

**SANTA FE COUNTY  
JANITORIAL SUPPLIES PRICE AGREEMENT**

**THIS AGREEMENT** is made and entered into by and between **Santa Fe County**, New Mexico, a political subdivision of the State of New Mexico (hereinafter referred to as "the County"), and **Western Paper Distributors**, located at 8000 Bluewater NW, Albuquerque, NM 87121 (hereinafter referred to as "the Contractor").

**IT IS MUTUALLY AGREED BETWEEN THE PARTIES:**

**1. DEFINITIONS**

**A. "Using Department"** shall mean a department or Elected Official's Office of Santa Fe County.

**B. "Purchase Order"** shall mean a fully executed Purchase Document issued by the Santa Fe County Purchasing Department that specifies the items to be provided by the Contractor under the terms of the Price Agreement.

**C. Price Agreement** means this indefinite quantity Price Agreement which requires the Contractor to furnish items to the Using Department which issues a purchase order.

**2. GOODS TO BE PROVIDED**

**A. Goods Listed on Attachment A.** Departments of the County may issue purchase orders for purchase of the items described herein. The item ordered must be listed on the Exhibit A to this Agreement. All orders issued hereunder must bear both an order number and the number of this Price Agreement.

**B. Quantities.** It is understood that this is an indefinite quantity Price Agreement and the County may order any quantity of the items listed on Exhibit A. No guarantee or warranty is made or implied, by either the County or the Using Department that any order for any definite quantity will be issued under this Price Agreement. The Contractor is required to accept the order and furnish the items when ordered.

**C. Specifications.** Items furnished hereunder shall conform to the requirements of the specifications provided in the Invitation for Bid. Orders issued pursuant to this Agreement must show the applicable Price Agreement item(s), quantities, and price(s). Any items provided pursuant to this Price Agreement must meet or exceed the manufacturers' specifications.

**D. Shipping and Billing Instructions.**

1. The Contractor shall ship the items in accordance with the County's instructions. The Contractor shall enclose a packing list with each shipment listing the order number, Purchase Order number, and the commercial part number (if any) for each item. Unless otherwise designated by the County, the Contractor shall ship all products FOB Destination.

Except for loss or damage directly attributable to the negligence of the Using Department, the Contractor shall bear all risk of loss or damage until products have been accepted by the Using Department. Destination charges shall be included in the product price.

2. The Contractor may impose shipping and handling charges for enhanced delivery services (overnight courier service, second-day courier service or delivery-by-messenger service). Such enhanced delivery charges shall be pre-paid by the Contractor and billed as a separate item at actual cost. The Contractor shall advise the procuring department of any enhanced delivery charges prior to the acceptance of the purchase order.

3. Whenever a Using Department does not accept any product and returns it to the Contractor, all related documentation furnished by the Contractor shall be returned.

4. The Contractor shall bear all risk of loss or damage with respect to returned products except for loss or damage directly attributable to the negligence of the using department.

5. Unless otherwise agreed upon by the Using Department, the Contractor shall be responsible for the pick-up of returned products.

6. Time is of the essence for purposes of this Agreement. All damages resulting from late delivery shall be the responsibility to the contractor. In the event of failure of the contractor to deliver in accordance with this requirement, the contractor shall be liable to the County for liquidated damages in the amount of \$100.00 per order per each day the items are delivered late.

**E. Delivery Tickets.** The County's purchasing document number and the Contractor's name, Using Department's name and location shall be shown on each packing and delivery ticket, package, bill of lading and other correspondence in connection with the shipments. The Using Department's count will be accepted by the Contractor as final and conclusive on each shipment that is not accompanied by a packing ticket.

**F. Price.** Prices listed in Exhibit A for each item shall be the price for that item as adjusted as set forth below.

### **3. PAYMENT**

All payments under this Price Agreement are subject to the following provisions.

**A. Inspection.** Final inspection and acceptance of all items ordered shall be made at the destination. Items rejected at the destination for non-conformance with specifications shall be removed, at the Contractor's risk and expense, promptly after notice of rejection.

**B. Acceptance.** In accordance with NMSA 1978, Section 13-1-158, the Using Department shall determine if the items meet specifications, and may accept the items if the items meet specifications. No payment shall be made for any items until the items have been

accepted in writing by the Using Department. Unless otherwise agreed upon between the Using Department and the Contractor, within thirty (30) days from the receipt of items, the Using Department shall issue a written certification of complete or partial acceptance or rejection of the items. The time period shall begin at the time of receipt of the final shipment when there are multiple shipments per purchase order. Unless the Using Department gives notice of rejection within the specified time period, the items will be deemed to have been accepted.

**C. Issuance of Orders.** Only written, signed and properly executed Purchase Orders are valid under this Price Agreement.

**D. Invoices.** The Contractor may submit invoices for payment no more frequently than once a month. The Contractor's invoice shall be submitted in triplicate, duly certified and shall contain the following information: order number, description of supplies or services, quantities, unit prices, and extended totals. Separate invoices shall be rendered for each and every complete shipment. Invoices must be submitted to the Using Department and not the Purchasing Division.

