

**SANTA FE COUNTY
PRICE AGREEMENT
VARIOUS TYPES OF EMULSION OIL FOR
SANTA FE COUNTY ROAD PROJECTS**

THIS AGREEMENT is made and entered into by and between Santa Fe County, New Mexico, a political subdivision of the State of New Mexico, (hereinafter referred to as the "County") and HollyFrontier Refining and Marketing, LLC, 2828 N. Harwood, Suite 1300, Dallas, Texas 75201, 4949 Edith Blvd, NE, Albuquerque, NM 87107, P.O. Box 26743, Albuquerque, NM 87125 authorized to do business in the state of New Mexico (hereinafter referred to as the "Contractor").

IT IS MUTUALLY AGREED BETWEEN THE PARTIES:

1. DEFINITIONS

- A. **"County"** shall mean the County of Santa Fe, New Mexico.
- B. **"Using Department or Department"** shall mean a Department, Commission or Board of Santa Fe County.
- C. **"Purchase Order"** shall mean a fully executed purchase document issued by the County Purchasing Division that specifies the items and services to be provided by the Contractor.
- D. **"Price Agreement"** means this indefinite quantity Price Agreement which requires the Contractor to provide various emulsion oils to a Using Department which issues a Purchase Order.
- E. **"Price"** means the fixed hourly rates and prices paid by the County and its Departments for the various emulsion oils and deliverables as described in Attachment A.

2. GOODS TO BE PROVIDED

- A. **Purchase.** Attachment A of this Price Agreement lists the prices for the Contractor's tangible goods and services. Attachment A also indicates any specifications required for the tangible goods and services that are subject of this Price Agreement.
- B. **Items Listed on Attachment A.** The County may issue Purchase Orders for the purchase of the items listed on Attachment A. Any service ordered by the County must be a service described on Attachment A. All orders issued hereunder must bear both an order number and the number of this Price Agreement No. 2018-0317-A-PW/KE.
- C. **Quantities.** It is understood that this is an indefinite quantity Price Agreement and the County may purchase any quantity of the item(s) or services listed on Attachment A on an as-needed basis. No guarantee or warranty is made or implied that any order for any definite quantity of item(s) or services be issued under this Price Agreement. The Contractor is required to accept the Purchase Order and furnish the items and services.
- D. **Specifications.** The services furnished under this Price Agreement shall meet or exceed the specifications provided in this IFB# 2018-0317-A-PW/KE including all addenda. Orders issued pursuant to this Agreement must show the applicable Price Agreement items(s) or services(s).

E. Delivery and Billing Instructions.

1. The Contractor shall deliver the items and services in accordance with the County's instructions. The Contractor shall also deliver, with the services ordered, an invoice listing the order number and the Price Agreement number.
2. Whenever, the Using Department does not accept a deliverable and returns it to the Contractor, all related documentation furnished by the Contractor shall also be returned.
3. The Department will inform the Contractor within 30 days that a deliverable is unacceptable by the Using Department.
4. Prices listed in Attachment A, for each item, shall be the fixed prices and rates for the items and services.

3. PAYMENT

All payments under this Price Agreement are subject to the following provisions.

- A. Inspection.** Final inspection and acceptance of all items and services ordered shall be made at the destination. Items rejected at the destination for non-conformance with specifications shall be removed, at the Contractor's risk and expense, promptly after notice of rejection.
- B. Acceptance.** In accordance with NMSA 1978, Section 13-1-158, the Using Department shall determine if the items meet specifications, and may accept the items if the items meet specifications. No payment shall be made for any items until the items have been accepted in writing by the Using Department. Unless otherwise agreed upon between the Using Department and the Contractor, within 30 days from the receipt of items, the Using Department shall issue a written certification of complete or partial acceptance or rejection of the items. The time period shall begin at the time of receipt of the final shipment when there are multiple shipments per purchase order. Unless the Using Department gives notice of rejection within the specified time period, the items will be deemed to have been accepted.
- C. Issuance of Orders.** Only written, signed and properly executed purchase orders are valid under this Price Agreement.
- D. Invoices.** The Contractor may submit invoices for payment no more frequently than monthly. All invoices must include the Invoice Number, Purchase Order (PO) number, name of the County Road, and project number. In some instances there may be more than one PO and road associated with a single order and delivery, in these instances all POs and the roads associated with the PO need to be indicated on the Invoice. The supplier of the oil will sample and test performance-graded asphalt binders in accordance with the NMDOT's Standard Practice for Certifying Suppliers of Performance-Graded Asphalt Binders and in accordance with Section 402.2.5 Performance-Graded Asphalt Binder (PGAB) of the Standard Specifications. The supplier of the oil will furnish the County with the test certificates at the County's request. Invoices must be submitted to the Using Department and not the Purchasing Division.
- E. Payment of Invoices.** Upon written certification from the Using Department that the items have been received and accepted, payment shall be tendered to the Contractor within 30 days. If the payment is made by mail, the payment shall be deemed tendered

on the date it is postmarked. After the 30th day from the date that written certification of acceptance is issued, late payment charges shall be paid on the unpaid balance due on the Price Agreement to the Contractor at the rate of 1.5 % per month. Payment shall be made to the Contractor's designated mailing address.

