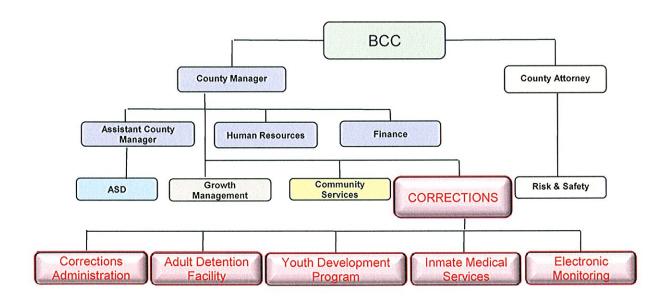
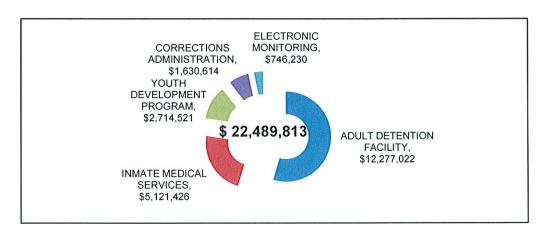
#### anta Fe County SANTA FE COUNTY FISCAL YEAR 2010 BUDGET **PUBLIC SAFETY - CORRECTIONS** GENERAL FUND DEBT SERVICE FUNDS **FUNDS** CAPITAL IMPROVEMENT FUNDS SPECIAL REVENUE FUNDS **DEPARTMENTS** CORRECTIONS ADMINISTRATION 1,209,614 ADULT DETENTION FACILITY \$ 12,277,022 INMATE MEDICAL SERVICES 5,121,426 **ELECTRONIC MONITORING** 746,230 YOUTH DEVELOPMENT PROGRAM 2,714,521 421,000 CAPITAL PACKAGE TOTAL \$ - \$ 22,489,813 | \$ - \$ - \$ \$ 22,489,813



# SANTA FE COUNTY

# FISCAL YEAR 2010 BUDGET

# **PUBLIC SAFETY - CORRECTIONS**



		BUDGET	STAFF
		421,000	
		1,209,614	14.0
SUBTOTAL	\$	1,630,614	14.0
		12,177,022	166.0
San Charles Commission Commission Co.		100,000	
SUBTOTAL	\$	12,277,022	166.0
		5,121,426	37.0
SUBTOTAL	\$	5,121,426	37.0
	No. and Control	746,230	9.0
SUBTOTAL	\$	746,230	9.0
Λ			
		2,714,521	57.5
SUBTOTAL	\$	2,714,521	57.5
RRECTIONS	\$	22,489,813	283.5
	SUBTOTAL SUBTOTAL SUBTOTAL	SUBTOTAL \$  SUBTOTAL \$  SUBTOTAL \$  SUBTOTAL \$  SUBTOTAL \$	421,000   1,209,614   \$ 1,630,614   12,177,022   100,000   \$ 12,277,022   5,121,426   SUBTOTAL \$ 5,121,426   746,230   SUBTOTAL \$ 746,230   W

# SANTA FE COUNTY FISCAL YEAR 2010 BUDGET PUBLIC SAFETY - CORRECTIONS



Corrections Department/Adult Detention Facility: The mission of the Adult Detention Facility is to provide quality and professional services to our customers, employees and offenders. Values are: to exceed customer expectations; promote human dignity; fairness, self-worth; live by the "Golden Rule"; achieve financial success; expect mutual accountability; and balance risk against reward.

### **Adult Detention Facility**

- \* House adult inmates
- \* Rehabilitative Programming

### ADULT DETENTION FACILITY

28 Camino Justicia Santa Fe, NM (505)471-4941

Corrections Department/Youth Development Program: The mission of the Youth Development Program change is to the lives of our youth by providing a safe, structured, caring and learning environment. Through meaningful interaction and role-modeling we will develop in our children the character traits of honesty, respect, and responsibility.

### Youth Development Program

- \* House Juvenile Offenders
- \* Rehabilitative Programming

### YOUTH DEVELOPMENT PROGRAM

4250 Airport Road Santa Fe, NM (505)424-5600

# Accomplishments:

Adult Facility: Reduced the number of Department of Justice stipulations on facility operations.
 Adult Facility: Implemented changes to the organization in anticipation of the accreditation process through the American Correctional Association.

•Youth Facility: Reorganized the staff to meet needs of Courts, the Public and the youth in custody while cutting costs.