**E. Payment of Invoices.** Upon written certification from the Using Department that the items have been received and accepted, payment shall be tendered to the Contractor within thirty (30) days. If the payment is made by mail, the payment shall be deemed tendered on the date it is postmarked. After the thirtieth day from the date that written certification of acceptance is issued, late payment charges shall be paid on the unpaid balance due on the Price Agreement to the Contractor at the rate of 1.5 % per month. Payment shall be made to the Contractor's designated mailing address.

**F. Maximum Payment.** The total amount payable under this Price Agreement is \$50,000.00 for one (1) year not to exceed \$100,000.00 for two (2) years.

**G. Tax Note.** Applicable gross receipts taxes or local option tax(es) shall be included on each invoice and shown as a separate item to be paid. The payment of taxes for any money received under this Agreement shall be the Contractor's sole responsibility and must be reported under the Contractor's federal and State of New Mexico tax identification number(s). If a Using Department is exempt from the New Mexico gross receipts tax or local option taxes for the transaction, the Using Department shall provide the Contractor with written evidence of such exemption(s).

#### **4. TERM**

This price agreement shall not become effective until approved in writing by the parties. The term of this Agreement shall be two (2) years. The County, at its sole option, may extend term of this Price Agreement on the same terms and conditions in one (1) year increments. The term of this Price Agreement, including all extensions and renewals, shall not exceed four (4) years in total duration.

#### **5. DEFAULT**

A. The failure of the Contractor to perform shall create a default under this Price Agreement. The County reserves the right to cancel all or any part of any orders placed under this Price Agreement without cost to the County if the items fail to meet the requirements of this Price Agreement. The Contractor may be excused from performance under this Price Agreement if the Contractor's failure to perform the order arises out of causes beyond the control and without the fault or negligence of the Contractor; such causes include, but are not limited to, acts of God or the public enemy, acts of the County or Federal Government, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, unusually severe weather and defaults of subcontractors due to any of the above, unless the County shall determine that the supplies or services to be furnished by the subcontractor were obtainable from other sources in sufficient time to permit the subcontractor to meet the required delivery schedule.

B. The County may cancel all or any part of any resulting order without cost to the County if the Contractor fails to meet material provisions of an order; the Contractor shall be liable for any excess costs associated with such a default.

## **6. TERMINATION**

**A. For Convenience.** This Price Agreement may be terminated by the County upon written notice to the Contractor thirty (30) days before the proposed date of termination. Notice of Termination of the Price Agreement SHALL NOT AFFECT ANY OUTSTANDING ORDERS.

**B. For Cause.** Either party may terminate this agreement for cause based upon material breach of this Agreement by the other party, provided that the non-breaching party shall give the breaching party written notice specifying the breach and shall afford the breaching party a reasonable opportunity to correct the breach. If within thirty (30) days after receipt of a written notice the breaching party has not corrected the breach or, in the case of a breach which cannot be corrected in thirty (30) days, begin and proceed in good faith to correct the breach, the non-breaching party may declare the breaching party in default and terminate this Agreement effective immediately. The non-breaching party shall retain any and all other remedies available to it under the law.

## **7. AMENDMENT**

This Price Agreement may be amended by mutual agreement of the County and the Contractor upon written notice by either party to the other. Any such amendment shall be in writing and signed by the parties hereto. Unless otherwise agreed to, an amendment to this Price Agreement SHALL NOT AFFECT ANY OUTSTANDING ORDERS issued prior to the effective date of the amendment. Amendments increasing or otherwise affecting the prices stated in Exhibit A are not allowed during the term of this Price Agreement.

## **8. STATUS OF CONTRACTOR**

The Contractor, and Contractor's agents and employees, are independent Contractors and are not employees of Santa Fe County. The Contractor, and Contractor's agents and employees,

shall not accrue leave, retirement, insurance, bonding, use of County vehicles, or any other benefits afforded to employees of the Santa Fe County as a result of this Agreement. The Contractor acknowledges that all sums received hereunder are personally reportable by it for income tax purposes as self-employment or business income and are reportable for self-employment tax.

**9. ASSIGNMENT**

A. Neither this Price Agreement nor any orders placed under this Price Agreement, nor any interest therein, nor claim there under, shall be assigned or transferred by the Contractor unless expressly authorized by the County in writing.

B. Contractor agrees that any and all claims for overcharge resulting from antitrust violations which are borne by the County as to goods, services, and materials purchased in connection with this bid are hereby assigned to the County.

**10. NON-COLLUSION**

In signing this Agreement, the Contractor certifies he/she has not, either directly or indirectly, entered into action in restraint of free competitive bidding in connection with its bid and this Agreement.

**11. INSPECTION OF PLANT**

The County Procurement Manager may inspect, at any reasonable time, the part of the Contractor's, or any subcontractor's plant or place of business, which is related to the performance of this Price Agreement.

**12. COMMERCIAL WARRANTY**

The Contractor agrees that the items furnished under this Price Agreement shall be covered by the most favorable commercial warranties the Contractor gives to any customer for such items, and that the rights and remedies provided herein shall extend to the County and are in addition to and do not limit any rights afforded to the County by any other clause of this order. Contractor agrees not to purport to disclaim warranties of fitness for a particular purpose or merchantability and fitness for a particular purpose.

