

COUNTY OF SANTA FE

Purchasing Division

APPLICATION OF COUNTY PREFERENCE FOR A SANTA FE COUNTY BUSINESS

Pursuant to Santa Fe County Ordinance 2012-04 Santa Fe County will provide a preference for eligible Santa Fe County Business'. If eligible a 5% preference will be applied to the total weight factors used in evaluation for a Competitive Sealed Proposal for Professional Services procurement. Please provide all information required within the application and submit the application to:

Bill Taylor, Procurement Manager
102 Grant Avenue
P.O. Box 276
Santa Fe, New Mexico 87504-0276
wtaylor@santafecounty.org

1. The name, address, telephone number and name of the business and its registered agent (if applicable);
2. If a corporation, information that the corporation is registered to do business in the State of New Mexico and is in good standing;
3. If the business is a foreign corporation, information that the business is registered to do business in the State of New Mexico and is in good standing;
4. A copy of a valid business registration to do business in Santa Fe County (or a copy of the appropriate municipal business license, if located within a municipality within Santa Fe County);
5. A statement that the business has maintained its primary and permanent office or business location within the exterior boundaries of Santa Fe County for at least one (1) year preceding the submission of the application;
6. If a foreign corporation, copies of the most recent State and Federal tax returns applicable to the business; and
7. Application fee of \$35.00 payable to Santa Fe County.

Santa Fe County- Purchasing Department
102 Grant Avenue
Santa Fe, New Mexico 87501

COUNTY OF SANTA FE Purchasing Division

APPLICATION FOR COUNTY RESIDENT PROCUREMENT PREFERENCE CERTIFICATION

General Information

For questions please call (505) 986-6373

Name of Business:	Doing Business As (DBA): (or registered agent, if applicable)		
Mailing Address:			
City:	State:	Zip:	
New Mexico Combined Reporting system (CRS) Identification Number:		FEIN/SSN:	

Business address if different from mailing address:

Location Address:		
City:	State:	Zip:

If A Corporation

Is the corporation registered to do business in the state of New Mexico and in good standing?

- Yes – attach valid business registration from State of New Mexico.
 No – (need not apply)

If A Foreign Business

Is the business a foreign corporation registered to do business in the state of New Mexico and in good standing?

- Yes- attach valid business registration from State of New Mexico.
(must provide copies of the most recent State and Federal tax returns applicable to the business)

Business Registration

Is the business registered to do business within Santa Fe County?

- Yes- attach valid business registration issued from Santa Fe County or copy of municipal business license, if located w/in a municipality w/in Santa Fe County.
 No – (need not apply)

Business Primary Location

Has the business maintained its primary and permanent office or business location w/in the exterior boundaries of Santa Fe County for at least one (1) year preceding the submission of the this application? (Provide copy of Notice of Value from Santa Fe County Assessor's Office)

- Yes
 No – (need not apply).

AFFIDAVIT FROM CERTIFIED PUBLIC ACCOUNTANT

STATE OF NEW MEXICO)
COUNTY OF)

I hereby swear, under oath that statements in the application for Resident Contractor Certification are true and complete to the best of my knowledge.

Name:	Signature	CPA License #	State	Phone #
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Subscribed and sworn to before me this ____ day of _____, 20____.

My Commission Expires: _____

Notary Public

Send completed application **Santa Fe County**
along with \$35.00 to: **PO Box 276**
Santa Fe, NM 87504-0276

Signature of Applicant

Date