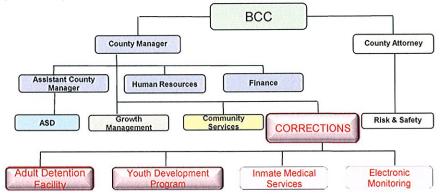
# Long Term Goals & Objectives:

### ADULT DETENTION FACILITY:

- 1. Achieve full compliance with Department of Justice requirements and oversight.
- 2. Solicit, negotiate and retain contracts to house inmates from other jurisdictions to achieve financial stability.
- 3. Recruit and retain a qualified, professional workforce.
- 4. Upgrade the master control section of the facility.
- 5. Move towards meeting American Correctional Standards for full accreditation.
- 6. Build community trust through positive publicity that progress is being made for the benefit of the community.

#### YOUTH DEVELOPMENT PROGRAM:

- Solicit, negotiate and retain contracts to house inmates from other jurisdictions to achieve financial stability.
- 2. Recruit and retain a qualified, professional workforce.
- 3. Expand community involvement and relationships through the volunteer program.
- 4. Further develop a relationship with Santa Fe Coummunity College by increasing classes offered.
- 5. Develop internal auditing process.
- 6. Develop policies and procedures compliant with national standards.



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## **PUBLIC SAFETY - CORRECTIONS**

PUBLIC SAFETY - CORRECTION									
FUND >	JA		ERATIONS	JAIL OPERATIONS			JAIL OPERATIONS		
	,		B01-426 ECTIONS	301-426 247-1860-426		247-1870-426 YOUTH DEVELOPMENT			
DESCRIPTION			STRATON	ADULT DETENTION FACILITY		PROGRAM			
POSITIONS	filled	vac	511011011	filled		OLLIT	filled vac	0 411	
CORRECTIONS DEPT. DIRECTOR	1		103,824						
CHIEF INVESTIGATOR	1		74,914						
INVESTIGATOR		1	32,490						
AUDITING/COMPLIANCE MANAGER	1		51,339						
CORRECTIONS MANAGER	1		68,557						
ADMINISTRATIVE MANAGER	1		64,656						
COMPLIANCE ASSISTANT MANAGER ADMINISTRATIVE ASSISTANT	1	1	41,601 34,245						
RECRUITMENT & RETENTION SPECIALIST	1		42,848						
SPECIAL PROJECTS ADMINISTRATOR	1		53,045						
SYSTEMS ANALYST	1		54,284						
MICROCOMPUTER SPECIALIST	2		69,956						
SENIOR SECRETARY		1	28,309						
TOTAL ADMINISTRATION	11	3	\$ 720,068						
JAIL ADMINISTRATOR				1		82,750			
DEPUTY JAIL ADMINISTRATOR				1		66,200			
ADMINISTRATIVE ASSISTANT				2		76,639 109,036	}		
MAJOR PROGRAM MANAGER	1			1		49,275	1		
FINANCE MANAGER				1		67,050			
ACCOUNTANT	l				1	38,245	1		
ACCOUNTING CLERK SENIOR				1		31,200			
ACCOUNTING TECHNICIAN				2		73,809			
CLERICAL ASSISTANT	1			1		26,121			
COMPLIANCE ASSISTANT MANAGER					1	47,403		l l	
VOLUNTEER SERVICES COORDINATOR				1		39,393			
SECRETARY SENIOR				2		61,781			
MAIL ASSISTANT					1	36,719			
MAINTENANCE SUPERVISOR				1		41,101 57,205			
MAINTENANCE SPECIALIST I LIEUTENANT				2		98,398	1		
SHIFT LIEUTENANT				6		289,905	-		
SHIFT SERGEANT				3		137,595			
SERGEANT / BOOKING				2		91,730			
BOOKING MANAGER	1			1		50,274			
BOOKING CLERK	]			7	1	238,045			
RECORDS CLERK				1	1	62,990			
CLASSIFICATION SUPERVISOR	-			2		93,601			
CASE MANAGER	-			6	1	243,319	-		
TEACHER	1			1	1	89,767 41,261	-		
DISCIPLINARY HEARING OFFICER SERGEANT	1			9	2	504,515	-		
CORPORAL	1			10	3	532,060			
DETENTION OFFICERS AND CADETS				62	23	2,898,417			
TOTAL ADULT DETENTION				131	35	\$ 6,275,804			
YOUTH SERVICES ADMINISTRATOR							1	42,423	
YOUTH SERVICES DEPUTY ADMINISTRATO	R			1			1	53,206	
UNIT MANAGER							1	29,712	
DEPARTMENT ADMINISTRATOR	1						1	58,145	
ADMINISTRATIVE ASSISTANT	-			1			1	35,536 31,200	
ACCOUNTING TECHNICIAN SENIOR ASSISTANT SHIFT SUPERVISOR	1			1			5 3	291,445	
SENIOR SHIFT SUPERVISOR	-						2	93,010	
SENIOR SHIFT SUPERVISOR SENIOR NIGHT SHIFT SUPERVISOR	1			1			1	40,400	
SHIFT SUPERVISOR	1			1			2 3	172,213	
CASE MANAGER	1			1			1 1	70,211	
MAINTENANCE TECHNICIAN SENIOR	1			1			1	37,435	
MAINTENANCE TECHNICIAN				1			1	34,611	
CUSTODIAN				1			1	24,853	
SECRETARY SENIOR				1			1	29,120	
TRAINING COORDINATOR	1			1			1	42,869	
TEACHER	1			1			1	44,133	
RECREATION/VOLUNTEER COORDINATOR	-			1			0.5	26,964 15,197	
ASSOCIATE LIBRARIAN LIFE SKILLS WORKER I & II & III	-				· ·		10.0 16.0	724,665	
TOTAL YOUTH DEVELOPMENT PROGRAM	, l						26.0 31.5	, 24,000	
TOTAL TOOTH DEVELOPMENT FROGRAM	'1		V/II E2				120.0   01.0		