**13. CONDITION OF PROPOSED ITEMS**

All proposed items are to be NEW and of most current production, unless otherwise specified.

**14. RECORDS OF AUDIT**

During the term of this Agreement and for three (3) years thereafter, the Contractor shall maintain detailed records pertaining to the services rendered and products delivered. These records shall be subject to inspection by the Using Department, the County and State Auditor and

other appropriate County and federal authorities. The Using Department shall have the right to audit billings both before and after payment. Payment under this agreement shall not foreclose the right of the Using Department to recover excessive or illegal payments.

**15. APPROPRIATIONS**

The terms of this Price Agreement, and any orders placed under it, are contingent upon sufficient appropriations and authorization being made by the Board of County Commissioners for the performance of this Agreement. If sufficient appropriations and authorization are not made, this Price Agreement, and any orders placed under it, shall terminate upon written notice being given to the Contractor. The County's decision as to whether sufficient appropriations are available shall be accepted by the Contractor and shall be final.

**16. RELEASE**

The Contractor, upon final payment of the amount due under this agreement, releases the County, its Elected Officials, officers, employees, agents and attorneys, from and against all liabilities, claims and obligations whatsoever arising from or under this Agreement. The Contractor agrees not to purport to bind Santa Fe County, unless the Contractor has express written authority to do so, and then only within the strict limits of that authority.

**17. CONFIDENTIALITY**

Any confidential information provided to or developed by the Contractor in the performance of this Agreement shall be kept confidential and shall not be made available to any individual or organization by the Contractor without prior written approval by the Using Department.

**18. PRODUCT OF SERVICE: COPYRIGHT**

All materials developed or acquired by the Contractor under this Agreement shall become the property of Santa Fe County and shall be delivered to the Using Department no later than the termination date of this Agreement. Nothing produced, in whole or in part, by the Contractor under this agreement shall be the subject of an application for copyright by or on behalf of the Contractor. The original and one copy of all materials, work papers, meeting notes, or other documents produced by the Contractor shall be indexed and placed in appropriately labeled binders and delivered to the Using Department at conclusion of this Agreement.

**19. CONFLICT OF INTEREST**

The Contractor warrants that it presently has no interest and shall not acquire any interest, direct or indirect, which would conflict in any manner or degree with any performance required under this Agreement. The Contractor shall comply with any applicable provisions of the New Mexico Governmental Conduct Act and the New Mexico Financial Disclosures Act.

**20. APPROVAL OF CONTRACTOR REPRESENTATIVES**

The Using Department reserves the right to require a change in Contractor representatives if the assigned representatives are not, in the opinion of the Using Department, serving the needs of the County adequately.

**21. SCOPE OF AGREEMENT, MERGER**

This Agreement incorporates all the agreements, covenants, and understandings between the parties hereto concerning the subject matter hereof and all such covenants, agreements and understandings have been merged into this written Agreement. No prior agreement or understandings, verbal or otherwise, of the parties or their agents shall be valid or enforceable unless embodied in this Agreement.

**22. NOTICE**

The New Mexico Procurement Code, NMSA 1978, Sections 13-1-28 through 13-1-199 imposes civil and misdemeanor criminal penalties for its violation. In addition, the New Mexico criminal statutes impose felony penalties for bribes, gratuities and kickbacks.

**23. EQUAL OPPORTUNITY COMPLIANCE**

The Contractor shall abide by all federal and state laws, rules and regulations, and all applicable executive orders of the Governor of the State of New Mexico, pertaining to equal employment opportunity. In accordance with all such laws, rules, and regulations, and executive orders of the governor of the State of New Mexico, the Contractor agrees to assure that no person shall on the grounds of race, color, religion, national origin, sex, sexual preference, age or handicap, be excluded from employment with or participation in, be denied the benefits of, or be otherwise subjected to discrimination under, any program or activity performed under this agreement. If Contractor is found to be not in compliance with these requirements during the life of this Agreement, Contractor agrees to take appropriate steps to correct these deficiencies.

**24. INDEMNIFICATION**

The Contractor shall hold the County and its agencies and employees harmless and shall indemnify the County and its agencies and employees against any and all claims, suits, actions, liabilities and costs of any kind, including attorney's fees for personal injury or damage to property arising from the acts or omissions of the Contractor, its agents, officers, employees or subcontractors. The Contractor shall not be liable for any injury or damage as a result of any negligent act or omission committed by the Using Department, its officers or employees.

**25. APPLICABLE LAW**

This Agreement shall be governed by the laws of the State of New Mexico.

**26. INCORPORATION BY REFERENCE AND PRECEDENCE**

This Agreement is derived from the Invitation for Bid, including any written Addenda, and the Contractor's bid, Exhibit A. In the event of a dispute under this Agreement, applicable documents will be referred to for the purpose of clarification or for additional detail in the following order of precedence: (1) amendments to the Price Agreement in reverse chronological order; (2) the Price Agreement, including the scope of work; (3) the Invitation for Bid (IFB) including attachments thereto and addenda.

## **27. WORKER'S COMPENSATION**

The Contractor shall comply with State laws and rules applicable to workers' compensation benefits for its employees. If the Contractor fails to comply with the Workers' Compensation Act and applicable rules when required to do so, this Agreement may be terminated.