- F. Tax Note.** Applicable gross receipts taxes or local option taxes shall be included on each invoice and shown as a separate item to be paid. The payment of taxes for any money received under this agreement shall be the Contractor's sole responsibility and must be reported under the Contractor's federal and county tax identification number(s). If a Using Department is exempt from the New Mexico gross receipts tax or local option taxes for the transaction, the Using Department shall provide the Contractor with written evidence of such exemption(s).

4. TERM

This Price Agreement shall not become effective until approved in writing by all the parties. The term of this Agreement shall be two years. The County has the option to extend the term of this Price Agreement on the same price, terms and conditions for a period of two years in one-year increments. The County may exercise this option by submitting a written notice to Contractor that the Agreement will be extended. The notice must be submitted to Contractor at least 60 days prior to expiration of the term of the Agreement.

5. CANCELLATION

- A. The County reserves the right to cancel without cost to the County all or any part of any order placed under this Price Agreement if the services or deliverables fail to meet the requirements of this Price Agreement.
- B. The failure of the Contractor to perform its obligations under this Price Agreement shall constitute a default of this Price Agreement.
- C. The Contractor may be excused from performance if the Contractor's failure to perform the order arises out of causes beyond the control and without the fault or negligence of the Contractor, unless the County shall determine that the item, to be furnished by a sub-contractor, is obtainable from other sources in sufficient time to permit the Contractor to meet the required delivery schedule.
- D. Such causes of excuse include, but are not limited to, acts of God or the public enemy, acts of the County or Federal government, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, unusually severe weather and defaults of sub-contractors due to any of the above.
- E. The County may cancel all, or any part, of any order without cost to the County if the Contractor fails to meet material provisions of the order and the Contractor shall be liable for any excess costs incurred by the County that is associated with such default.

6. TERMINATION

- A. **For Convenience.** This Price Agreement may be terminated by the County, without penalty, at any time prior to the expiration date of this Price Agreement. County will provide at least 20 days prior written notice to the Contractor of the date of termination.

Notice of Termination of this Price Agreement shall not affect any outstanding orders issued under this Price Agreement prior to the effective date of termination for convenience by the County.

- B. For Cause.** Either party may terminate this Agreement for cause based upon material breach of this Agreement by the other party, provided that the non-breaching party shall give the breaching party written notice specifying the breach and shall afford the breaching party a reasonable opportunity to correct the breach. If, within 30 days, after receipt of a written notice, the breaching party has not corrected the breach or, in the case of a breach which cannot be corrected in 30 days, begin and proceed in good faith to correct the breach, the non-breaching party may declare the breaching party in default and terminate the Agreement effective immediately. The non-breaching party shall retain any and all other remedies available to it under the law.

7. AMENDMENT

This Price Agreement may only be amended by mutual agreement of the County and the Contractor upon written notice by either party to the other. Any such amendment shall be in writing and signed by the parties hereto. Unless otherwise agreed to by the parties, an amendment shall not affect any outstanding Purchase Order(s) issued, by the County, prior to the effective date of the amendment.

8. ASSIGNMENT

Contractor shall not sell, assign, pledge, transfer, or otherwise convey any of its rights or interests in this Price Agreement.

9. NON-COLLUSION

In signing this Price Agreement, the Contractor certifies it has not, either directly or indirectly, entered into action in restraint of free competitive bidding in connection with its offer and this Price Agreement.

10. RECORDS

During the term of this Price Agreement and for three years thereafter, the Contractor shall maintain detailed records pertaining to the services or deliverables provided. These records shall be subject to inspection by the Department, the County and State Auditor and other appropriate County authorities. The County shall have the right to audit billings both before and after payment. Payment under this Price Agreement shall not foreclose the right of the County to recover excessive or illegal payments.

11. APPROPRIATIONS

The terms of this Price Agreement, and any orders placed under it, are contingent upon sufficient appropriations and authorization being made by the Board of County Commissioners for the performance of this Price Agreement. If sufficient appropriations and authorization are not

made, this Price Agreement, and any orders placed under it, shall terminate upon written notice to the Contractor. The County's decision as to whether sufficient appropriations are available shall be accepted by the Contractor and shall be final.

12. CONFLICT OF INTEREST

The Contractor warrants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with any performance required under this Price Agreement. The Contractor shall comply with any applicable provisions of the New Mexico Governmental Conduct Act and the New Mexico Financial Disclosures Act.

