Santa Fe County DWI Program.

The Santa Fe County DWI Program provides and funds alcohol & substance abuse prevention programs, enforcement, alternative screening, alternative sentencing, compliance monitoring, and outpatient treatment programs. Funding for these efforts and initiatives is paramount for the success in battling DWI in New Mexico.

In conclusion, I continue to fully support the efforts of the Santa Fe County DWI Program as they seek external funding to support a program designed to combat DWI in New Mexico. All programs that help our community make better decisions about drinking and driving and the consequences will benefit our community and New Mexico at large.

Sincerely,

Stephen T. Pacheco,  
Court Executive Officer,  
First Judicial District Court