## **28. INVALID TERM OR CONDITION/SEVERABILITY**

The provisions of this Price Agreement are severable, and if for any reason, a clause, sentence or paragraph of this Agreement is determined to be invalid by a court or department or commission having jurisdiction over the subject matter hereof, such invalidity shall not affect other provisions of the Agreement, which can be given effect without the invalid provision.

## **29. ENFORCEMENT OF AGREEMENT**

A party's failure to require strict performance of any provision of this Agreement shall not waive or diminish that party's right thereafter to demand strict compliance with that or any other provision. No waiver by a party of any of its rights under this Agreement shall be effective unless express and in writing, and no effective waiver by a party of any of its rights shall be effective to waive any other rights.

## **30. PATENT, COPYRIGHT, AND TRADE SECRET INDEMNIFICATION**

A. The Contractor shall defend, at its own expense, the County from and against any claim that any item provided under this Agreement infringes any patent, copyright to trademark in the United States or Puerto Rico, and shall pay all costs, damages and attorneys' fees that a court finally awards as a result of any such claim. In addition, if any third party obtains a judgment against the Using Department based upon Contractor's trade secret infringement relating to any items provided under this Agreement, the Contractor agrees to reimburse the County for all costs, attorneys' fees and amount of the judgment. To qualify for such defense and or payment, the Using Department shall:

- i. give the Contractor prompt written notice within 48 hours of any claim;
- ii. allow the Contractor to control the defense of settlement of the claim; and
- iii. cooperate with the Contractor in a reasonable way to facilitate the defense or settlement of the claim.



B. If any item becomes, or in the Contractor's opinion is likely to become the subject of a claim of infringement, the Contractor shall at its option and expense:

i. provide the County the right to continue using the item and fully indemnify the County against all claims that may arise out of the County's use of the item;

ii. replace or modify the item so that it becomes non-infringing;  
or,

iii. accept the return of the item and refund an amount equal to the value of the returned item, less the unpaid portion of the purchase price and any other amounts, which are due to the Contractor. The Contractor's obligation will be void as to any item modified by the Using Department to the extent such modification is the cause of the claim.

C. Nothing produced, in whole or in part, by the Contractor under this Agreement shall be the subject of an application for copyright by or on behalf of the Contractor.

### **31. SURVIVAL**

The provisions of the following listed paragraphs shall survive termination of this Price Agreement: Delivery and Billing Instructions; Records; Indemnification; Applicable Law; Patent, Copyright, Trademark, and Trade Secret Indemnification; and, Survival.

### **32. NOTICES**

Either party may give written notice to the other party in accordance with the terms of this Price Agreement. Any written notice required or permitted to be given hereunder shall be deemed to have been given on the date of delivery if delivered by personal service or hand delivery or three (3) business days after being mailed.

To the County:

Santa Fe County  
Legal Office  
102 Grant Avenue  
Santa Fe, New Mexico 87501

To Contractor:

Western Paper  
Attn: Steve Zagar  
8000 Bluewater NW  
Albuquerque, NM 87121

Either party may change its representative or address above by written notice to the other in accordance with the terms of this Agreement. The carrier for mail delivery and notices shall be the agent of the sender.

**IN WITNESS WHEREOF**, the parties have duly executed this Agreement as of the date first written above.

**SANTA FE COUNTY:**

Katherine Miller  
Katherine Miller  
Santa Fe County Manager

3.6.14  
Date

**Approved as to Form:**

Stephen C. Ross  
Stephen C. Ross  
Santa Fe County Attorney

2/17/14  
Date

**Finance Department Approval:**

Teresa C. Martinez  
Teresa C. Martinez  
Santa Fe County Finance Director

2/28/14  
Date

**Western Paper Distributors:**

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
Date

By: \_\_\_\_\_ (Print Name)

Its: \_\_\_\_\_ (Print Title)

**FEDERAL TAX I.D. NUMBER:** 84-1185948

Agreement # 2013-0253-H-PW/IC

Either party may change its representative or address above by written notice to the other in accordance with the terms of this Agreement. The carrier for mail delivery and notices shall be the agent of the sender.

**IN WITNESS WHEREOF**, the parties have duly executed this Agreement as of the date first written above.

**SANTA FE COUNTY:**

\_\_\_\_\_  
Katherine Miller  
Santa Fe County Manager

\_\_\_\_\_  
Date

**Approved as to Form:**

\_\_\_\_\_  
Stephen C. Ross  
Santa Fe County Attorney

\_\_\_\_\_  
2/17/14  
Date

**Finance Department Approval:**

\_\_\_\_\_  
Teresa C. Martinez  
Santa Fe County Finance Director

\_\_\_\_\_  
2/29/14  
Date

**Western Paper Distributors:**

\_\_\_\_\_  
(Signature)

\_\_\_\_\_  
2/28/14  
Date

By: STEVE ZAGAR (Print Name)

Its: SLS MGR (Print Title)

**FEDERAL TAX I.D. NUMBER:** 84-1185948



# 2013-0253-PW/IC Janitorial Supplies Bid Sheet Exhibit A

Please offer your best price, for each item as outline below. The Bidders shall complete the following bid sheet in full, for Bid No. 2013-0253-PW/IC, including signature at the bottom as stated. Be advised that award may be made without discussion with Bidders on offers received. Offers will be accepted until 2:00 pm on October 28, 2013.