13. APPROVAL OF CONTRACTOR'S REPRESENTATIVES

The County reserves the right to require a change in Contractor representatives if the assigned representatives are not, in the opinion of the County, serving the needs of the County adequately.

14. SCOPE OF AGREEMENT, MERGER

This Price Agreement incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof and all such covenants, agreements and understandings have been merged into this written Price Agreement. No prior agreement or understandings, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Price Agreement.

15. NOTICE

The New Mexico Procurement Code, NMSA 1978, Sections 13-1-28 through 13-1-199 imposes civil misdemeanor criminal penalties for its violation. In addition, the New Mexico criminal statutes impose penalties for bribes, gratuities and kickbacks.

16. INDEMNIFICATION

The Contractor shall hold the County and its Departments, agencies and employees harmless and shall indemnify the County and its agencies and employees against any and all claims, suits, actions, liabilities and cost of any kind, including attorney's fees for personal injury or damage to property arising from the acts or omissions of the Contractor, its agents, officers, employees, or sub-contractors. The Contractor shall not be liable for any injury or damage as a result of any negligent act or omission committed by the Department, its officers or employees.

17. THIRD PARTY BENEFICIARY

This Price Agreement was not intended to and does not create any rights in any persons not a party hereto.

18. NEW MEXICO TORT CLAIMS ACT.

No provision of this Price Agreement modifies or waives any sovereign immunity or limitation of liability enjoyed by the County and its Departments or its "public employees" at common law or under the New Mexico Tort Claims Act, NMSA 1978, Section 41-4-1, et seq.

19. INSURANCE.

- A. General Conditions. The Contractor shall submit evidence of insurance as is required herein. Policies of insurance shall be written by companies authorized to write such insurance in New Mexico.
- B. General Liability Insurance, Including Automobile. The Contractor shall procure and maintain during the life of this Price Agreement a comprehensive general liability and automobile insurance policy with liability limits in amounts not less than \$1,000,000 combined single limits of liability for bodily injury, including death, and property damage for any one occurrence. Said policies of insurance shall include coverage for all operations performed for the County by the Contractor; coverage for the use of all owned, non-owned, hired automobiles, vehicles and other equipment, both on and off work; and contractual liability coverage under which this Price Agreement is an insured contract. Santa Fe County shall be named an additional insured on the policy.
- C. Worker's Compensation Insurance. The Contractor shall comply with the provisions of the Worker's Compensation Act.
- D. Increased Limits. If, during the life of this Price Agreement, the Legislature of the State of New Mexico increases the maximum limits of liability under the Tort Claims Act (NMSA 1978, Sections 41-4-1 through 41-4-29, as amended), the Contractor shall increase the maximum limits of any insurance required herein.

20. APPLICABLE LAW

This Price Agreement shall be governed by the laws of the State of New Mexico.

21. CHOICE OF LAW

This Price Agreement shall be governed by and construed in accordance with the laws of the State of New Mexico. The parties agree that the exclusive forum for any litigation between them arising out of or related to this Price Agreement shall be in the First Judicial District Court of New Mexico, located in Santa Fe County, New Mexico.

22. INVALID TERM OR CONDITION/SEVERABILITY

The provisions of this Price Agreement are severable, and if for any reason, a clause, sentence or paragraph of this Price Agreement is determined to be invalid by a court or department or commission having jurisdiction over the subject matter hereof, such invalidity shall not affect other provisions of the Price Agreement, which can be given effect without the invalid provision.

23. ENFORCEMENT OF AGREEMENT

A party's failure to require strict performance of any provision of this Price Agreement shall not waive or diminish that party's right thereafter to demand strict compliance with that or any other provision. No waiver by party or any of its rights under this Price Agreement shall be effective unless expressed and in writing, and not effective waiver by a party of any of its right shall be effective to waive any other rights.

24. SURVIVAL

The following provision shall survive termination of this Price Agreement: Delivery & Billing Instructions; Records; Indemnification; Applicable Law; and Survival.

25. NOTICES

Either party may give written notice to the other party in accordance with the terms of this Price Agreement. Any written notice required or permitted to be given hereunder shall be deemed to have been given on the date of delivery if delivered by personal service or hand delivery or three business days after being mailed.

To the County:

**Santa Fe County Public Works Department
Attn: Eric Giron, Project Manager
102 Grant Avenue
PO Box 276
Santa Fe, NM 87504-0276**

To the Contractor:

**HollyFrontier Refining & Marketing, LLC
Attn: Randall E. Clark
4949 Edith Blvd., NE
P.O. Box 26743
Albuquerque, NM 87125
E-Mail: Randy.clark@hollyfrontier.com**

Either party may change its representative or address above by written notice to the other in accordance with the terms of this Price Agreement. The carrier for mail delivery and notices shall be the agent of the sender.