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### **PUBLIC SAFETY - CORRECTIONS**

TODEIO DAI ETT - CONNECTIO			JAIL OPERATIONS	
FUND >	JAIL OPERATIONS	JAIL OPERATIONS	JAIL OPERATIONS	
		247-1860-426		
	247-1801-426	247-1861-426	247-1870-426	247-0302-426
	CORRECTIONS	ADULT DETENTN	OUTH DEVELOPMEN	CAPITAL
DESCRIPTION	ADMINISTRATON	FACILITY	PROGRAM	PACKAGE
POSITIONS	filled vac	filled vac	filled vac	
BUDGET				
SALARY AND WAGES				
FULL-TIME EMPLOYEES	720,068	6,275,804	1,897,348	
OVERTIME		310,000	70,000	
UNAPPLIED SALARIES	61,494		(697,348)	
TOTAL SALARY AND WAGES	781,562	6,585,804	1,270,000	0
TOTAL POSITIONS (FTE)	11 3	131 35	26 31.5	
EMPLOYEE BENEFITS	283,252	2,432,018	524,752	0
BENEFIT % OF SALARIES	36.2%	36.9%	41.3%	N/A
TRAVEL	7,000	24,000	7,000	
GAS & OIL	7,000	16,500	3,500	
MAINTENANCE	12,000	258,500	93,000	
FOOD SERVICES		185,000	140,000	
CONTRACTUAL SERVICES	2,800	750,000	62,600	
INMATE CLOTHING		120,000		
SUPPLIES	10,000	166,000	54,250	
JAIL UTILITIES; WATER, GAS, ELECTRIC, GA	RB	413,000	135,000	
LAW ENFORCEMENT LIABILTY INSURANCE		715,496	258,248	
WORKMANS COMPENSATION PREMIUMS		160,508		
INMATE WELFARE		100,000		
OTHER OPERATING COSTS	106,000	350,196	166,171	
CAPITAL				421,000
TOTAL COST CENTER	1,209,614	12,277,022	2,714,521	421,000

Salaries and wages are actual for filled positions and budget for vacancies.







# SANTA FE COUNTY FISCAL YEAR 2010 BUDGET PUBLIC SAFETY - CORRECTIONS



Corrections Department/Inmate Medical Service: The mission of the Inmate Medical Service is to provide exceptional medical and mental health services to youthful and adult offenders housed at one of the County's correctional facilities.

#### **Inmate Medical Services**

- Medical Services
- \* Dental Services
- \* Mental and Behavioral Health Services

### **INMATE MEDICAL SERVICES**

28 Camino Justicia Santa Fe, NM (505)471-4941

Corrections Department/Electronic Monitoring Program: The mission of the Electronic Monitoring Program is to make a difference by providing an inexpensive and non-intrusive alternative to traditional sentencing and incarceration that monitors offenders by using the latest technology.