Item	Est. Qty	Item and Description	Brand & model number offered:	Price per Item	Price Written in Words
1	60 cases	Non-Acid Bathroom Cleaner 32 oz.- 12 per case, ready to use	DNA / BSL-3600012 QT Size per item & Case count: 12/cs	20.32cs	Twenty dollars and twenty-two cents
2	40 cases	Acid Bathroom Cleaner 32 oz.- 12 per case, ready to use	SNB Bate 90/0 BSL-3090012 QT Size per item & Case count: 12/cs	22.69cs	Twenty two dollars and sixty-nine cents
3	25 cases	Glass Cleaner 32 oz.- 12 per case, ready to use	KRAVON / BSL-5180012 QT Size per item & Case count: 12/cs	20.68cs	Twenty dollars & sixty eight cents
4	50 cases	Glass & Multi-Surface Cleaner 32 oz.- 12 per case, ready to use	KRAVON / BSL-5180012 QT Size per item & Case count: 12/cs	20.68cs	Twenty dollars & sixty eight cents
5	40 cases	Disinfectant Floor Cleaner 32 oz.- 12 per case, ready to use	LEMON 20 / BSL-4200012 QT Size per item & Case count: 12/cs	27.94cs	Twenty seven dollars & ninety four cents
6	20 cases	Odor Counteractant 32 oz.- 12 per case, ready to use	TRIGRA Mist / BSL-1090012 QT Size per item & Case count: 12/cs	34.36cs	Thirty four dollars & thirty six cents
7	25 cases	Multi-Surface Cleaner 32 oz.- 12 per case, ready to use	Fireball / BSL-5100012 QT Size per item & Case count: 12/cs	23.55cs	Twenty three dollars & fifty five cents
8	20 cases	Stainless Steel Cleaner & Polish 15 oz.- 12 per case	ARON SBL / BSL-940012 QT Size per item & Case count: 12/cs	32.29cs	Thirty two dollars & twenty nine cents

# 2013-0253-PW/IC Janitorial Supplies Bid Sheet

## Exhibit A

Item	Est. Qty	Item and Description	Brand & model number offered:	Price per Item	Price Written in Words
9	20 cases	Foam Disinfectant Cleaner (Aerosol) 19 oz. - 12 per case	<u>Ardisan One/BSL-941</u> count: <u>12cs</u> Size per item & Case	24.49cs	Twenty four dollars & forty nine cents
10	50 cases	Germicide, concentrated 1 gal. - 4 per case	<u>Mutafect/BSL-4020041</u> count: <u>4cs</u> Size per item & Case	28.26cs	Twenty eight dollars & twenty six cents
11	50 cases	All Purpose Cleaner, concentrated 1 gal. - 4 per case	count: _____ Size per item & Case		
12	50 cases	Glass Cleaner, concentrated 1 gal. - 4 per case	count: _____ Size per item & Case		
13	50 cases	Degreaser, concentrated 1 gal. - 4 per case	<u>Fireball/BSL-5100041</u> gal. count: <u>4cs</u> Size per item & Case	25.64cs	Twenty five dollars & sixty four cents
14	100 cases	Laundry Detergent, concentrated 1 gal. - 4 per case	count: _____ Size per item & Case		
15	100 cases	Color Safe Bleach, concentrated 1 gal. - 4 per case	count: _____ Size per item & Case		
16	100 cases	Laundry Sour/Softener, concentrated 1 gal. - 4 per case	count: _____ Size per item & Case		
17	6 cases	Ajax Cleanser 21 oz. - 24 per case	count: _____ Size per item & Case		
18	12 cases	Mild Acid 32 oz. - 12 per case	<u>First State/BSL-3220012</u> AT count: <u>12cs</u> Size per item & Case	24.39	Twenty four dollars & thirty nine cents

**2013-0253-PW/IC Janitorial Supplies Bid Sheet**  
**Exhibit A**

Item	Est. Qty	Item and Description	Brand & model number offered:	Price per Item	Price Written in Words
20	12 cases	Contempo H202-12 per case	_____ _____ Size per item & Case count: _____		
21	6 cases	Carpet Shampoo Extractor- 4 gal. per case	<del>Deep Extractor / BSL-9240041</del> gal _____ Size per item & Case count: <u>4cs</u>	36.69cs	Thirty six dollars & sixty nine cents
22	40 cases	Neutral Heavy Duty Floor Cleaner- 4 gal. per case	<del>Repetition / BSL-18000041</del> gal _____ Size per item & Case count: <u>4cs</u>	22.81cs	Twenty two dollars & eighty one cents
23	30 cases	Floor wax- 4 gal. per case	<del>Petrol / BSL-122500041</del> gal _____ Size per item & Case count: <u>40cs</u>	45.73	Forty five dollars & seventy three cents
24	10 cases	Spray Buff, Floor Finish-4 gal. per case	<del>Spray Buff / BSL-12340012</del> gal _____ Size per item & Case count: <u>12cs</u>	25.65	Twenty five dollars & sixty five cents
25	35 cases	Wax Stripper 1 gal- 4 per case	<del>Spray Buff / BSL-12340012</del> gal _____ Size per item & Case count: <u>12cs</u>		
26	10 cases	Floor Sealer- 4 gal. per case	_____ _____ Size per item & Case count: _____		
27	30 cases	Furniture Polish (Aerosol) 20 oz.- 12 per case	_____ _____ Size per item & Case count: _____		
28	10 cases	Vandal Mark Remover- 12 per pack	_____ _____ Size per item & Case count: _____		
29	40 drums	Snow & Ice Melter- 50 lb. bag	_____ _____ Size per item & Case count: _____		