26. APPOINTMENT OF AGENT FOR SERVICE OF PROCESS

The Contractor hereby irrevocably appoints Joel M. Carson, a New Mexico Resident whose address is 400 E. College Blvd., Ste. C, Roswell, NM 88201, as the agent for acceptance of service as a New Mexico resident, and as its agent upon process and writs in any action or proceeding arising out of or related to this Agreement may be served. The Contractor acknowledges and agrees that the service upon its designated agent shall have the same effect as though the Contractor were actually and personally serviced within the State of New Mexico.

IN WITNESS WHEREOF, the parties have duly executed this Agreement as of the date of last signature by the parties hereto.

SANTA FE COUNTY

Anna Hansen
Anna Hansen, Chair
Santa Fe County Board of Commissioners

June 12, 2018
Date

ATTESTATION

Geraldine Salazar
Geraldine Salazar
Santa Fe County Clerk

6/12/2018
Date

Approved as to form:

R. Bruce Frederick
R. Bruce Frederick
Santa Fe County Attorney

6-5-18
Date



Finance Department approval:

Stephanie S. Clarke
Stephanie S. Clarke
Finance Director

6/5/18
Date

CONTRACTOR

R. E. Clark
Signature

6/7/18
Date

RAWDALL CLARK MGR
(print name and title)

Holly Frontier Refining & Marketing, LLC - Attachment A

SANTA FE COUNTY					
PUBLIC WORKS DEPARTMENT					
VARIOUS SPECIFIED OILS AND EMULSIONS					
BID SHEETS					
IFB No. 2018-0317-PW/KE					
Specifications or Brand Names are not meant to be restrictive, but descriptive. Specifications or Brand Names contained herein reflect the minimum acceptable quality and standards and are not intended to restrict competition.					
ITEM #	EST. QTY (Tons)	ITEM DESCRIPTION	UNIT	UNIT PRICE	WRITTEN IN WORDS
ASPHALT EMULSIONS AND ASSOCIATED PRODUCTS					
1	750	AEP	Ton	\$ 450.00	Four hundred Fifty dollars per Ton
2	750	PEP	Ton	\$ 350.00	Three hundred Fifty dollars per Ton
3	750	HFE-60	Ton	\$ 410.00	Four hundred Ten dollars per Ton
4	750	HFE-60P	Ton	\$ 435.00	Four hundred Thirty Five dollars per Ton
5	750	HFE-90	Ton	\$ 410.00	Four hundred Ten dollars per Ton
#	QTY (Tons)	DESCRIPTION		PRICE	WORDS
6	750	HFE 100P-1:1	Ton	\$ 220.00	Two hundred Twenty dollars per Ton
7	750	SS-1H 1:1	Ton	\$ 190.00	One hundred Ninety dollars per Ton
8	750	SS-1H	Ton	\$ 375.00	Three hundred Seventy Five dollars per Ton
9	750	HFRS-2P	Ton	\$ 435.00	Four hundred Thirty Five dollars per Ton
10	750	HFE-100P	Ton	\$ 435.00	Four hundred Thirty Five dollars per Ton

Holly Frontier Refining + Marketing, LLC - Attachment A

11	750	HFE-150	Ton	\$ 450.00	Four hundred Fifty dollars per Ton
12	750	HFD-300	Ton	\$ 475.00	Four hundred Seventy Five dollars per Ton
13	750	HFE-300P	Ton	\$ 510.00	Five hundred Ten dollars per Ton
14	750	CSS-1P/1:1	Ton	\$ 300.00	Three hundred dollars per Ton
15	750	CRS-2P	Ton	\$ 455.00	Four hundred Fifty Five dollars per Ton
16	750	CHFRS-2P	Ton	\$ 455.00	Four hundred Fifty Five dollars per Ton
FOGSEAL					
17	As Needed	Rubberized Fogs seal OR APPROVED EQUAL	Ton	N/A- No Bid	No Bid
SPREADING CHARGES FOR EMULSIONS					
18	As Needed	Spreading Charges for Emulsion with Distributor and Driver (24 Ton Minimum per Day)	Ton	\$ 45.00	Forty Five dollars per Ton
DELIVERY CHARGES FOR EMULSIONS					
19	As Needed	Delivery Charges for Emulsions All Locations in the County (24 Ton Minimum Per Day)	Ton	\$ 27.80	Twenty Seven dollars and Eighty cents per Ton
20	As Needed	Demurrage Charge for Delivery Trucks (First Two Hours Free)	Per/Hour	\$ 80.00	Eighty dollars per Ton
21	As Needed	Pump Charge to Pump Into Customer Storage Tank	Load	\$ 75.00	Seventy Five dollars per Ton