#### **Electronic Monitoring Program**

- \* Monitor Offenders Movement
- \* Bail Bond Processing

### **ELECTRONIC MONITORING PROGRAM**

4250 Airport Road Santa Fe, NM (505)424-5670

# Accomplishments:

 Inmate Medical Services: Reduced the number of Department of Justice stipulations in cooperation with the Adult Facility Staff.

Inmate Medical Services: Substantially decreased the instances of infectious disease at the facilities.

•Electronic Monitoring Program: Successfully transitioned the bail bonding process from the Sheriff's Office to the Electronic Monitoring program.

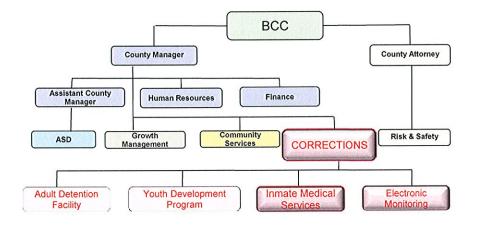
### Long Term Goals & Objectives:

### **INMATE MEDICAL SERVICES:**

- 1. Achieve full compliance with Department of Justice requirements and oversight.
- 2. Create a behavioral health delivery system based on policies and procedures.
- Develop an integrated continuum of care system between Santa Fe County's Adult Detention Facility and community agencies.
- 4. Meet accreditation standards of the American Correctional Association.
- 5. Develop an intake assessment system stimulated by a community referral system.

### **ELECTRONIC MONITORING PROGRAM:**

- 1. Continue to provide meaningful interaction with courts, the community and offenders.
- Work closer with law enforcement and other criminal justice agencies to ensure that non-compliant offenders are returned to secure custody to maintain a safe community.
- 3. Streamline the processing of bail bonds to ensure timely receipt by the proper Court.



# CORRECTIONS

FUND >	JAI	JAIL OPERATIONS			JAIL OPERATIONS			
	247-1865-426				247-1863-426			
		ELECT	RONIC	IN.	MATE	MEDICAL		
DESCRIPTION		MONITORING						
POSITIONS	filled vac		filled	vac				
PROGRAM MANAGER	1		48,810					
BAIL BOND ADMINISTRATOR		1	25,743					
BAIL BOND CASE MANAGER	4	1	155,927					
SENIOR CASE MANAGER	1		41,101					
SECRETARY SENIOR	1		34,611					
MEDICAL DIRECTOR - MD					0.5	113,743		
MEDICAL ADMINISTRATOR				1		68,958		
REGISTERED NURSE ADMINISTRATOR				2		156,964		
REGISTERED NURSE (RN)				5.0	1.55	464,413		
LPN				7		365,772		
NURSE PRACTIONER				1		107,120		
PHYSICIANS ASSISTANT				1		106,080		
DENTIST	1				0.3	102,522		
DENTAL ASSISTANT				1		35,693		
MENTAL HEALTH MANAGER				1		80,893		
PSYCHIATRIST				0.3	1.3	695,219		
CLINICAL THERAPIST SENIOR					1	61,808		
THERAPIST				6	3	458,003		
THERAPIST II					1	42,602		
SOCIAL WORKER				1		46,340		
PHARMACY TECH				1		39,370		
MEDICAL RECORDS TECHNICIAN				1		31,496		
BUDGET								
SALARY AND WAGES								
FULL-TIME EMPLOYEES	= = = = = = = = = = = = = = = = = = = =		306,192			2,976,996		
OVERTIME			10,000			90,000		
UNAPPLIED SALARIES			(9,038)			(247,014		
TOTAL SALARY AND WAGES	3		307,154			2,819,982		
TOTAL POSITIONS (FTE	) 7	2		28.3	8.7			
EMPLOYEE BENEFITS	1		111,676			918,444		
BENEFIT % OF SALARIES	3		36.4%			32.6%		
TRAVEL			1,700					
GAS & OIL			3,000			- 1500 000 000 1110 000		
MAINTENANCE			2,700					
FOOD SERVICES								
CONTRACTUAL SERVICES			300,000			600,000		
SUPPLIES			10,700			308,000		
INDIGENT MEDICAL CLAIMS						100,000		
OUTSIDE MEDICAL SERVICES						300,000		
MEDICAL MALPRACTICE INSURANCE						75,000		
UTILITIES (ELECTRICITY, HEATING, TRASH, WATER								
OTHER OPERATING COSTS			9,300					
TOTAL COST CENTE	2		746,230			5,121,426		

Salaries and wages are actual for filled positions and budget for vacancies.