**2013-0253-PW/IC Janitorial Supplies Bid Sheet**  
**Exhibit A**

Item	Est. Qty	Item and Description	Brand & model number offered:	Price per Item	Price Written in Words
30	35 cases	Bleach 1 gal- 6 per case	Size per item & Case count: _____		
31	30 cases	Concentrated laundry Detergent- 36 lb. bulk case	Size per item & Case count: _____		
32	70 cases	Lotionized Hand Soap Refill Bag in a Box (800 ml for wall mounted dispenser)- 12 per case	<i>Sunbeam / SI-91220</i> Size per item & Case count: <i>800ml 12cs</i>	<i>25.42cs</i>	<i>Twenty five dollars &amp; four two cents</i>
33	20 each	Soap Dispenser- (holds 800 ml bag in box soap), plastic 4 1/2"W x 4 1/8"D x11" H, black	Size per item & Case count: _____		
34	50 cases	Toilet Paper Jumbo- 13", 2640', 2 ply- 6 per case	Size per item & Case count: _____		
34	30 cases	Toilet Paper 2 Ply Conventional size, Small, White, 500 sheet per roll- 96 rolls per case	<i>Velvet / Ros 42196</i> Size per item & Case count: <i>500 96cs</i>	<i>28.95cs</i>	<i>Twenty eight dollars &amp; ninety five cents</i>
36	as needed	14" Stainless Steel Locking Toilet Paper Dispenser	Size per item & Case count: _____		
37	40 boxes	Toilet Seat Covers- 5,000 per box	<i>1/2 Gal Sealon / 405-055000</i> Size per item & Case count: <i>5000</i>	<i>28.13cs</i>	<i>Twenty eight dollars &amp; thirteen cents</i>
38	12 packs	Toilet Seat Cover Dispenser- 2 per pack	Size per item & Case count: _____		



**2013-0253-PW/IC Janitorial Supplies Bid Sheet**  
**Exhibit A**

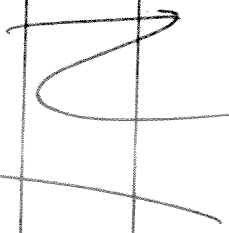
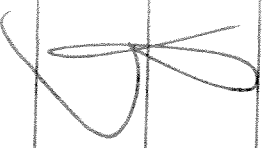
Item	Est. Qty	Item and Description	Brand & model number offered:	Price per Item	Price Written in Words
39	30 cases	Urinal Screens- 12 per case	Size per item & Case count: _____		
40	45 cases	Urinal Screens w/Deoderizer Block- 12 per case	<u>Ward's Green w/blk / HOS-01901</u> Size per item & Case count: <u>12cs</u>	<u>13.95cs</u>	<u>Thirteen dollars &amp; Ninety five cents</u>
41	10 cases	Sanitary Sac Liners for Wall Mounted Recepticle 7 1/2" x 10 x 3	Size per item & Case count: _____		
42	40 cases	Multi-Fold Hand Towels, White (9 1/2 x 9 1/4 sheet size)- 16 bundles of 250 sheets per case	<u>Perichloride w/blk / MB-22215-3</u> Size per item & Case count: <u>4000cs</u>	<u>16.49cs</u>	<u>Sixteen dollars &amp; Forty nine cents</u>
43	25 cases	Household Paper Towels, White, Perforated- 30 per case	<u>Perichloride Kitchen / MB-24310-3</u> Size per item & Case count: <u>30cs</u>	<u>16.85cs</u>	<u>Sixteen dollars &amp; Eighty five cents</u>
44	12 each	Virtual Aire Programmable Metered Non-Aerosol Dispenser	Size per item & Case count: _____		
45	6 cases	Virtual Aire Fragrance Refill- 12 per case	Size per item & Case count: _____		
46	25 cases	Premium Quality Aire Fresheners 17 oz.- 12 per case	Size per item & Case count: _____		
47	20 each	Gloves, Medium, Latex, Non-Powder, Non-Medical- 10 boxes of 100 per case	<u>Latex w/blk / SAC-6000 MD-1-T</u> Size per item & Case count: <u>10</u>	<u>53.90cs</u>	<u>Fifty three dollars &amp; Ninety cents</u>
48	20 each	Gloves, Large, Latex, Non-Powder, Non-Medical- 10 boxes of 100 per case	<u>Latex w/blk / SAC-6000 LG-1-T</u> Size per item & Case count: <u>10</u>	<u>53.90</u>	<u>Fifty three dollars &amp; Ninety cents</u>

# 2013-0253-PW/IC Janitorial Supplies Bid Sheet

## Exhibit A

Item	Est. Qty	Item and Description	Brand & model number offered:	Price per Item	Price Written in Words
49	20 each	Nitrile Gloves, Medium, Non-powder, Non-Medical- 10 boxes of 100 per case Nitrile Gloves, large, Non-powder, Non-Medical- 10 boxes of 100 per case	Size per item & Case count: Size per item & Case count:		
50	20 each	Plastic Liners (10 gal) 24 x 24, .22ml- 1000 per case	Size per item & Case count: Size per item & Case count:		
51	70 cases	Plastic Liners (15 gal) 23 x 33, .22ml- 1000 per case	Size per item & Case count: Size per item & Case count:	1375 cs	thousand dollars & seventyfive cents
52	10 cases	Trash Bags (55 gal) 208L, 1.5 ml- 100 bags per box	Size per item & Case count: Size per item & Case count:		
53	12 boxes	Trash Bags (30 gal) 33 x 39, 1.5 ml- 100 per case	Size per item & Case count: Size per item & Case count:		
54	30 cases	Medium Blend Mop Head 20 oz., looped end	Size per item & Case count: Size per item & Case count:		
55	72 each	Rayon Large Finish Mop 24 oz., looped end	Size per item & Case count: Size per item & Case count:		
56	60 each	Mop bucket w. Side Press Wringer- 26 quart, 3" casters	Size per item & Case count: Size per item & Case count:		
57	12 each	Mop Handle- fiberglass	Size per item & Case count:		
58	12 each				

**2013-0253-PW/IC Janitorial Supplies Bid Sheet**  
**Exhibit A**

Item	Est. Qty	Item and Description	Brand & model number offered:	Price per Item	Price Written in Words
59	10 each	Mop Handle- Wood	<div>Size per item &amp; Case</div> <div>count:</div>		
60	24 each	Dust Mop Heads- 5x36	<div>Size per item &amp; Case</div> <div>count:</div>		
61	10 cases	Dust Mop Treatment- Aerosol	<div>Size per item &amp; Case</div> <div>count:</div>		
62	12 each	Dust Mop Handle 36"- fiberglass	<div>Size per item &amp; Case</div> <div>count:</div>		
63	10 each	Dust Mop Handle 24"- wood	<div>Size per item &amp; Case</div> <div>count:</div>		
64	30 each	Angle Broom- plastic	<div>Size per item &amp; Case</div> <div>count:</div>		
65	12 each	Push Broom 24"- w/handle	<div>Size per item &amp; Case</div> <div>count:</div>		
66	12 each	Lobby Upright Black Dust Pan- 37" overall height, 12.5" wide dust bin	<div>Size per item &amp; Case</div> <div>count:</div>		
67	36 each	Premium Ostrich Feather Duster- 20" overall length/ 10" handle.	<div>Size per item &amp; Case</div> <div>count:</div>		
68	12 each	Wiper Teri- WY PA, box	<div>Size per item &amp; Case</div> <div>count:</div>		

# 2013-0253-PW/IC Janitorial Supplies Bid Sheet

## Exhibit A

Item	Est. Qty	Item and Description	Brand & model number offered:	Price per Item	Price Written in Words
69	24 cases	Terry Cloth- 16 x 19, white towels, 12 per case	<div>Size per item &amp; Case</div> <div>count: _____</div>		
70	12 each	Plunger- power	<div>Size per item &amp; Case</div> <div>count: _____</div>		
71	70 each	Toilet Bowl Brush- plastic, curved style	<div>Size per item &amp; Case</div> <div>count: _____</div>		
72	10 cases	Burnishing Pads 20" - 5 per case	<div>Size per item &amp; Case</div> <div>count: _____</div>		
73	20 packs	Black Doodle Scrub Pad- 5 per pack	<div>Size per item &amp; Case</div> <div>count: _____</div>		
74	10 packs	Grill Screen - 10 per pack	<div>Size per item &amp; Case</div> <div>count: _____</div>		
75	12 each	Squeegee 36", heavy duty w/handle	<div>Size per item &amp; Case</div> <div>count: _____</div>		
76	60 each	Spray Bottle w/ sprayer, 32 oz.	<div>Size per item &amp; Case</div> <div>count: _____</div>		
77	10 each	Tool Holder 24" each	<div>Size per item &amp; Case</div> <div>count: _____</div>		
78	10 each	Wet Floor Caution Sign	<div>Size per item &amp; Case</div> <div>count: _____</div>		

**2013-0253-PW/IC Janitorial Supplies Bid Sheet**  
**Exhibit A**

Item	Est. Qty	Item and Description	Brand & model number offered:	Price per item	Price Written in Words
79	20 each	Floor Mat, 4' x 6', olefin wiper mat	Size per item & Case count:		
80	30 packs	Marshall/Pacer Vacuum Cleaner Bags- 10 per pack	Size per item & Case count:		
81	50 each	Hanging "Closed for Cleaning" sign	Size per item & Case count:		
82	25 each	Bloodborne Pathogen Cleanup Kit	Size per item & Case count:		
83	50 each	50 Person First Aid Kit	Size per item & Case count:		
84	25 each	18" Wet Room Pad- Blue	Size per item & Case count:		
85	25 each	18" Microfiber Dust Pad w/fringe- green	Size per item & Case count:		
86	50 each	Slim Jim Trash container 23 gal. black	Sum-dm / RCP-3540BK 23 gal Size per item & Case count: 2A	30.51	Thirty dollars & fifty-one cents
87	300 each	Recycle Slim Jim Trash Container 23 gal.- Blue	23 gal Size per item & Case count: 2A	30.51	Thirty dollars & fifty-one cents
88	100 cases	Wypall Industrial Towels roll	Size per item & Case count:		

# 2013-0253-PW/IC Janitorial Supplies Bid Sheet

## Exhibit A

Item	Est. Qty	Item and Description	Brand & model number offered:	Price per item	Price Written in Words
89	50 each	Wypall Industrial Towels roll dispenser	count: _____ Size per item & Case		
90	10 each	Healthcare Cleaning Cart-Black	count: _____ Size per item & Case		
91	10 each	Microfiber charging bucket-Yellow	count: _____ Size per item & Case		
92	4 each	Quick Connect Wet/Dry Frame 18"	count: _____ Size per item & Case		
93	10 each	Hygen Quick Connect Extention Handle 48'-72"	count: _____ Size per item & Case		
94	10 each	Quick Connect Flex Dust Wand Microfiber Sleeve	count: _____ Size per item & Case		
95	10 each	Wand Duster Microfiber Replacement Sleeve 22.7"-Green	count: _____ Size per item & Case		
96	10 each	400 # Megabrute Moble Trash Container 120 gal.	count: _____ Size per item & Case		
97	10 each	Medium Wastebasket 28 qrt.-Black	count: _____ Size per item & Case		
98	15 each	Groundskeeper Smoking Recepticle- Beige	count: _____ Size per item & Case		

# **2013-0253-PW/IC Janitorial Supplies Bid Sheet** **Exhibit A**

Item	Est. Qty	Item and Description	Brand & model number offered:	Price per Item	Price Written in Words
99	100 each	Microfiber Cloth 16 in.-green	<div>Size per item &amp; Case</div> <div>count: _____</div>		
100	100 each	Microfiber Cloth 16 in.-Pink	<div>Size per item &amp; Case</div> <div>count: _____</div>		
101	100 each	Microfiber Cloth 16 in.-Blue	<div>Size per item &amp; Case</div> <div>count: _____</div>		
102	100 each	Microfiber Cloth 16 in.-Yellow	<div>Size per item &amp; Case</div> <div>count: _____</div>		
103	5 each	6 gal. Big Bucket	<div>Size per item &amp; Case</div> <div>count: _____</div>		
104	10 cases	Plastic 1/2 Fold Seat Cover Dispenser-White	<div>Size per item &amp; Case</div> <div>count: _____</div>		
105	10 each	36 gal. Open Top Round Waste Recepticle- Black	<div>Size per item &amp; Case</div> <div>count: _____</div>		
106	20 cases	Dish Soap	<div>Size per item &amp; Case</div> <div>count: _____</div>		
107	10 cases	Dish Sponges	<div>Size per item &amp; Case</div> <div>count: _____</div>		
108	15 cases	Lysol Wipes	<div>Size per item &amp; Case</div> <div>count: _____</div>		

# 2013-0253-PW/IC Janitorial Supplies Bid Sheet

## Exhibit A

Item	Est. Qty	Item and Description	Brand & model number offered:	Price per Item	Price Written in Words
109	15 cases	Pine Sol	count: _____ Size per item & Case		
110	10 cases	Clorox Spray	count: _____ Size per item & Case		
111	25 each	Floor Squeezies	count: _____ Size per item & Case		
<b>Dilution System:</b>					
112	20 each	J-Fill Q-Select Dispenser S-Gap	J-Fill Q-Select Dispenser S-Gap count: 20 Size per item & Case	0.00 EA	ZERO COST
113	20 cases	J-Fill Stride-Citrus Cleaner	J-Fill Stride-Citrus Cleaner count: 20 Size per item & Case	128.88 ea	One hundred twenty eight dollars & eighty eight cents
114	20 cases	J-Fill Glance Non-Ammonia	J-Fill Glance Non-Ammonia count: 20 Size per item & Case	51.10 ea	Fifty one dollar & ten cents
115	20 cases	J-Fill Alpha-HP Cleaner 2/2.5L	J-Fill Alpha-HP Cleaner 2/2.5L count: 20 Size per item & Case	54.00 ea	Fifty four dollars
116	20 cases	J-Fill Crew N/ Bath/Bowl Disinfectant 2/2.5L	J-Fill Crew N/ Bath/Bowl Disinfectant 2/2.5L count: 20 Size per item & Case	65.42 ea	Sixty five dollars & forty two cents

Contractor's Name:

Western Paper

Phone:

505-249-8085

Signature Of Authorized Contractor's Agent:

Date:

10/25/13

Title:

Sis Hee

Email:

SHAGAN@WESTERNPAPER.COM